



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

Board of Selectmen  
Special Meeting Minutes  
Tuesday, March 17, 2020  
9:00am Brooklyn Town Hall

OFFICE OF SELECTMEN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

RECEIVED  
TOWN CLERK'S OFFICE  
MAR 16 PM 11:59  
Melissa Bradley  
TOWN CLERK

**Present:** Richard Ives, Austin Tanner, Lou Brodeur and Melissa Bradley; recording secretary

**Also Present:** Tom Rukstela, Patti Buell and Steve Breen

1. **Call to Order:** Mr. Ives called the meeting to order at 9:03am.
2. **Discussion on COVID-19 situation:** Mr. Ives states the Town offices and highway department are closed to the public. The employees are working a reduced schedule of Monday and Wednesday from 8am-12pm. Appointments must be made for the public to visit the offices. The employees will be paid for their normal work hours. In the Governor's executive order, it addressed public meetings. They do not have to be in public, but the public must have access to the meeting and the ability to participate via teleconferencing or video. Email meetings will not suffice. We are looking for a vendor to host such meetings but because of the sudden demand, the companies are being flooded and some even crashing. Meetings will be postponed until March 30<sup>th</sup> and the situation will be reassessed at that time. An emergency declaration will make us eligible for reimbursement in the future if any becomes available. Lou Brodeur made a motion to pass the Emergency Declaration as presented. Austin Tanner seconded the motion. Declaration attached. Motion passed 3-0.

Steve Mylly, EMD, is very aware of the situation and has been in contact with Mr. Ives. No meetings or actions are necessary at this point.

The school is handing out meals to students in three locations: the middle school, community center and the church in Wauregan. 100 meals were given out yesterday. They can be delivered as well if needed by calling the middle school.

The fire departments are taking precautions and preparing to the best of their ability.

The budget process has been extended by thirty days; however, Mr. Ives believes more time will be needed.

Patti Buell states students were sent home with assignments in a packet. They are looking into virtual teaching as well. School may be out for up to ninety days which will put us into June. The

regular last day of school is June 19<sup>th</sup>. Teachers are reaching out to families regarding internet and computer availability in the home.

Ms. Buell will look into the bus contract to see what it states regarding payment during such a time. She has been in contact with the fuel company as well.

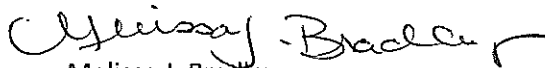
Teachers are currently working, as well as custodians; cafeteria workers have been offered 16 hours a week; secretaries and administration are working from home if possible, and only entering the office as necessary.

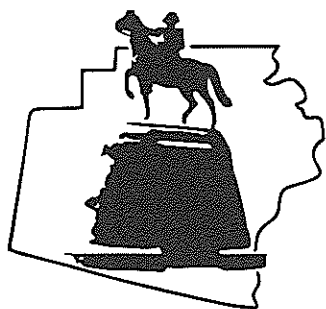
Ms. Buell does not see any extra costs. The meal program is reimbursable.

**3. Public Comment:** None

**4. Adjourn:** Lou Brodeur made a motion to adjourn the meeting. Austin Tanner seconded the motion. Meeting adjourned at 10:15am.

Respectfully Submitted;

  
Melissa J. Bradley  
Recording Secretary



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

### EMERGENCY DECLARATION

**WHEREAS**, on March 10, 2020, the Governor of the State of Connecticut declared a public health emergency and civil preparedness emergency for the State of Connecticut, pursuant to Connecticut General Statutes Sections 19a-131 and 28-9, in response to the global pandemic of COVID-19 disease associated with a novel coronavirus that is currently affecting multiple countries and states; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency to combat the coronavirus that is currently infecting the population of the United States; and

**WHEREAS**, the effects the transmission of COVID-19 has resulted in the spread of infections in Connecticut and throughout the country, as well as resulting in shortages of personal protective equipment and other supplies that could jeopardize public safety and civil preparedness; and

**WHEREAS**, in response to the issuance of declarations of a public health emergency and civil preparedness emergency by the Governor of this State, and a national emergency by the President of the United States, the Chief Executive Officer of the Town of Brooklyn, its First Selectman Richard Ives, hereby finds that a State of Emergency now exists in the Town of Brooklyn; and

**WHEREAS**, due to the significant danger to public health posed by the spread of COVID-19 and shortages of supplies and equipment necessary to protect the public health and safety, the First Selectman must take action for the purpose of ensuring civil preparedness and mitigating the effects of this public health emergency situation upon the residents of the Town of Brooklyn.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** pursuant to Connecticut General Statutes Sections 28-8a(a), 28-1(), and 28-22, that a state of emergency now exists in the Town of Brooklyn; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that, during the existence of said emergency, the Chief Executive Office of the Town of Brooklyn, Connecticut, its First Selectman Richard Ives, shall assume the powers, functions and duties prescribed and provided by law, including but not limited to Connecticut General Statutes Sections 28-8(a), 28-1(8), and 28-22, and may take such action as necessary to protect the public health and mitigate this emergency, and

**IT IS FURTHER PROCLAIMED AND ORDERED**, that this state of emergency shall remain in effect until September 1, 2020 unless terminated sooner; and

**IT IS FURTHER PROCLAIMED AND ORDERED,** that this order shall be available for review and inspection in the Office of the Town Clerk and on the Town Website.

3/17/20  
Date  
Richard Ives  
Richard Ives, First Selectman

Attested: Katherine Bisson  
Katherine Bisson, Town Clerk