



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

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ARPA Sub Committee  
Special Meeting Minutes  
Thursday, February 3, 2022  
7:00pm Hybrid via Zoom &  
Clifford B. Green Memorial Center

**Present:** Austin Tanner, Lou Brodeur, Ken Dykstra, David Lee and Melissa Bradley; Recording Secretary  
**Late Arrival:** Joe Voccio and Lyn Lacharite

**Also Present:** Rushie Bean, Justin Phaiah and Sandy Brodeur

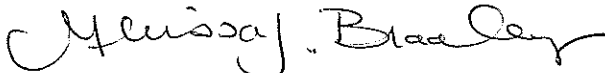
1. **Call to Order:** A. Tanner called the meeting to order at 7:03pm.
2. **Discussion on Charge of Committee:** The Town will receive 2.4 million dollars. There is also an infrastructure bill that may be coming that will produce funds as well and they should be considered. ARPA funds must be committed by 2024 and spent by 2026.
3. **Discussion on Final Rules:** Webinar today hosted by CCM spelt out what you can spend the funds on and what you cannot.
4. **Discussion on Revenue Loss Calculation:** There are two options, you can figure out the formula or take the entire 10 million which means the whole amount would be loss revenue. The loss ratio is around \$800,000.
5. **Discussion on Request Forms:** NECCOG made an application we can use to distribute to anyone looking to apply. The form will be available via the website and possibly having a public forum.
6. **Discussion on Infrastructure Bill:** These funds should be considered along with the ARPA funds so one is not spent on something the other could have been used for. ARPA funds may also be used as matching funds for the bill.

The contract with NECCOG was signed and the first bill came in for \$6,676. A. Tanner asked the finance department to hold off on paying it. Next year the cost will be \$4,395, \$4,564 the following year and \$4,564 the last year. They can be paid through the ARPA funds as administrative fees. NECCOG also charges \$55 an hour on top of this 4-year fee when we ask for help with something. The Town can back out. CCM is helping the Town as well. L. Lacharite know from experience the work needed to apply for different loans and grants and feels we should have someone who can do that for us. CCM stated they would not be experienced in that. NECCOG is basically an advisory roll as stated in their contract, the Town would be

responsible for errors. The board agrees to keep NECOGG on as advisory and could back out if decided.

7. **Discussion on Possible Public Forum:** A. Tanner would like to hold a public forum to help educate what these funds can and can not be used for and answer questions the public may have. This would be an evening forum in the school auditorium, possibly in March. D. Lee cautions while getting close to budget season, discussions on spending money may be confusing. This should be addressed as a separate issue.
8. **Discussion on Meeting Schedule:** Next meeting will be held March 22 @ 5pm.
9. **Public Comment:** None
10. **Adjourn:** L. Brodeur made a motion to adjourn the meeting. L. Lacharite seconded the motion. Meeting adjourned at 7:38pm.

Respectfully Submitted;

A handwritten signature in cursive script, reading "Melissa J. Bradley".

Melissa J. Bradley  
Recording Secretary