



# TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

ARPA Sub Committee  
Meeting Minutes  
Tuesday, March 22, 2022  
5:00pm via Zoom &  
Clifford B. Green Memorial Center

**Present:** Austin Tanner, Joe Voccio, Ken Dykstra, David Lee and Melissa Bradley; Recording Secretary

**Late Arrival:** Lyn Lacharite

**Absent:** Lou Brodeur

**Also Present:** Rushie Bean and Jana Roberson

1. **Call to Order:** A. Tanner called the meeting to order at 5:04pm.
2. **Public Comment:** None
3. **Approve Minutes 2/3/22:** D. Lee made a motion to approve the minutes of 2/3/22 presented. K. Dykstra seconded the motion. Motion passed 4-0.
4. **Discussion on Request Form Deadline:** The board agrees to hold a public forum to discuss the amount of money allocated and guidelines for use. Priorities will be set by the board. A survey will be created for residents to submit to the board. It will be available for the public forum and three weeks after. The board will evaluate all discussions from the forum and surveys. The application to request money is currently on the Town website. An application deadline will be discussed at the next meeting. J. Roberson offers her insight dealing with this in her Town and offers her assistance with this process.  
A Town Meeting will be held in early April. The public forum will follow the Town Meeting. Date to be determined.
5. **Update on Infrastructure Bill:** There is still not a lot of information on this. Receiving funds are greater if Towns unite on projects.
6. **Update on Revenue Loss Calculation:** The calculated revenue loss would allow approximately \$800,000 in funds for Brooklyn. A new rule was released with up to a 10-million-dollar exemption. This would give the Town 2.4 million. L. Lacharite made a motion to use the standard allowance of 2.4 million. D. Lee seconded the motion. Motion passed 5-0.
7. **Discussion on Requests Received:** There have been a few requests received from non-profit organizations. A. Tanner did a rough list of Town use and surpasses the amount we receive. There will be hard decisions to make when all requests are in.

8. **Discussion on Tool Kit Version from CCM:** The tool kit version from CCM narrows the guidelines and how the funds can be spent. It will be a good source when reviewing requests.
9. **Discussion on Future Schedule:** Next meeting will be held April 25<sup>th</sup> at 5pm.
10. **Discussion on Report Date to the State 4/30/22:** There is an annual report due the end of April. R. Bean inquires if the finance office will be submitting this or NECCOG? It is stated in NECCOG's contract to submit reports. A. Tanner is not sure if this would be an added fee, he will check.
11. **Public Comment:** None
12. **Adjourn:** L. Lacharite made a motion to adjourn the meeting. D. Lee seconded the motion. Meeting adjourned at 6:02pm.

Respectfully Submitted;



Melissa J. Bradley  
Recording Secretary