

**Board of Selectmen
Regular Meeting Minutes
Thursday, October 25, 2018
6:30pm Clifford B. Green Memorial Center**

Present: Rick Ives, Joe Voccio, Wayne Jolley and Melissa Bradley; Recording Secretary

Also Present: Sandra Brodeur and Austin Tanner

1. **Call to Order:** Mr. Ives called the meeting to order at 6:30pm.
2. **Approve Minutes:** Joe Voccio made a motion to table this item until the end of meeting, so the minutes could be reviewed. Wayne Jolley seconded the motion. Motion passed 3-0.
3. **Public Comment:** None
4. **Reappointment:** Wayne Jolley made a motion to reappoint Sandra Brodeur to BEMHS with a term expiring 10/27/2021. Joe Voccio seconded the motion. Ms. Brodeur agreed to stay on the committee while Mr. Ives seeks a replacement. Motion passed 3-0.
5. **Resignation:** Wayne Jolley made a motion to accept the resignation of Bob Lee from BRRC, with regret. Joe Voccio seconded the motion. Motion passed 3-0.
6. **Discussion on 2017-18 Financials:** Year end financials are being completed.
7. **Discussion on 2018-19 Financials:** Expenses are in line as budgeted. There was a mistake made on the revenue report and will be fixed and reports will be sent to the Selectmen.

A new procedure has been implemented processing tax payments. This will eliminate unneeded steps and lessen errors in the future.

There will be fees for auditors and accountants not budgeted that will be discussed at a Board of Finance meeting. Everything is going well.
There were also salary increases initiated after the budget was approved that will need to be discussed with the board as well.

8. **Update on Paving:** Paving will be on hold until the Spring due to the weather. Darby and Wolf Den roads may be able to get completed if the contractor is able to finish up another job.
9. **Update on Ennis Road:** Bids were received and were all over budget. The bid will be redone and put back out in the Spring.
10. **Discussion on Employee Handbook:** A special meeting will be held on November 15th to discuss this and also to set a town meeting to access LOCIP funds, approve the BOE and parking ordinance.
11. **Single Family Dwellings:** No discussion
12. **Calls for Service:** No discussion
13. **Approve Bills:** Joe Voccio made a motion to approve bill voucher #1037 in the amount of \$45,468.16 Wayne Jolley seconded the motion. Motion passed 3-0.
Joe Voccio made a motion to approve bill voucher #10113 in the amount of \$9,000. Wayne Jolley seconded the motion. No voucher sheet was included, Mr. Ives will check into this. Motion passed 3-0.
14. **Other Business:** Joe Voccio made a motion to approve the minutes from 9/27/18 as presented. Wayne Jolley seconded the motion. Motion passed 3-0.
15. **Public Comment:** Sandra Brodeur questions the status of the roof at the Town Hall and Community Center. Mr. Ives states he needs to get quotes for the Town Hall and an RFP is being worked on for the Community Center.

A letter has been mailed to the Teen Center members to inform them the center will be closing as of November 20th.

Austin Tanner comments the finances seem to be unfinished and up in the air. Mr. Ives states there has been a lot of fixes and is still being worked on. A more in-depth discussion will be held at the Board of Finance meeting.
16. **Adjourn:** Joe Voccio made a motion to adjourn the meeting. Wayne Jolley seconded the motion. Meeting adjourned at 7:16pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary