



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMAN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

RECEIVED  
TOWN CLERK'S OFFICE  
JUN - 8 PM 5:26  
Sandra A. Mawville  
TOWN CLERK, BROOKLYN, CT

**Board of Finance  
Special Meeting Agenda  
Wednesday, June 7, 2017  
7pm QV Senior Center**

\*Note: Meeting moved into Clifford B. Green Memorial Center

**Present:** Jeff Otto, Drew Dionne, Kim Conroy, Ken Dykstra, Sandra Brodeur, Heather Allen and Melissa Bradley; Recording Secretary

**Also Present:** Rick Ives, Joe Voccio, Sherri Soucy, Bucky Lohbusch, Lou Brodeur, David Fuss, Aimee Genna, Aaron Kerouack, Austin Tanner and Fran from the Bulletin

1. **Call to Order:** Mr. Otto called the meeting to order at 7:01pm.
2. **Public Comment:** None
3. **Approve Previous Minutes:** Kim Conroy made a motion to approve the previous minutes of 5/10/2017. Sandra Brodeur seconded the motion. Motion passed 6-0.
4. **Discussion/Action Transfer Town Clerk Reserve Funds:** Mr. Ives explains the Town Clerk has a fund with approximately \$8,900. Generally, the funds are used for document preservation. All documents are currently up to date. The concern is with the temperature control of the office and vault. The vault temperature needs to be controlled for the documents. There is one air conditioning zone that controls from the Assessor's office the Clerk's office. There can be a 20-degree difference from one to other. The clerk is requesting to use \$6,400 of the fund to create a separate zone for the office. An RFP went out and one bid was received. \$6,100 is for labor and \$300 is advertising costs. Sandra Brodeur made a motion to authorize the transfer of funds from the Town Clerk Reserve Funds to be used for the temperature control project. Drew Dionne seconded the motion. Motion passed 6-0.
5. **Review of the 2017-18 Budget:** Mr. Ives states there will be no pilot, revenue sharing, or Mashantucket revenue in next year's budget. The remaining state revenues have been promised by OPM.

After discussion, no changes were made to the budget.

Revenues:

Property Taxes	14,961,047
State of CT	7,606,948
Other Revenue	603,070
Total	23,171,065

Expenses:

General Government	1,030,226
Public Safety	866,374
Public Works	1,011,470
Health Services	74,383
Civic & Cultural	647,583
Debt & Sundry	9,947,676
Board of Education	17,593,353
Total	23,171,065

Current Mill Rate	26.340
Projected Mill Rate	27.090
Increase/(Decrease)	.750

Sandra Brodeur voices her concerns with passing a budget before the State budget is finalized. She is in favor of waiting, and sending a tax bill with current rate and a second bill after the budget is passed.

6. **Approval of 2017-18 Budget:** Drew Dionne made a motion that the Board of Finance recommend to the taxpayers the adoption of the budget as discussed (above). Kim Conroy seconded the motion. Motion passed 5-1 (S. Brodeur)
7. **Public Comment:** None
8. **Adjourn:** Drew Dionne made a motion to adjourn the meeting. Sandra Brodeur seconded the motion. Meeting adjourned at 7:52pm.

Respectfully Submitted;



Melissa J. Bradley  
Recording Secretary

# Budget Summary

7-Jun-17

REVENUES			Comments
Property Taxes		14,961,047.00	
State of Connecticut		7,606,948.00	
Other Revenue		603,070.00	
Transfer from Surplus			
Total Revenues			23,171,065.00
EXPENSES			
General Government		1,030,226.00	
Public Safety		866,374.00	
Public Works		1,011,470.00	
Health Services		74,383.00	
Civic & Cultural		647,583.00	
Debt & Sundry		1,947,676.00	
Board of Education			17,593,353.00
Total Expenses			23,171,065.00
Surplus/(Shortfall)			0.00
			0.00
Mill Movement to Balance:			0
Current Mill Rate:			# 26.340
Projected Mill Rate:			# 27.090
Increase/(Decrease):			# 0.750

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# Budget Assumptions

## FOR DISCUSSION PURPOSES ONLY

7-Jun-17

		Comments
<b>Grand List per Assessor:</b> 549,080,945.00 <b>Less: Elderly Exemptions</b> 2,129,850.00 <b>Net Grand List:</b> 546,951,095.00 <b>Less: Uncollectable:</b> 2.00% (10,939,021.90)		est from Revenue collector 02/22/17 est from Revenue collector 02/22/17
<b>NET COLLECTABLE GRAND LIST:</b> 536,012,073.10		
<b>Current Mill Rate:</b> 26.34 <b>Projected Mill Rate:</b> 27.09 <b>Dollar Value of One Mill:</b> 536,012.07		
<b>Projection of Current Taxes:</b> 14,520,567		this amt adj. \$14,520,567+480.00=14,521,047

**FOR DISCUSSION PURPOSES ONLY**  
**CAPITAL FUNDING PROGRAM**

<b>Description</b>	<b>Net Amount</b>	<b>Expensed</b>	<b>5-Year Bond @X.X%</b>	<b>7-Year Bond @X.X%</b>
Truck Replacement-Recreation	\$41,000			
Technology Upgrade-School	\$44,000	\$44,000		
HVAC upgrade-School	\$205,000		\$10,000	
Key System	\$45,765	\$45,765		
Mortlake drainage repair	\$9,300	\$9,300		
	\$0	\$0		
	\$0	\$0		
<b>Total:</b>	<b>\$345,065</b>	<b>\$99,065</b>	<b>\$10,000</b>	<b>\$0</b>
<b>Total Expense for 2017-18</b>	<b>\$109,065.00</b>			