



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN  
860-779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

**Board of Finance  
Regular Meeting Minutes  
Wednesday, February 15, 2017  
7pm Clifford B. Green Memorial Center**

RECEIVED  
TOWN CLERK'S OFFICE  
2017 FEB 22 AM 11:29  
RECORDED VOL. PAGE  
Sandra A. Mainville  
TOWN CLERK, BROOKLYN, CT

**Present:** Jeff Otto, Drew Dionne, Ken Dykstra, Sandra Brodeur and Melissa Bradley; Recording Secretary  
**Absent:** Kim Conroy and Heather Allen; with notification

**Also Present:** Rick Ives, Bob Kelleher, Aimee Genna, Sherry Holmes, Aaron Kerouack, Steve Breen, Austin Tanner, WINY Radio and Fran from the Bulletin

1. **Call to Order:** Jeff Otto called the meeting to order at 7:03pm.
2. **Public Comment:** None
3. **Approve Previous Minutes:** Drew Dionne made a motion to approve the previous minutes of 1/18/17 as presented. Sandra Brodeur seconded the motion. Motion passed 4-0.
4. **Finance Director's Report:** Ms. Holmes reviews the revenue and expense reports with the board. ECS revenue was received and collection of taxes are on target.

Ms. Holmes clarifies the \$2,700 questioned in the Board of Finance budget at the last meeting was payment to Field Services and the other amount was payment to the auditor.

Ms. Holmes explains the report requested for Recreation Department is not a generated report from the current system and is too time consuming to create. Ms. Holmes agrees to produce the report twice a year and will speak with the Recreation Director.

LOCIP funds applications were submitted for computers at the school and for road work. The road application was not submitted in time but has been redone and funds will be sent when they are available. It will not be in March as originally expected.

TAR funds were approved and the second payment will be received tomorrow.

The audit has been completed. The management letter was received today. Mr. Ives reviewed the letter but did not have the chance to meet and discuss with the auditor. Mr. Ives was not comfortable with them presenting to the board tonight and cancelled their attendance. They will attend the next meeting and an extension will be filed. Hooker and Holcombe will be attending the next meeting as well.

The fire departments presented their quarterly reports to the board. They will be reviewed next month.

## **5. Selectman's Report**

Mr. Ives is looking into the proposed solar farm 50-million-dollar cost for personal property. He will have more details for the next meeting.

Mr. Ives has been meeting with different companies for a consultant for the MS4 project. He has more meetings scheduled and will report at the next meeting.

Discussion held on proposed reduction in the Governor's budget. Estimated statutory formula aid will be decreased approximately \$767,000. Statistics worksheet attached.

- 6. Action on Proposed Roof Project Resolution:** Drew Dionne made a motion to approve the resolution recommending an appropriation and bond authorization of \$5,000,000 for roof replacement projects at Brooklyn Elementary School and Brooklyn Middle School and move to town meeting on March 7, 2017. Ken Dykstra seconded the motion. Aimee Genna will forward the specs to the board for review prior to the town meeting. Motion passed 4-0.
- 7. Review Future Meeting Schedule:** 2017 meeting schedule was given to the board as a review.

## **8. Liaison Reports**

Housing Authority – Did not meet

Capital Committee – Did not meet

Recreation Department – Liaison absent

Board of Selectmen – The board passed resolutions for the school roof projects and set a town meeting for March 7<sup>th</sup> @ 7pm in the middle school auditorium. New procedures from the State are in place for pistol permits and the office has been reorganizing their procedure to comply.

Resource Recovery Commission – Did not meet

Board of Fire Commissioners – Budget details were discussed and pushed to the March meeting.

Board of Education – Negotiations for non-certified staff has begun. The board is working on policy revisions. They are estimating a 2% increase in the proposed budget this year over last year.

**9. Other Business: None**

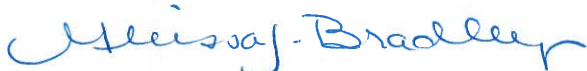
**10. Public Comment**

Mr. Tanner points out the Recreation Department reports their budget directly to the Board of Finance and the board should question more what they are doing. Mr. Tanner questions if the Selectman has a contingency plan of cuts if they are needed? Mr. Ives states that will be discussed if need be.

Aaron Kerouack questions if the solar tax figure is known yet? Mr. Ives states it will be approximately 6 million over 20 years but the Town will not see any of that revenue until at least 2019. Mr. Kerouack suggests setting up a fund for the extra revenue.

**11. Adjournment:** Drew Dionne made a motion to adjourn the meeting. Sandra Brodeur seconded the motion. Meeting adjourned 8:25pm.

Respectfully Submitted;



Melissa J. Bradley  
Recording Secretary

## Brooklyn

### DEMOGRAPHIC STATISTICS

Population	8,259	2017 Mill Rate	26
2016 Moody's Bond Rating		2015 Equalized Mill Rate	17
Land Area (Sq. Miles)	29.09	2014 Net Grand List	554,246,087
Total General Fund Balance	1,869,064	2014 Equalized Net Grand List Per Capita	93,332
Total General Fund Expenditures	23,138,978	Tax Exempt Property as % of 2014 Grand List	7.50%
		Ratio of Debt (excl. Pensions) to ENGL (2013)	0.70%

Source: OPM Municipal Fiscal Indicators

### EDUCATION STATISTICS

Enrollment 2011-12	Enrollment 2012-13	Enrollment 2013-14	Enrollment 2014-15	Enrollment 2015-16	Enrollment Change 2011-16	FTE				
939	948	926	920	908	-3.30%	176				
Instructional Staff and Services	Instructional Supplies and Equipment	Improvement of Instruct. Media Svcs	Student Support Services	Admin. and Supprt Services	Plant Operation and Maint.	Transport.	Students Tuitioned Out	Other	Total Expenditures	
\$7,167,793	\$208,280	\$273,871	\$968,217	\$1,006,758	\$1,327,075	\$1,092,625	\$827,458	\$38,575	\$12,910,652	

Source: SDE EdSight

### ESTIMATED STATUTORY FORMULA AID

	FY 2017	FY 2018	FY 2019
PILOT: State-Owned Real Property	111,376	95,853	95,853
Mashantucket Pequot And Mohegan Fund	212,937	213,429	213,429
Town Aid Road Grant	242,163	242,163	242,163
Local Capital Improvement (LOCIP)	0	130,553	83,079
Adult Education	33,138	32,494	32,494
Education Cost Sharing	6,975,373	5,277,305	5,277,305
Special Education *	369,063	2,053,409	2,053,409
Grants for Municipal Projects	10,379	0	0
MRSF: Municipal Revenue Sharing Grant	103,910	149,576	149,576
<b>TOTAL STATUTORY FORMULA AID</b>	<b>8,058,339</b>	<b>8,194,782</b>	<b>8,147,308</b>
Reimbursement from Towns for Teachers' Retirement	0	-767,308	-792,245
<b>CUMULATIVE TOTAL</b>	<b>8,058,339</b>	<b>7,427,475</b>	<b>7,355,063</b>

\* For FY 2017, Special Education amount reflects the 5-year average of the Excess Cost Grant

# Round 1

Object	Account	2016-2017 Budget	Anticipated Expenditure	2017-2018 Proposed Budget	Difference from 2016-2017
1000	Salaries	\$7,405,251	\$7,405,251	\$7,552,172	\$146,921
2000	Employee Benefits	\$2,267,502	\$2,267,502	\$2,406,488	\$138,986
3000	Purchased Services	\$403,600	\$403,600	\$313,804	-\$89,796
4000	Purchased Property	\$144,300	\$144,300	\$166,337	\$22,037
5000	Services	\$6,489,565	\$6,489,565	\$6,487,557	-\$2,008
6000	Supplies & Materials	\$619,553	\$619,553	\$644,633	\$25,080
7000	Property	\$38,250	\$38,250	\$94,849	\$56,599
8000	Dues and Fees	\$50,000	\$50,000	\$59,673	\$9,673
9000	Other-Contingency	\$0	\$0	\$44,993	\$44,993
	<b>TOTALS</b>	<b>\$17,418,021</b>	<b>\$17,418,021</b>	<b>\$17,770,506</b>	<b>\$352,485</b>

Assumes 10  
2.25 hour  
10.5

+2.02%

Contingency for  
Labor Contract Negotiation

upt will recommend That BOE  
seek mid year funding Reduction

# 2017/18 Budget Highlights

## INCREASES

*will do this*

\$75,000 1.0 School Psychologist  
 \$60,000 1.0 Speech Language Pathologist  
 \$35,000 0.5 Mathematics Interventionist  
 \$20,400 1.0 Paraprofessional Clerk  
 \$35,000 Technology Support Services  
 \$11,000 Grounds Maintenance  
 \$5,000 Building Maintenance

### Technology:

- \$16,000 - 5 SmartBoards
- \$12,000 - Chromebook Cart
- \$10,000 - 10 iMac Computers
- \$6,000 - Mac Server

*- middle schools*

*Rep.*

44,000

## REDUCTIONS

\$85,000 Speech Language Pathologist Services  
 \$25,000 Psychological Testing Services  
 \$71,151 1.0 BMS Teacher  
 \$89,223 High School Tuition

0

TOWN OF BROOKLYN  
BOARD OF FINANCE

RESOLUTION RECOMMENDING AN APPROPRIATION AND BOND  
AUTHORIZATION OF \$5,000,000 FOR ROOF REPLACEMENT PROJECTS  
AT BROOKLYN ELEMENTARY SCHOOL AND BROOKLYN MIDDLE SCHOOL

RESOLVED, that the Board of Finance recommends that the Town of Brooklyn appropriate \$5,000,000 for roof replacement projects at Brooklyn Elementary School and Brooklyn Middle School. The appropriation may be expended for construction costs and materials, purchase costs, legal fees, financing costs, interest expense on temporary borrowings, and other costs related to the projects. The appropriation shall include any federal, state or other grants-in-aid received for the projects.

FURTHER RESOLVED, that the Board of Finance recommends that the Town finance the appropriation by issuing the Town's bonds, notes, temporary notes or other obligations in an amount not to exceed \$5,000,000 or so much thereof as may be necessary after deducting grants to be received for the projects.

TO: Leona Mainville, Town Clerk  
FROM: Melissa Bradley, Secretary Board of Finance  
DATE: October 20, 2016  
RE: Meeting Schedule 2017

The Board of Finance will be meeting in 2017 every third Wednesday of the month at 7pm at the Clifford B. Green Memorial Center. A few added meetings during budget time have been added to the schedule, location TBD.

Schedule as follows:

January 18  
February 15  
March 15  
March 29  
April 5  
April 12  
April 19  
April 26  
May 3  
May 17  
June 21  
July 19  
August 16  
September 20  
October 18  
November 15  
December 20