



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
860-779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

**Board of Finance
Regular Meeting Minutes
Wednesday, December 21, 2016
7:00pm Clifford B. Green Memorial Center**

RECEIVED
TOWN CLERK'S OFFICE
2016 DEC 22 AM 11:52
RECORDED VOL. PAGE
Sandra A. Mainville
TOWN CLERK, BROOKLYN, CT

Present: Jeff Otto, Ken Dykstra, Sandra Brodeur, Heather Allen, and Melissa Bradley; Recording Secretary

Kim Conroy arrived at 7:20pm

Drew Dionne Absent

Also Present: Rick Ives, Joe Voccio, Sherry Holmes, Amiee Genna, Aaron Kerouack and Fran from the Bulletin

1. **Call to Order:** Mr. Otto called the meeting to order at 7:04pm.
2. **Public Comment:** None
3. **Approval of Previous Minutes:** Sandra Brodeur made a motion to approve the minutes of 11/16/16 as presented. Ken Dykstra seconded the motion. Motion passed 4-0.

4. Finance Director's Report

- a. **Discussion on Revenue and Expense Report:** Sandra Brodeur questions what expenses came out of transportation in the Revenue Collector's budget because no travel was budgeted? Ms. Holmes confirms it was for travel expenses. A credit was received in the Town Clerk meetings budget.

Ken Dykstra questions how the Land Use Administrator budget is spent and it is only half way through the budget year? Mr. Ives states he gave an incorrect salary figure and he is working with Sherry Holmes to resolve it.

Sandra Brodeur suggests checking out the Resource Recovery phone bill that was only .48 cents for the month. Spooky nights has an outstanding balance that has not been paid. Ms. Holmes will check into this.

Jeff Otto questions why the Registrars salary is higher than expected? Mr. Ives explains because of the unexpected amount of registrations this election year, extra help had to be hired to process and file the registrations in time.

Mr. Ives states approximately 100 additional vehicles were billed this month for supplemental automobiles and will increase the original revenue budget.

- b. **Audit Update:** The audit has been completed except for the pension report from Hooker & Holcombe. An extension has been filed for January 31st. The school is completed.
- c. **Other Business:** The LOCIP funds previously discussed in the amount of \$39,000 was not LOCIP funds. It was transferred from within the general government fund. The State did approve LOCIP funds for the computers at the school and the paperwork has been filed.

The board received a spreadsheet of the Recreation check register.

5. Selectman's Report

- a. **Fuel Usage System Update:** The system is working well and bills have gone out up to date. Mr. Ives will suggest the bills continue monthly. This will be a task of the new office administrator hired recently.
- b. **MS4 Storm Water Program:** The initial application is due April 2017. A basic management plan is required with the application. A consultant will be hired for this. There is \$12,000 in this year's budget and expected cost will be approximately \$8,000. A budget of \$20,000 will be needed for next year to complete the mapping portion.
- c. **Solar Farm Discussion:** Mr. Ives states there will be a representative at the next Selectmen's meeting to discuss the proposal in executive session. Mr. Ives invites any Board of Finance members to attend. A statute that allows up to 100% of property taxes be abated for any tax year is being negotiated with the company. 64% of the property will be in Brooklyn and 36% in Canterbury.

6. Old Business: None

7. New Business: Liaison Reports

- a. **Housing Authority:** No meeting until January
- b. **Capital Committee:** No meeting held yet
- c. **Recreation Commission:** The commission is currently working on the budget. The fees for programs will be increased.
- d. **Board of Selectmen/BRRC:** A meeting was held to discuss three ordinances; parking on streets during storms, scenic roads and sidewalks. Budget workshops have been scheduled beginning in January. BRRC meets next week.
- e. **Board of Fire Commissioners:** Recruiting activities was discussed. Sandra Brodeur is working with Sherry Holmes on account numbers for standardized accounts and is close to completion.

- f. **Board of Education:** The board is working on revising and or eliminating current policies, there are still more to complete. Three bids were received for the roof project and one was accepted. They are working quickly to have it completed next summer. Discussion held on the middle school roof, it has a life span of 0-5 years. Mr. Ives recalls the capital project approved was for both roofs. Mr. Otto did not recall this and will look into it. There will be a legislative breakfast at the middle school on January 23rd at 7:00am. Killingly reported of 40% the Brooklyn students, 15% is honor roll students. Mr. Otto believes there is an error in this number and expects it will be revised. The search for a new superintendent continues. A meeting is scheduled for January 25th to finalize the description. Goals are being discussed for the board. Beginning in January, Brooklyn will be participating in a program that focuses on alliance districts.

8. **Public Comment:** None

9. **Adjournment:** Sandra Brodeur made a motion to adjourn the meeting. Kim Conroy seconded the motion. Meeting adjourned at 7:52pm.

Respectfully Submitted;



Melissa J. Bradley
Recording Secretary

(F) For assessment years commencing on and after October 1, 2015, any municipality may, by vote of its legislative body or, in a municipality where the legislative body is a town meeting, by vote of the board of selectmen, abate up to one hundred per cent of the property taxes due for any tax year, for not longer than the term of the power purchase agreement, with respect to any Class I renewable energy source, as defined in section 16-1, that is the subject of such power purchase agreement approved by the Public Utilities Regulatory Authority pursuant to section 16a-3f;