

**Board of Finance  
Regular Meeting Minutes  
Wednesday, July 18, 2018  
7:00pm Clifford B. Green Memorial Center**

**Present:** Jeff Otto, Drew Dionne, Sandra Brodeur, Ken Dykstra and Melissa Bradley; Recording Secretary

**Absent w/notification:** Heather Allen

**Absent:** Kim Conroy

**Also Present:** Rick Ives, Kathy Erickson, Aimee Genna and Aaron Kerouack

- 1. Call to Order:** Mr. Otto called the meeting to order at 7:00pm.
- 2. Public Comment:** None
- 3. Approval of Minutes:** Sandra Brodeur made a motion to approve the minutes of 5/14/18; 5/22/18; and 6/26/18 as submitted. Drew Dionne seconded the motion. Motion passed 4-0.
- 4. Old Business**
  - a.** Audit - Sandra Brodeur made a motion to accept the final audit submitted by O'Connell Davies. Drew Dionne seconded the motion. Motion passed 4-0.
- 5. New Business**
  - a.** Auditors - Pomfret put a RFP out for a new auditor and included Brooklyn. Two bids were received. The First Selectman and chairman recommend King, King and Associates. Pomfret did approve to hire them as well. Mr. Ives checked their references and they were all good. This would be for a one-year trial. Ken Dykstra made a motion to select King, King and Associates as the new auditors. Drew Dionne seconded the motion. Motion passed 4-0.
  - b.** Resolution - A STEAP grant was awarded for the installation of a generator at the school. The Town will pay the cost up front and then be reimbursed by the State. It will take several months to get the reimbursement, therefore will have to include the cost in a BAN. Sandra Brodeur made a motion to accept the resolution recommending an appropriation and bond authorization of \$175,000 for the

installation of a generator at Brooklyn Elementary School. Ken Dykstra seconded the motion. Complete resolution attached. Motion passed 4-0.

- c. Other - Town Meeting will be July 26<sup>th</sup> @ 7pm at the Clifford B. Green Memorial Center. It will include the resolutions and land conveyance on Grandview Terrace.

#### **6. Liaison Reports**

BOS – Paving projects have started. Computers were ordered for Town Hall. Playscape has been ordered. The fire department is beginning the progress for the new truck. TAR money was received June 16<sup>th</sup>.

Allen Hill and Christian Hill is currently being paved in spots. Allen Hill will be chip sealed in the fall.

BRRRC – No report

Capital – Given in BOS report

Agriculture – They are getting ready for the Fair.

Housing – Have not met but work has begun on the Front St. building.

BOE – The elementary principal resigned.

BOFC – A new vendor for insurance has been chosen. They offer better coverage and a lower premium.

First Selectman – RFP for BAN's was received today and four banks bid. One should be chosen in the next couple days. Mr. Ives is also looking at Jewett City Savings Bank for the LOC. Their rates are better than the Savings Institute.

Mr. Otto states the pension review will be in September. The August meeting may be cancelled.

- 7. **Public Comment:** Aimee Genna questions since the audit was discussed in executive session, will it be available for the public to review? Mr. Ives states it is filed with the Town Clerk and the School received one. It will also be available on the website.
- 8. **Adjourn:** Sandra Brodeur made a motion to adjourn the meeting. Ken Dykstra seconded the motion. Meeting adjourned at 7:40pm.

Respectfully Submitted;

Melissa J. Bradley  
Recording Secretary