



TOWN OF BROOKLYN

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BROOKLYN, CONNECTICUT 06234

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**Board of Finance
Special Meeting Minutes
Wednesday April 3, 2013
7pm Brooklyn Middle School Library**

Present: Rick Ives, Jeff Otto, Kim Conroy, Carla Demers, Melissa Bradley; Recording Secretary
Arrived 7:25: Gene Michael Deary
Absent: David Fuss

Also Present: Austin Tanner, Bob Kelleher, Drew Dionne, Louise Berry, Mae Lyons, Sheila Johnson, Joan Trivella, and Bob Rossi

1. **Call to Order:** Mr. Ives called the meeting to order at 7:10pm.
2. **Approve Previous Minutes:** Jeff Otto made a motion to approve the meeting minutes from March 20, 2013 as presented. Kim Conroy seconded the motion. Motion passed 4-0.
3. **2013-14 Budget Discussion-Board of Education:** Dr. Berry presents the budget, breakdown as follows:
 - 111.A-111.N – Salaries; Proposed \$5,656,700, increase of \$202,432. Main increase was increasing the librarian from 3 ½ hours to 6 hours.
 - 112.A-132.C – Salaries for Non-Teaching Personnel; Proposed \$1,187,907, increase of \$216,055
 - 201-270 – Employee Benefits; Proposed \$2,208,216 decrease of \$142,598. Main decrease is in the medical insurance at 8.94%
 - 310-352.B – Purchased Services; Proposed \$303,250, increase of \$49,000
 - 411.A-442 – Purchased Property Services; Proposed \$148,500, increase of \$10,834
 - 519.A-581 – Other Purchased Services; Proposed \$6,427,651, increase of \$70,319. KHS tuition is an estimate based on the Killingly BOE approval of 5.7% increase, this may change.
 - 611.A-690.A – Supplies & Materials; Proposed \$658,545, increase of \$9,945. The bids for fuel oil and diesel fuel are not final and may change.
 - 730.A-739 – Property; Proposed \$34,500, no change.
 - 810.A-810.B – Other Expenses; Proposed \$70,000, increase of \$43,152Total proposed budget \$16,695,269 increase from 2012-2013 of \$459,139.
The School Board added \$50,000 for financial administrator services through EastConn. Mr. Otto would like to see the Town Hall involved in this process to integrate the school and town for all financial dealings of the town.
4. **RFP-Auditor Discussion:** Mr. Ives called and spoke with two larger firms and we, as a small town, do not fit their profile. Mr. Ives is concerned with the bid from the sole proprietor because she has only been in business since January 2013. It does not appear Marcia Marien is

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willing to lower her price. Mr. Ives and Ms. Demers will look a little further into this and have a recommendation at next week's meeting.

5. **Public Comment:** None

6. **Adjourn:** Carla Demers made a motion to adjourn the meeting at 8:40pm. Kim Conroy seconded the motion. Motion passed 5-0.

Respectfully Submitted;



Melissa J. Bradley
Recording Secretary