



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
(860) 779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

Board of Finance Meeting Minutes
Wednesday, May 17, 2023, 7:00 pm
Clifford B. Green Memorial Building
and via Zoom

Present: Sandra Brodeur, Ken Dykstra, Dave Lee, Aaron Soucy, Andrew Dionne, Heather Allen, Lisa Mileski, Recording Secretary

Also Present: Austin Tanner

1. Determination of a Quorum and Call to Order: S. Brodeur called the meeting to order at 7:00 pm

2. Public Comment: None

3. Action on Minutes of April 19, 24, and 26, 2023 Meetings: A. Dionne made a motion to approve the minutes of April 19, 24, and 26, 2023; motion seconded by H. Allen; minutes of April 19, 24, and 26, 2023 meetings approved.

4. Old Business:

a. Status of 21-22 audit: S. Cates stated the audit is complete and she should have everything by Friday, and she will provide as soon as it is finalized.

b. Final quote to do asbestos abatement in the Green Building and possible use of LOCIP money for payment: A. Tanner stated the abatement estimate is \$41,260.00 and it is \$2,831.54 for the trusses, and both of these items are not covered by insurance, and he suggested LOCIP money for this. He stated that there are \$362,733.12 in LOCIP funds now and if we use funds from there for this and \$110,000.00 for the generator, we would have about \$150,000.00 to \$160,000.00 remaining. A. Tanner stated that the segmentation has been completed for the roads, he was sent a list of roads to verify, and we received the first bill, so they are ready to go, and we are waiting to see what the study shows. A. Dionne made a motion to have a Town meeting to approve spending LOCIP funds for the asbestos removal and the repair of the trusses; H. Allen seconded; motion passed.

c. Location of meetings during asbestos abatement and whether they should be hybrid or in-person only: A. Tanner stated that we are probably going to have to be out of the meeting room at the Green Building for two weeks; that he spoke with G. Bryant about setting up the Owl at the Community Center and having all meetings there for about two months. He also said that he would like to have the Land Use Department move into the meeting room at the Green Building after it is repaired and while the rest of the building is being repaired, which should all take a couple of months to complete. He also said he will talk with G. Bryant about installing the cameras that we have at the Town Hall for the Community Center, if we are not going to use them at Prince Hill.

d. Estimated time required to complete repairs of Green Buildings: See above.

e. Status of road surveillance project: See above.

f. Other Old Business: Thank you to S. Cates for her efforts and a job well-done on the budget!

5. New Business

a. Review financial reports: There were several questions about the financials, which were addressed. The high water bill for 61 S. Main Street is being monitored, and A. Tanner will check on this again.

b. Approval of Tax Collector's Suspense Account: A. Dionne made a motion to approve the Motor Vehicle Suspense List in the amount of \$12,449.68; A. Soucy seconded; motion passed. D. Lee made a motion to approve the Motor Vehicle Supplemental Suspense List in the amount of \$2,259.34; H. Allen seconded; motion passed. A. Dionne made a motion to approve the Personal Property Suspense List in the amount of \$8,305.25; A. Soucy seconded; motion passed

c. Discussion of whether to go out to bid for Auditing Firm for next year: The Auditor's bid for the audit next year is \$50,000.00. After discussion, A. Soucy made a motion that the Town stay with the same auditor for one more year; A. Dionne seconded; motion passed. S. Brodeur stated the Board can always talk about setting of a sub-Committee to deal with the auditor at a later date, and it was agreed that the Board would like to be able to talk about the current audit with our auditor whether it be in person or virtually.

d. Status of Town Attorney's review of ARPA Contracts: A. Tanner stated that he just received the proposed ARPA contract from the Town Attorney, and it looks to be in good order, and this can be finalized at the next meeting.

e. Schedule a meeting immediately following the town vote on the Budget proposals to either set the new mil rate or set a meeting date to review possible changes: S. Brodeur reiterated that the Board will meet immediately after the vote.

f. Other New Business: A. Soucy presented the Chairman, S. Brodeur, with his letter of resignation, as he is moving out of Town.

6. Selectman's Report: A. Tanner discussed the Memorial Day Parade and how it is coming along, and that we are making sure residents know that Family Fund Day has been moved. He said he plans to go on WINY with the new Director of Parks and Rec so he can introduce her and talk about the parade, Family Fun Day, etc.

7. Liaison Reports: S. Brodeur stated that the Housing Authority met, and P. Buell and A. Mille came and spoke about the TEEG Homelessness Charette, that things are happening for the homeless, and that the homeless population is a lot bigger than we think. Capital Committee and Board of Fire Commissioners did not meet recently. A. Soucy stated that he was unable to attend the meeting, but that we will need a new liaison for the Board of Education. A. Dionne that he was unable to attend but in looking at the minutes, he said that the new Director of Parks and Recreation was introduced at the Parks and Recreation Commission meeting, and this Board discussed summer camp applications, and the lack of employees in the department.

8. Public Comment: None

9. Adjournment: H. Allen made a motion to adjourn; D. Lee seconded; meeting was adjourned at 8:01 pm.

Lisa Mileski, Recording Secretary

May 17, 2023

Brooklyn Board of Finance

Dear Chair Sandy Brodeur,

Please accept this letter as my formal resignation from my seat on the Board of Finance, effective at the end of this meeting. I am moving out of Brooklyn, and will no longer be able to carry out my duties to my constituents and to the Board.

I appreciate the opportunity to learn and grow in my understanding of town finances and the budget making process.

I wish everyone on this Board the best. I love the town of Brooklyn, and am honored to have called it home. The people of this town are what makes it great.

Sincerely,

A handwritten signature in black ink, appearing to read 'Aaron Soucy', with a stylized, flowing script.

Aaron Soucy