

**Board of Finance  
Regular Meeting Minutes  
Wednesday March 19, 2014  
7pm Clifford B. Green Memorial Center**

**Present:** Gene Michael Deary, Ken Dykstra, Drew Dionne, Kim Conroy, Sandy Brodeur, Jeff Otto and Melissa Bradley; Recording Secretary

**Also Present:** Sherri Soucy, Bucky Lohbusch. Mike Gaudreau, Rick Ives, the Bulleting and WINY radio

1. **Call to Order:** Gene Michael Deary called the meeting to order at 7:02pm.
2. **Review and Acceptance of Minutes:** Jeff Otto made a motion to approve the meeting minutes of 2/19/14 as presented. Drew Dionne seconded the motion. Motion passed 6-0.
3. **Presentation of Budget Request from Recreation:** Mr. Lohbusch gives members a copy of the approved budget from the Recreation Commission. The projected revenue is \$182,001.00, program budget is \$335,893 and maintenance budget is \$115,489.00. The recreation commission is discussing opening a teen center in the vacant space at the Tiffany Street community center. \$28,000 is in the program budget for the center. There is also money allotted in the maintenance budget for a part time seasonal employee. This will alleviate some work from the current maintainer because there are new parks coming online which will be maintained by the Parks & Recreation department. Complete budget attached.
4. **Presentation of Budget Request from BOS:** Mr. Ives presents the budget to members. The revenues will be up slightly from last year. The special education and telephone tax revenue numbers are not in yet but Mr. Ives feels comfortable with the numbers given so far. The grand list is in line at 98%. The tax office has been aggressively collecting back taxes. Mr. Ives is looking into the need of a zoning enforcement officer possibly one day a week, 14-15 month position. Salary for a finance director is also included in the expenditures. Proposed expenditures are \$5,374,561 and revenues \$21,959,837. There will be a forum held on March 24<sup>th</sup> open to residents and the budget will be one of the topics. Fire commissions will be holding a special meeting on the 8<sup>th</sup> of April to finish up their budget.
5. **Liaison Report**
  - Resource Recovery – Sandy Brodeur reports there is a new employee starting this week at the landfill.
  - Housing Authority – Ken Dykstra reports the next meeting is in April.
  - Capital – Drew Dionne reports the requests are in from Board of Education, Town Hall, Highway and Recreation. Board of Fire Commissioners will be next.

- Recreation – Kim Conroy reports little league will be getting a grant in the amount of \$150,000 which will be used at Riverside Park. The Town will front the money and administer the grant and it will be reimbursed upon completion.
  - Board of Education – Jeff Otto clarifies the teachers are still in the AFSCME union, there was some talk of them transferring out; Mary Martin resigned; there was a reduction in the reimbursement rate to 64%.
6. **2013-14 Budget Review:** Sandy Brodeur questions a couple line items that seem to be misplaced. Sherri agrees they are.
7. **Schedule Future Budget Presentation**
- BOE – April Meeting
  - Capital – April Meeting
  - BoFC – Special Meeting in April
8. **Old Business:** None
9. **New Business:** The annual report has been completed and is in printing. Mr. Dykstra questions who does the finance portion? The recording secretary, Melissa completes it.
- Drew Dionne made a motion to add public comment. Jeff Otto seconded the motion. Motion passed 6-0. No public comment.
10. **Executive Session:** Jeff Otto made a motion to go into executive session at 10:40pm to report on union arbitration decision and personnel matter concerning salary steps. Drew Dionne seconded the motion. Motion passed 6-0. Jeff Otto made a motion to end executive session at 10:55pm. Drew Dionne seconded the motion. Motion passed 6-0.
11. **Adjourn:** Drew Dionne made a motion to adjourn the meeting at 10:55pm. Kim Conroy seconded the motion. Motion passed.

Respectfully Submitted;

Melissa J. Bradley  
Recording Secretary