

PV Building Special Committee Meeting Agenda
Zoom & Central Office Conference Room
September 28, 2021
5:00 PM

Members Present: Mr. Lou Brodeur, Mrs. Mae Lyon (virtually), Mr. Joe Voccio (virtually), Mr. Ken Dystra (phone)

Members Absent: None

Guests: Mrs. Patricia Buell, Mr. James Graef

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1. **Establish a quorum:** The meeting was called to order at 5:06pm
 2. **Public Comment:** No public comments
Mr. Voccio stated we thought that the meetings were completed, however there was an additional invoice that was received and needed to be approved and payment.
 3. **Approval of Previous Meeting Minutes:** A motion was made by Mr. Brodeur, seconded by Mr. Dykstra to approve the [August 24, 2021](#) meeting minutes. **Motion carried 3/0** (At the time of the vote, Mr. Voccio had technical difficulties)
 4. **Project Update:** No update necessary
 5. **Review Payment Requisition:**
Mr. Dystra had a question regarding line item 017 on the invoice. Mrs. Buell explained this was related to a change order involving bollards.
 - a. Motion to approve the July 31, 2021 Horton Electric Invoice [#2901](#) in the amount of \$8,222.20 was made by Mr. Dykstra, seconded by Mr. Brodeur. **Motion carried 4/0.**
 6. **Other Business**
 - a. Close-out solar panel project: Mrs. Buell is to forward the closeout reports once complete based on final payment.
 - i. [BES 7989 Closeout Report](#)
 - ii. [BMS 7989 Closeout Report](#)
 7. **Public Comment:** No public comments
 8. **Adjournment:** Mr. Brodeur made a motion to adjourn at 5:11pm, seconded by Mr. Dykstra. **Motion carried 4/0**