

## MINUTES OF SPECIAL MEETING

July 21. 2015

### Rose Wing Roof Replacement Building Committee

Attending: Robert Kelleher, Lenny Bissonette, Members, Tony Tusia, Facilities Manager and Louise Berry, Superintendent of Schools.

Absent with notice: Sheila Johnson

The meeting was called to order at 3:00pm.

The committee and the other attendees reviewed the notes from Lenny Bissonette and Tony Tusia. As a result a consensus was reached and Bob Kelleher indicated that he would prepare a draft of the proposed specifications and a bid notice, which Mr. Tusia and Mr. Bissonette would review.

The committee discussed the bidding procedure and the impact the project might have if done when school was in session. Mrs. Berry felt that arrangements could be made to accommodate the work without disrupting the school day if school was in session. A tentative schedule was agreed upon for bids to be submitted and opened.

It was agreed that Mr. Kelleher would notify the committee of the next meeting date.

Meeting was adjourned at 3:30

Respectfully Submitted

Robert J. Kelleher