

TO: Members of the Brooklyn Board of Education
FROM: Louise S. Berry, Superintendent of Schools
RE: SPECIAL MEETING AGENDA
DATE: Tuesday, May 3, 2016

NOTES: Board Meeting @ 7:00 PM – Middle School Library

SCHOOL EVENTS:

Please be aware that the Board of Education will hear comments related to The Brooklyn School and its programs and activities during the Public Comments periods listed on the agenda, but reserves the right to respond at a later date following review, research and investigation if necessary. The chairperson has the right to limit or suspend public comments when a speaker is disruptive or otherwise when permitted by law.

1. Call to Order at 7:00 p.m. – Establishment of a Quorum
2. Comments by:
 - a. BEA
 - b. Local 1303
 - c. PTO
 - d. PAC – (Parent Advisory Committee)
 - e. Public
3. Minutes of
 - March 23, 2016 Special Meeting (Action Needed)
 - March 23, 2016 Board Minutes (Action Needed)
 - April 11, 2016 Special Meeting (Action Needed)
4. Administrative Reports:
 - a. Elementary School Acting Principal:
 - Will attend to answer questions regarding Elementary Standard Based Report Card (Action Needed)
 - b. Middle School Principal:
 - Report – enclosed
 - Chris Sanford and Mike Harten will present Woodstock Academy Update (15 min) followed by Q&A at the May 25th BOE Meeting
 - c. Assistant Principal:
 - Sports Report - enclosed
 - ERR Report – enclosed
 - Elementary School Principal Search Report - enclosed
 - d. Special Education Director:
 - Special Education Enrollment Report – enclosed

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- e. Finance Director:
 - Budget Spreadsheet - *available at meeting*
 - Budget Line Items Explained
 - Board of Finance waiting for State final revenue numbers. 5/9/16 Board of Finance Special meeting planned. Mrs. Holmes to present budget at 5/11/16 Town Hearing.
- f. Superintendent:
 - Payment of Bills – *available at meeting* **(Action Needed)**
 - Enrollment Report – *available at meeting*
 - Facilities Calendar - *enclosed*
 - Proposed dates for Graduation and last day of school **(Action Needed)**
 - 2016-2017 School Calendar **(Action Needed)**
 - NFA transportation status/logistics

5. Public Comments

| 6. Committee Reports: | <u>Chairs</u> |
|--|---------------------------------|
| a. Budget | Full Board |
| b. Curriculum | Full Board |
| c. Policy | Mrs. Trivella |
| Schedule sub-committee meeting | |
| See policies listed below for first reading | |
| d. Communications | Mr. Atchinson |
| e. Capital / Facilities | Mrs. Genna |
| f. EASTCONN | Mrs. Trivella |
| g. High School Relations – WA | Mrs. Coddington/Mrs. Trivella |
| WA Minutes & Brooklyn Test Data | |
| h. High School Relations – KHS / Invitation | Mr. Atchinson |
| i. Recreation Committee | Mrs. Lyons |
| j. Transportation | Mrs. Lyons/Mr. Otto |
| Transportation Contracts | (Possible Action Needed) |
| k. Board of Selectmen Liaison | Mr. Anderson |
| l. Board of Finance Liaison | Mrs. Genna |

Representatives from PTO, BEA, BOF, and other committees that have issues to bring to the Board will be asked to present these issues to the Board of Education or appropriate committee as necessary.

Policies & Regulations for 1st reading

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| 0050 | Code of Ethics (Policy) |
| 0521.2 | Commitment to Religious Neutrality (Prayer in the Schools) (Policy) |
| 1110.3 | Communications with the Public (Policy) |
| 1112.5 | Media Access to Students (Policy) |
| 2000.1 | Board-Superintendent Relations (Policy) |
| 2000.1 | Board-Superintendent Relations (Regulation) |
| 2300 | Statement of Ethics for Administrators (Regulation) |
| 3240 | Tuition Fees (Policy) |

See next page for reports

Policies & Regulations for 1st reading – continued

| | |
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| 3435 | Fraud Prevention and Investigation (Policy) |
| 3435 | Fraud Prevention and Investigation (Regulation) and Form |
| 3511 | Compliance with 504 Regulations (Policy) |
| 3511 | Compliance with Section 504 of Rehabilitation Act of 1973 (Regulation) |
| 3516.12 | Asbestos Control (Policy) |
| 3516.4 | Sex Offender Notification (Policy) |
| 3516.4 | Sex Offender Notification (Regulation) |
| 3516.5 | Sexual Offenders on School Property (Policy) |
| 3542.43 | Charging Policy (Policy) |
| 4112.51/4212.51 | Reference Checks (Policy) |
| 4112.51/4212.51 | Reference Checks (Regulation) |
| 4112.61/4212.61 | Use and Disclosure of Employee Medical Information (HIPAA) (Policy) w/Forms |
| 4118.14/4218.14 | Nondiscrimination of the Basis of Disabilities (Policy) |
| 4118.14/4218.14 | Nondiscrimination of the Basis of Disabilities (Regulation) |
| 4118.211/4218.211 | Retaliation and Whistle Blowing (Policy) |
| 4134 | Tutoring (Policy) |
| 4222 | Teacher Aides/Paraprofessionals (Policy) |
| 4222.1 | Title I Paraprofessionals (Policy) w/ Form |
| 5112.4 | Disenrollment (Policy) w/ Letters and Forms |
| 5112.4 | Disenrollment (Regulation) |
| 5131.11 | Video Cameras on School Buses (Policy) |
| 5131.11 | Video Cameras on School Buses (Regulation) |
| 5131.81 | Electronic Devices (Policy) |
| 5132 | Dress and Grooming (Policy) |
| 6120 | Objectives/Priorities of the Instructional Program (Policy) |
| 6141.21 | Religion in the Public Schools (Policy) |
| 6141.311 | Limited English Proficiency Program (Policy) |
| 6142.1 | Family Life and Sex Education (Policy) |
| 6142.1 | Family Life and Sex Education (Regulation) |
| 6145.3 | Publications (Policy) |
| 6145.8 | Activities Funds Management (Policy) |
| 6161.2 | Care of Instructional Materials (Policy) |
| 6161.2 | Care of Instructional Materials (Regulation) |
| 6162.7 | Educational Software (Policy) |
| 6162.7 | Backup Copies of © Computer Software/Educational Software Review & Acquisition |
| 6177 | Use of Commercially Produced Video Recordings/DVDs (Policy) |
| 6177 | Use of Commercially Produced Video Recordings/DVDs (Regulation) |
| 6200 | Adult Continuing Education (Policy) |
| 7100 | New Construction (Policy) |
| 7115 | Developing Educational Specifications (Policy) |
| 7221 | Construction of Physical Facilities (Policy) |
| 7230.3 | Acoustics (Policy) |
| 7551 | Naming of Facilities (Policy) |
| 9000 | Role of the Board and Member (Powers, Purposes, Duties) (Bylaw) |
| 9010 | Limits of Authority (Bylaw) |

See next page for reports

Policies & Regulations for 1st reading – continued

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| 9221 | Filling Vacancies (Bylaw) |
| 9240 | Board Member Professional Development (Bylaw) |
| 9312 | Formulation, Adoption, Amendment of Bylaws (Bylaw) |
| 9327 | Meetings (Bylaw) |

7. New Business:

- Weekly updates from Superintendent, BMS & BES administration.
 - Board Members added to email blasts for both schools if desired.
- Request for sexual harassment training for professional development day.

8. Board Chair:

- Discussion of Attorney Client Privileged Written Communication. (Advice concerning Procedures for Consideration of Appeal)
- Discussion of the appeal of discipline for certified staff member.
- Possible action concerning appeal of discipline for certified staff member.

- Discussion of Attorney Client Privileged Communication. (Advice concerning Procedures for Consideration of Evaluation/Performance Issues of Superintendent)
- Discussion of evaluation/performance of the Superintendent.
- Possible action concerning evaluation/performance of the Superintendent.

9. Public Comments

10. Adjournment