

**ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES
February 6, 2024**

The Brooklyn Zoning Board of Appeals held a regular meeting on Tuesday February 6, 2024, at 6:30 p.m. at the Clifford B. Green Memorial Meeting Center, 69 South Main Street, Brooklyn, CT in person as well as virtually via ZOOM on the following:

Members Present: Bruce Parsons, Janet Booth, Richard Oliverson, William Macnamara.

Members Absent: With notice: Adam Brindamour.

Staff Present: Terry Mahanna, Recording Secretary, Margaret Washburn, Zoning Enforcement Officer.

Also Present: Via Zoom: Applicants Matt & Mariette Sheldon.

Call to Order: The meeting was called to order at 6:30 p.m.

Seating of Alternates: None.

Public Commentary: None.

Approval of Minutes: William Macnamara indicated his name had been misspelled on the November 27, 2023 Meeting Minutes, and asked that it be corrected there as well as on his nameplate. Terry Mahanna indicated the corrections will be made to reflect the proper spelling as 'Macnamara'.

A **motion** to approve the Regular Meeting Minutes from November 27, 2023, with the noted name correction, was made by Mr. Macnamara and seconded by Richard Oliverson. Motion passed unanimously by vote 4-0-0.

Election of Officers: Janet Booth made a **motion** to nominate Adam Brindamour as Vice Chairman. Mr. Brindamour was not present but had previously indicated he would serve should he be nominated. The motion was seconded by Mr. Oliverson. The motion passed by a majority vote 3-0-1.

Bruce Parsons indicated that he is unable to attend Tuesday meetings if another Commission member would like to take over the position of Chairman. No Commission members expressed interest. A **motion** was made by Mr. Macnamara to nominate Mr. Parsons as Chairman. The motion was seconded by Ms. Booth. Motion passed unanimously by vote 4-0-0.

Public Hearing: None

Unfinished Business: None

New Application Received: ZBA 24-001 Matt & Mariette Sheldon, 15 Hamilton Avenue, Map 46, Lot 66, 0.38 Acres, R-10 Zone: Requesting a variance of section 3.A.5.2.1 of the Zoning Regulations to reduce the minimum front yard setback from 35 feet to 15.6 feet to construct a 10-foot x 16-foot front porch.

The Commission agreed to schedule a Public Hearing for March 5, 2024, at 6:30 pm at the Clifford B. Green Meeting Center, Suite 24, 69 South Main Street, Brooklyn, CT.

Other Business: None

Communications:

Budget Update – Margaret Washburn provided a copy of the budget report for January 2024 which was reviewed by the Commission.

Adjourn: Meeting closed at 6:50 pm **motioned** by Richard Oliverson and seconded by Janet Booth. Motion passed unanimously by vote 4-0-0.

Terry Mahanna, Recording Secretary