

**ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES
October 16, 2023**

The Brooklyn Zoning Board of Appeals held a regular meeting on Tuesday October 16th, 2023, at 6:30 p.m. at the Clifford B. Green Memorial Meeting Center, 69 South Main Street, Brooklyn, CT as well as virtually via ZOOM on the following:

Members Present: Bruce Parsons, Adam Brindamour and Stephen Mylly.

Members Absent: William McNamara and Lou Brodeur.

Staff Present: Terry Mahanna, Recording Secretary, Margaret Washburn, Zoning Enforcement Officer.

Also Present: Paul Archer, Archer Surveying

Call to Order: The meeting was called to order at 6:37 p.m.

Seating of Alternates: None.

Public Commentary: None.

Approval of Minutes: Stephen Mylly made a **motion** to approve the Regular Meeting Minutes from May 22, 2023 as written, Adam Brindamour seconded this motion. Motion passed unanimously by vote 3-0-0.

Public Hearing: None

Old Business: None.

New Application Received:

1. ZBA 23-002 Edward & Kelly Berthiaume, 17 Sunset Drive Extension, Map 22, Lot 18-13, 1.33 Acres, R-30 Zone: Requesting a variance of section 3.B.5.2.1 of the Zoning Regulations from the minimum front yard setback of 50 feet to 35 feet to construct a 35-foot x 6-foot front porch.

Paul Archer provided an introduction to the project:

The original extension of Sunset Drive was recorded in June 1967 - subdivision was in effect, although zoning was not. At that time, the setback was 35-feet, whereas now it is 50-feet. The owners would like to construct a front porch and are asking for a variance to go back to the original 35-feet.

A **motion** was made by Adam Brindamour to schedule a public hearing for November 27th at 6:30pm at the Clifford B. Green building and seconded by Stephen Mylly. Motion passed unanimously by vote 3-0-0.

Other Business:

1. Vote on 2024 meeting dates

The Commission reviewed the options presented and selected dates for the Regular ZBA Meeting for 2024. A **motion** was made by Adam Brindamour and seconded by Stephen Mylly to accept the dates. Motion passed unanimously by vote 3-0-0.

2. Public Act 21-29: Required Training for each member of a Zoning Board of Appeals

Margaret Washburn reviewed the requirements with the Commission and asked that they send her the classes they have taken or are signed up for.

Communications:

Budget Update – Margaret Washburn reviewed the budget with the Commission.

Adjourn: Meeting closed at 6:52 pm motioned by Stephen Mylly and seconded by Adam Brindamour, all in favor motion carried 3-0-0.

Terry Mahanna, Recording Secretary