

Minutes of Special Meeting
Brooklyn Schools Roof Replacement Building Committee

Tuesday June 20, 2017 at 7:00pm
Special Ed Conference Room Brooklyn Middle School

Chairman Patrick McCormack called the meeting to order at 7:00pm.

Attending were Robert Kelleher, Paul Vandale, Mike Keech, and Mae Lyons members, Roger LaFleur, Consultant, Thomas Hibbard, Architect, First Selectman Rick Ives and Recreation Director Bucky Lohbusch.

On a motion by Mr. Kelleher, seconded by Mr. Vandale the minutes of the previous meeting were approved. Mrs. Lyons abstained.

Mr. LaFleur said that DAS had given its approval for both roof projects to go to bid.

Mr. LaFleur announced the results of the bid for the Middle School roof. There were three bids and the low bidder was Commercial Roofing & Contracting, Inc. of Putnam CT at \$2,046,000. Mr. LaFleur and Mr. Hibbard indicated that a scope review had been carried out and was satisfactory. A kick off meeting had been held on June 19 and Mr. LaFleur indicated that the vacuuming of the stone off the Middle School roof could start as early as Thursday, June 22. The color Cadet Grey was chosen for the edge flashing. Mr. Hibbard will prepare a standard AIA contract for execution. Mr. Ives will sign for the Town.

Mr. Tusia will supervise materials placement for both schools. Safety and security will be primary. Mr. LaFleur said that someone representing the Town would be on the site every day but not necessarily all day.

The mandatory walk through at the Elementary School was held and all bidders were informed that the bid deadline date had been changed to June 19, 2017. Addendums to the bid forms were sent to all bidders and they were verbally informed at the walk through.

Mr. LaFleur announced that the low bid submitted was from Greenwood Industries, Inc. of North Haven CT at \$1,396,000. Mr. LaFleur and Mr. Hibbard were familiar with the bidder and indicated that they anticipated no problems. Mr. Hibbard will prepare a standard AIA contract for this project as well and Mr. Ives will execute it for the Town.

Mr. Keech made a motion, seconded by Mr. Vandale that the bid of \$2,046,000 by Commercial Roofing & Contracting, Inc. for the Middle School roof replacement and the bid of \$1,396,000 by Greenwood Industries, Inc. for the Elementary School roof replacement be accepted and awarded. Motion passed unanimously.

Mr. Keech made a motion, seconded by Mr. Vandale that all requests for payment after being approved by the architect be forwarded to the First Selectman's office for prompt payment.

There was a discussion with Mr. Lohbusch regarding coordinating the Recreation Department's basketball camp, summer camp and summer lunch programs. Summer camp runs from June 26 through August 4. Basketball runs from July 10th to the 14th. All these programs are held at the Elementary School and the Middle School. Mr. LaFleur said he would assist in co-coordinating these functions with the ongoing work and did not think there would be a problem.

It was agreed that we will hold a Committee Meeting on Tuesday July 11 and Tuesday August 8 to get project updates and take any necessary actions.

Motion to adjourn at 8:00pm by Mr. Keech, seconded by Mr. Vandale.

Respectfully submitted
Robert Kelleher
Temporary Secretary