

The Board of Education Town of Brooklyn

119 Gorman Road
Brooklyn, CT 06234

Aimee Genna, Chair
Kelly Coddling, Vice Chair
Keith Atchinson, Secretary

Eric Anderson
Mae Lyons
Joan Trivella

May 24, 2017

The Brooklyn Board of Education held its regular monthly meeting on May 24, 2017 in the middle school library. In attendance were: Mrs. Genna, Mrs. Coddling, Mr. Atchinson, Mr. Anderson (7:14), Mrs. Trivella, and Dr. Conway, Superintendent. Mr. Yanku, Middle School Principal, Patricia Buell, Superintendent-Elect, Tammy Taft, Acting Food Service Director, and Mr. Otto, Board of Finance, were also in attendance. Members of the teaching staff and public were in the audience.

Absent: Mrs. Lyons

1. Attendance, Establishment of a Quorum, Call to Order

Mrs. Genna called the meeting to order at 7:01 pm.

2. Public Comments

None

**Motion to add Agenda Item 10f New Bylaws - First Reading to the Agenda
(Trivella / Coddling)**

Unanimous vote to approve

3. Approval of Minutes

- a) April 26, 2017
- b) Special Meeting May 15, 2017

**Motion to approve the Regular Meeting Minutes of April 26, 2017 and the
Special Meeting Minutes of May 15, 2017.**

(Trivella / Coddling)

Unanimous vote to approve

4. Correspondence and Communications

- a) Woodstock Academy Presentation

Woodstock Academy's Headmaster, Mr. Christopher Sandford and the Dean of Students, Mr. William Guillot shared information about the expansion of the academy to include the new South Campus. They also explained changes that will take place in the day to day student schedules, as well as transportation and shuttles from one campus to another, and the programs and offices that will move to the new South Campus. Two Woodstock Academy sophomores, Ali Crescimano and Brianna Bradley, both Brooklyn residents, spoke to their experiences at the Academy and their excitement about the expansion.

b) Appointment of Brooklyn Middle School Assistant Principal

Dr. Conway introduced Mrs. Heather Tamsin, the recommendation for the assistant principal at the Middle School.

Motion to appoint Heather Tamsin as the assistant principal of Brooklyn Middle School effective July 1, 2017

(Trivella / Coddling)

Unanimous vote to approve

Dr. Conway stated that Mrs. Jane Sipila, Brooklyn Middle School's Educational Resource Room instructor, submitted a letter of retirement effective at the end of the school year.

Dr. Conway also informed that Mrs. Sherry Holmes, Finance Director, submitted a letter of resignation effective May 18, 2017.

The Board of Education members thanked Mrs. Sipila and Mrs. Holmes for their service and wished them well in all future endeavors.

5. Administrative Reports

a) Monthly Budget Status Report

Dr. Conway presented the Board of Education member with the check register for April.

6. Public Comments

None

7. Board of Education Committee Reports

Mrs. Trivella spoke about EastConn's annual meeting which she attended.

Mrs. Genna stated the Dr. Conway presented the school's budget at the town meeting. The next town meeting will be June 21, 2017.

Mr. Atchinson stated that Killingly High School's graduation is June 23, 2017. There are 46 Brooklyn students currently achieving honor roll status at Killingly High School.

8. Board Representatives to Other Committees

None

9. Old Business

a) New Policies – 2nd Reading

- 1) 5145.42 Non-Discrimination – Racial Harassment – Recommended CABA policy (p.1-2)
- 2) 5145.6 Student Grievance Procedure – Recommended CABA policy (p.3)
- 3) AR 5145.6 Student Grievance Procedure – Recommended CABA Regulation (p. 4-6)
- 4) 6142.1 Family Life Education – Recommended CABA Policy (p. 7)
- 5) AR 6142.101 School Wellness – Recommended CABA regulation (p. 8-28)
- 6) 6145.8 Activity Funds Management – Recommended “Good Practice” policy (p. 29)
- 7) 6146.1 Grading System – mandated policy (p. 30-31)
- 8) 6162.51 Survey of Students – Recommended “Good Practice” (p. 32-34)
- 9) 6162.6 Copyright Law Compliance – BPS had a regulation but no policy (p. 35)

**Motion to approve policy 5145.42 - Non-Discrimination - Racial Harassment
(Coddling / Trivella)
Unanimous vote to approve**

**Motion to approve policy 5145.6 Student Grievance Procedure
(Trivella / Coddling)
Unanimous vote to approve**

AR 5145.6 Student Grievance Procedure: remove the words “*three senior*” on the last page

**Motion to approve AR 5145.6 Student Grievance Procedure
(Trivella / Coddling)
Unanimous vote to approve**

**Motion to approve policy 6142.1 Family Life Education
(Trivella / Coddling)
Unanimous vote to approve**

**Motion to approve AR 6142.101 School Wellness
(Trivella / Coddling)
Unanimous vote to approve**

**Motion to approve policy 6145.8 Activity Funds Management
(Trivella / Coddling)
Unanimous vote to approve**

**Motion to approve policy 6146.1 Grading System
(Trivella / Coddling)
Unanimous vote to approve**

**Motion to approve policy 6162.51 Survey of Students
(Trivella / Coddling)
Unanimous vote to approve**

**Motion to approve policy 6162.6 Copyright Law of Compliance
(Trivella / Coddling)
Unanimous vote to approve**

10. New Business

a. Climate Survey Results

The annual school climate surveys were taken by students, staff and parents this spring. The results are not in yet. Administration will share their school climate results as soon as they arrive in the district and school climate goals with the Board when they present their annual school improvement plans in the fall of 2017.

b. CT Healthy Food Certification

Mrs. Taft explained the Healthy Food Certification program to the Board of Education members.

Motion for the Brooklyn Board of Education comply with the Connecticut Nutrition Standards during the period of July 1, 2017 through June 30, 2018 and that the Board will exclude from certification food that does not meet the CNS provided that the food is sold in connection with an event after the end of the school day, that the food is sold at the location of the event, and that the food is not sold from a vending machine or school store.

(Coddington / Atchinson)
Unanimous vote to approve

c. School Lunch Prices

Motion for the Board of Education raise the price of a lunch at the middle school by \$0.05 to \$2.85 and raise the price of lunch at the elementary school by \$0.10 to \$2.80 for the 2017 / 2018 school year.
(Trivella / Coddington)
Unanimous vote to approve

d. Substitute Teacher Rate

Dr. Conway presented a survey of local districts and their current rates of pay for substitute teachers. Discussion concerning the same ensued.

e. 2017/18 Board of Education – Estimate of Expenditures

Mr. Otto stated that the Board of Finance has been informed that they will be getting approximately \$80,000 returned at the end of the fiscal year. He stated that the \$80,000 has been included in next year's surplus.

f. New Bylaws - First Reading

The 9000's packet of policies was distributed for the first reading.

11. Other

Mr. Otto commented on the dissolution of Regional District 11. Discussion ensued regarding the same.

12. Public Comments

Mrs. Landis, a substitute at the elementary school, stated that substitute teachers make an hourly rate of \$10.10.

13. Adjournment

Motion to adjourn at 8:54 pm
(Coddington / Trivella)
Unanimous vote to approve

Respectfully Submitted

Joann M. Engel
Recording Secretary