

**TOWN OF BROOKLYN
RESOURCE RECOVERY COMMISSION
Special Meeting Minutes
November 11, 2015
Brooklyn Town Hall
4 Wolf Den Road
7:00 p.m.**

1. Roll Call: Mike Barry, Don Francis, Bob Lee and Bob Benson.

Absent: Chuck Morrison without notice.

Also Present: Sandra Brodeur, Liaison Board of Finance, Audrey Cross-Lussier, Recording Secretary.

2. Approval of Regular Meeting Minutes October 14, 2015.

A motion was made by Don Francis to approve the regular meeting minutes of October 14, 2015. Bob Lee seconds this motion. No discussion held. All in favor. The motion passes unanimously.

3. New Business:

a. Discussion of Annual Budget 2015-2016.

Sandy Brodeur reviewed budget line items with Commission Members. Ms. Brodeur questioned the increased disposal charges in September which was \$6,243, previous months were \$4,045 and \$5,651. Chairman Barry commented this is most likely disposal from the baseball building roof; disposal of contents from Paradise Lake and perhaps contents from Spooky Nights. Ms. Brodeur asks if there were weight estimates of the contents. Chairman Barry does not have any weight estimates. Ms. Brodeur will make note of this.

Scrap Metal: Chairman Barry commented that when the scrap metal company disposes the scrap the company pays the Town at the end of the quarter.

Rubber Tires: Chairman Barry commented that there is a full container of tires that needs to be disposed of. Discussion held. Mr. Barry will contact Sherri Soucy to retrieve a copy of the prior invoice.

Electric Bill: Discussion regarding an increase of the monthly bill to \$130. It was questioned whether or not this was an estimated bill.

Recording Secretary: Discussed overage. When Ms. Cross-Lussier is absent the covering recording secretary charges a higher fee.

Regular Payroll – Part Time: Discussed overage. Ms. Brodeur has discussed this with Selectman Ives.

Ms. Brodeur stated that the budget right now looks good. More money has been made on the year to date basis than the budget has. Expenses have been a little more, but not as much as revenue, \$1,800 over on

income and \$1,200 over on expense, \$1,400 of that is payroll. Ms. Brodeur would like the basic information on revenue and expenses to prepare for next year's budget.

Discussion was held with regards to making a recommendation to the First Selectman for an increase in the bulky waste fee.

Hours of Operation: Winter hours will be Friday 10 a.m. to 4 p.m. and Saturday 8 a.m. to 4 p.m.

b. Discussion of Casella Waste System, Inc., Contract.

Chairman Barry had a brief discussion with regards to the Casella Waste Contract and the proposed monthly increase.

c. Discussion of Landfill Well Testing/Monitoring.

Chairman Barry reviewed a memo dated 10/13/15 from David McKeegan Environmental Analyst from DEEP with regards to the modification that is being requested of the current water quality monitoring program being conducted at the closed landfill which would change to once per year. This would be a cost savings to the Town. Discussion held.

Chairman Barry reviewed a letter dated 8/26/15 from Ron Warila, Division Manager, Microbac Laboratories which will no longer be performing groundwater sample collections starting 10/1/15. Microbac provided three engineering/field services firms that have the knowledge and capability to perform the sample collections according to State and EPA protocols. The three companies are: EST Associates, Inc., Lake Shore Environmental and Newport Environmental. Discussion held. Chairman Barry will get quotes from the three companies and provide a recommendation to the First Selectman.

d. Other New Business:

Ms. Brodeur discussed the new bookkeeping software program that the Town will be getting at a future date.

4. Public Commentary: None.

5. Adjourn: A motion was made by Bob Benson to adjourn the meeting at 7:45 p.m. Bob Lee seconded this motion. No discussion held. Motion passes unanimously.

Audrey Cross-Lussier
Recording Secretary