

**TOWN OF BROOKLYN
RESOURCE RECOVERY COMMISSION
Regular Meeting Minutes
March 12, 2014
Brooklyn Town Hall
4 Wolf Den Road
7 p.m.**

- 1. Roll Call:** Mike Barry, Bob Lee, Bob Benson and Randy Brumbaugh. The meeting was called to order at 7:00 p.m.

Absent: Tom Pallone with notice.

Staff Present: Rick Ives, First Selectman, Audrey Cross-Lussier, Recording Secretary.

Also Present: William Moore, Sandy Brodeur, Liaison from the Board of Finance

Comments from the First Selectman:

Rick Ives, First Selectman commented that the Resource Recovery Budget has been reviewed by the Board of Selectman and will be submitted to the Board of Finance. One change was made in the repairs, building and signs line item. This was trimmed down to \$5,000 from \$10,000. Chairman Barry and Selectman Ives discussed the reasoning behind this cut with Commission Members.

Selectman Ives discussed personnel and the employee job search with the Commission. The hiring and salary are done through the Town and no longer the Resource Recovery Commission's responsibility. An ad was placed in the Turnpike Buyer for the part time Transfer Station Attendant and has run the weeks of March 3 and March 10th. Applications will be looked at on or after March 18th.

- 2. Approval of Regular Meeting Minutes January 8, 2014.**

A motion was made by Randy Brumbaugh to approve the regular meeting minutes from January 8, 2014. Bob Benson seconded this motion. No discussion held. All in favor. The motion passes unanimously.

- 3. New Business:**

a. Budget.

With the resignation of Roger Pellerin, Randy Brumbaugh has now taken over the duties of compiling the budget. Mr. Brumbaugh made a presentation of the reformatted budget -. Weekly receipts; Annual Budget vs. Actual and a second version Annual Budget vs. Actual Linear Extrapolation. Mr. Brumbaugh discussed the Revenues, Expenses Budgeted Fiscal Year 2013-2014, Actual Through 2/27/14, Actual % of Budget, Projection Fiscal Year 2013-2014 and Proposed Budget Fiscal Year 2014-2015.

Mr. Brumbaugh discussed both versions of the budget Annual Budget vs. Actual and the Annual Budget vs. Actual Linear Extrapolation and what is different between the two. Discussion ensued. Commission members agreed to review both versions until May 2014 and at that time will chose which version they wish to be used.

Commission Members discussed in length the overall function and duties of the Resource Recovery Commission now it is no longer an "Authority."

Chairman Barry mentioned to Commission Members that on Monday, March 24, 2014 the Town will be hosting a Town Forum 7 p.m. at the Brooklyn Middle School to discuss the upcoming budget. Commission Members are requested to attend if they are available.

Chairman Barry discussed the electrical transformer box at the Transfer Station and feels it is in need of repair. Commission Members unanimously agree to have this looked at and have repairs done as soon as possible.

Chairman Barry would like Commission Members to do a site walk through the Transfer Station to come up with a list of maintenance needs. Bob Lee volunteered to complete a site survey in early May 2014 and identify the key items that need maintenance.

b. Paint Care-Connecticut Paint Stewardship Program.

Chairman Barry commented that this is ready to go and will start the program once the new employee is hired.

c. RMG Enterprise – Electronic Waste Reports Dated January 18 and January 29, 2014.

Report date received 1/18/14: Televisions 5,135 lbs; Monitors 0 lbs; Computers 0 lbs; Printers 0 lbs; and Non-Covered Devices 949 lbs.

Report date received 1/29/14: Televisions 3,018 lbs; Monitors 556 lbs; Computers 90 lbs; Printers 230 lbs; and Non-Covered Devices 556 lbs.

d. Landfill Attendant Job Opening.

Chairman Barry wrote a description of the job and it was posted for two weeks in the Turnpike Buyer. All applications will be looked at on or after March 18, 2014.

4. Public Commentary.

Town resident William Moore had some questions with regards to the qualifications required for the Landfill Attendant Job Opening. Chairman Barry and the Commission discussed the position, hours and the job qualifications/license that is required with Mr. Moore.

- 5. Adjourn:** A motion was made by Chairman Barry to adjourn the meeting at 7:55 p.m. Randy Brumbaugh seconded this motion. No discussion held. All in favor. The motion passes unanimously.

Audrey Cross-Lussier
Recording Secretary