

**TOWN OF BROOKLYN
RESOURCE RECOVERY COMMISSION
Regular Meeting Minutes
Wednesday, January 8, 2014
Brooklyn Town Hall
4 Wolf Den Road
7:00 p.m.**

- 1. Roll Call:** Mike Barry, Roger Pellerin, Bob Lee, Randy Brumbaugh. The meeting was called to order at 7 p.m.

Absent: Tom Pallone and Bob Benson.

Staff Present: Heather Coutras, Landfill Attendant and Audrey Cross-Lussier, Recording Secretary.

Also Present: Sandra Brodeur, Liaison from Board of Finance.

- 2. Election of Chairman:**

A motion was made by Chairman Barry to open the floor for the nomination of Chairman. Randy Brumbaugh seconds this motion. No discussion held. All in favor. The motion passes unanimously.

A motion was made by Randy Brumbaugh to nominate Mike Barry as Chairman. Roger Pellerin seconds this motion. No discussion held. All in favor. The motion passes unanimously.

- 3. Approval of regular meeting minutes December 11, 2013.**

Roger Pellerin made a motion to approve the regular meeting minutes of December 11, 2013. Discussion held with regards to the Casella Waste Contract Disposal Rates page 2. (Per discussion with Casella Waste after the December 11, 2013 meeting, the new rates will be 2015-\$61.19, 2016-\$63.03, and 2017-\$64.92). Randy Brumbaugh seconds this motion. All in favor. The motion passes unanimously.

- 4. New Business:**

- a. Resignation of Commission Member Roger Pellerin.**

Chairman Barry received a letter of resignation from Commission Member Roger Pellerin which will become effective February 15, 2014. Mr. Pellerin stated it has been a pleasure to serve the last 5 years as a Commission Member. Chairman Barry stated he is sorry to see Mr. Pellerin leave the Commission. Chairman Barry and Commission Members commend Mr. Pellerin on all of his hard work he has done for the Commission especially with the budget.

Chairman Barry made a motion for Randy Brumbaugh to take over the budget duties from now on. Discussion held. Mr. Brumbaugh agrees to take over the duties. Bob Lee seconds this motion. All in favor. The motion passes unanimously.

b. Discussion of Budget 2014-2015.

Roger Pellerin presented the 2014-2015 Proposed Budget for the Transfer Station.

Actual Revenue through 12/5/13 \$38,489, Estimate Fiscal Year 2013-2014 \$82,200, Budget Fiscal Year 2013-2014 \$89,800, Proposed Budget Fiscal Year 2014-2015 \$82,200.

Expenses – Advertising & Legal Notices; Bag Expense; Disposal Charges; Electric; Hazardous Waste; Permits; Printing & Publications; Recording Secretary; Regular Payroll Full Time; Regular Payroll Part Time; Rental (Porto-Let); Repairs, Buildings, & Signs; Telephone; Water Analysis – Subtotal Expenses: Actual through 12/5/13 \$29,201; Estimate Fiscal Year 2013-2014 \$88,620; Budgeted Fiscal Year 2013-2014 \$92,430; Proposed Budgeted Fiscal Year 2014-2015 \$97,120.

Profit or (Loss) Excluding of Contractual Services Actual through 12/5/13 \$9,288; Estimate Fiscal Year 2013-2014 \$-6,420; Budgeted Fiscal year 2013-2014 \$-2630; Proposed Budgeted Fiscal Year 2014-2015 \$-14,920.

Contractual Services: Actual Through 12/5/13 \$34,948; Estimate Fiscal Year 2013-2014 \$105,300; Budgeted Fiscal Year 2013-2014 \$105,300; Proposed Budget Fiscal year 2014-2015 \$108,500.

Curbside Carts (per revised agreement 12/13) Actual through 12/5/13 \$0; Estimate Fiscal Year 2013-2014 \$0; Budgeted Fiscal Year 2013-2014 \$0; Proposed Budget Fiscal Year 2014-2015 \$2,000.

Total All Expenses: Actual through 12/5/13 \$64,149; Estimate Fiscal year 2013-2014 \$193,920; Budgeted Fiscal year 2013-2014 \$197,730; Proposed Budget Fiscal Year 2014-2015 \$207,620.

Loss Including All Expenses: Actual through 12/5/13 \$-25,660; Estimate Fiscal year 2013-2014 \$-111,720; Budgeted Fiscal Year 2013-2014 \$-107,930; Proposed Budget Fiscal Year 2014-2015 \$-125,420

Mr. Pellerin reviewed the summary narrative with the Commission as well as the Payroll Budget Fiscal Year 2014-2015. Discussion held.

Heather Coutras, Landfill Attendant, voiced her concerns with no pay increase to be included in the 2014-2015 budget for Landfill Attendant Donald Robitaille. Chairman Barry discussed the reasoning behind this decision with Ms. Coutras. Discussion held.

c. Paint Care-Connecticut Paint Stewardship Program.

Chairman Barry discussed Connecticut's new paint stewardship law that supports paint collection activities at waste transfer stations. A class was held today with the Landfill Attendants. Heather Coutras commented that a 4 x 4 x 3 foot high container is provided which will hold up to 90 gallons. Five gallon buckets are the largest that can be placed in the container. Latex and oil based paints are acceptable. No strippers, spray cans, open or leaking cans are acceptable. There is no fee to place or remove the container. When the container is full, the attendant shall call for a pick up and they will be there within 5 days. The Landfill Attendants will have to oversee and provide direction to residents at the collection area.

Discussion was held with regards to advertisement. Suggestions were made for the brochure to be placed in The Villager, and perhaps contact Winy Radio. A Town wide mailing to residents was also discussed. Chairman Barry will have new signage made. The brochure has been placed on the Town's website.

d. RMG Enterprise-Electronic Waste Report.

Commission Members reviewed the report date received November 22, 2013.

CED Televisions 1,610 lbs; CED Monitors 265 lbs; CED Computers 139 lbs; CED Printers 280 lbs; Non Covered Devices 0 lbs.

5. Public Commentary: None.

6. Adjourn: A motion was made by Randy Brumbaugh to adjourn the meeting at 8:20 p.m. Bob Lee seconds this motion. No discussion held. All in favor. The motion passes unanimously.

Audrey Cross-Lussier
Recording Secretary