

Brooklyn Parks and Recreation Special Meeting

April 10, 2023

1. Call to Order: 7:04pm

Commission members present: Harry Adams,  
Cliff Soucy, Mike Gaudreau, David Wilterdink, Deb Warren, Jim Warren, Melissa  
Perkins-Banas

Also present: Austin Tanner, First Selectman

Absent: Drew Dionne and

Renee Sangermano, Recreation Director

2. Approval of Regular Meeting Minutes from January Meeting

**Motion made: 1st Harry Adams 2<sup>nd</sup> David Wilterdink All in Favor**

3. Public time  
none

4. Other Business

A. Rick Ives donation will be moved to the May 8th meeting

**Motion made:** to add discussion of the Resignation of the Recreation  
Director

**1st Harry Adams. 2nd Jim Warren All in favor**

Due to Health issues, Renee's last day will be April 14, 2023 . She has offered to come in part time, until June 1st as long as her health allows or a new director is hired.

The Commission discussed the previous applicants and will reach out to several. If this is not successful, advertising the position will begin.

The First Selectman will take a bigger role advising the Park Maintainers to help keep the transition smooth.

There is a need for office staff. Hiring of staff will be put on hold until the New director is hired.

#### b. Budget Approval

Renee put together and aggressive budget. There is an expense increase, which is offset by a revenue increase.

She will present to the BOF on Monday night.

The Commission was impressed with her budget the form and clarity of the line items.

**Motion Made:** to send the budget as presented to the BOF on April 17th.

**1st Jim Warren    2nd Harry Adams    All In Favor**

#### 5. Directors Report

##### a. Program Update

New registration forms were updated and put on website with availability of online payments with credit card

504 program registrations in the last month with 493 online

Financial assistance policy and form will be on the town website.

Updated job descriptions for a program coordinator and part time administrator

Update parent and staff manuals for Before and After and Summer Camp programs

Spring Break program had 23 attendees per day

The Bike rodeo will be held April 12th. 1-3 and is open to the general public

Get fit with me program has 5 sign-ups  
Learn to fish-April 22nd has 8 sign ups  
Brooklyn trails days is June 3rd in conjunction with Conservation  
Commission

June 20-22 is a Boating Class. 4 sign-ups  
Summer Slam June 26-30th. 8-12. 10 sign -ups  
12:45-4:45 3 sign ups

Summer Camp July 10-August 18th. Average 76 per week  
CIT program available

In the process of hiring staff, the entire leadership staff is returning  
Field trips are Thursdays and education programing are Tuesdays  
Two. More programs are needed.

A grant has been applied for by the Superintendent which allow so  
financial help for campers who need help.  
Fear grounds need dates for meetings

#### b. Parks

Seasonal Parks Maintainer has been hired and is doing well  
Spring usage forms have been reviewed athletic fields and some trails  
have been cleaned

Fields seeded and cemetery cleaned with new flag.

Basketball nets and volleyball nets are up  
Playground on South street is being worked on.

### 6. Old Business

#### a. Family Fun day

Has been moved until August and will be held At Riverside park along  
with any Brooklyn Businesses that would like to be involved. It will  
include a band and food truck also field games.

### 7. Public Comment:

Mr. Tanner reminded Commission that Earth Day is Saturday.

There will be a shedder available and well as bags and assigned street for clean-up starting time 9:00

Memorial Day will be more traditional, more emphasis on Veteran's with hopefully more participation.

He would also like the bathrooms at Prince Hill open. He has been in touch with insurance and will keep us informed. May put a camera in the bathrooms.

8. Adjournment

7:54

Next Meeting May 8, 2023

**Motion made: 1st Jim Warren 2nd Harry Adams All in Favor**

Respectfully submitted: Chris Boyle