

# **Inland Wetlands and Watercourses Commission**

**Town of Brooklyn  
69 South Main Street  
Brooklyn, CT 06234**

**DRAFT 8/27/2020**

## **POLICY STATEMENT REGARDING DEADLINES FOR DOCUMENTS SUBMITTED FOR MEETINGS OF THE BROOKLYN CT INLAND WETLANDS AND WATERCOURSES COMMISSION**

**EFFECTIVE DATE: \_\_\_\_\_**

It is the policy of the Brooklyn Inland Wetlands and Watercourses Commission to require that electronic and paper versions of all documents for applications, including new applications and revised documents for continued meetings, must be submitted at least six business days prior to the meeting at which the application will be received or continued. The purpose of this policy is to allow time for staff review, engineering review, and for uploading large files to the Town website.

In accordance with Section 7.8 of the Town of Brooklyn Inland Wetlands and Watercourses Regulations, five hard copies of all application materials and one electronic version (pdf) of all application materials shall be submitted to comprise a complete application unless an applicant is otherwise directed, in writing, by the Commission. The electronic version shall be emailed to:

**m.washburn@brooklynct.org**

## TOWN OF BROOKLYN

## Expenditure Report

Fiscal Year: 2020 - 2021

From Date: 7/1/2020 To Date: 8/31/2020

Account Number	Description	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	%Bud
1005.41.4163.51900	Inland Wetlands-Wages-Recording Secretary	\$1,200.00	\$75.00	\$75.00	\$1,125.00	\$0.00	\$1,125.00	93.75%
1005.41.4163.53020	Inland Wetlands-Legal Fees	\$2,500.00	\$70.25	\$70.25	\$2,429.75	\$97.50	\$2,332.25	93.29%
1005.41.4163.53400	Inland Wetlands-Professional Services	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1005.41.4163.55400	Inland Wetlands-Advertising & Legal Notices	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1005.41.4163.55500	Inland Wetlands-Printing & Publications	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
1005.41.4163.56900	Inland Wetlands-Other Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Grand Total:</b>		<b>\$4,800.00</b>	<b>\$145.25</b>	<b>\$145.25</b>	<b>\$4,654.75</b>	<b>\$97.50</b>	<b>\$4,557.25</b>	<b>94.94%</b>

End of Report

## **Inland Wetlands Agent's Report**

**August 27, 2020**

### **Old Business:**

**060920B: VBL Properties LLC, Beecher Road, Map 22/Lot 38, RA Zone; 5-Lot Subdivision.**

**Date of receipt: 6/9/2020. In accordance with Section 11.2 in the IWWC Regulations, in the absence of a public hearing, action shall be taken on applications within 65 days from the date of receipt of the application.**

**Thursday, 8/13 is 65 days from 6/9/2020. Paul Archer granted a 65-day extension on 8/10/2020.**

**Deadline to act, including the extension: 10/17.**

I inspected and took photos with Paul Archer, Bob Russo and Bob DeLuca, P.E. on 6/18/2020.

Version 4 of the revised plans were received on 8/25 and forwarded to Syl Pauley for his review.

**0714120A David and Nancy Bell, 131 Prince Hill Road, Map 34, Lot 52, RA Zone; 3-Lot Subdivision.**

**Date of receipt: 7/14/2020.**

**Deadline to act without an extension: 9/17.**

I inspected and took photos with Paul Terwilliger on 7/16/2020. The IWWC has scheduled an inspection for 8/28/2020.

**071420B David and Nancy Bell, Church Street, Map 35, Lot 4, RA Zone; 3-Lot Subdivision.**

**Date of receipt: 7/14/2020.**

**Deadline to act without an extension: 9/17.**

I inspected and took photos with Paul Terwilliger on 7/16/2020. The IWWC has scheduled an inspection for 8/28/2020.

**071420C William Perron, Map 18, Lot 28 Woodward Road; Break down bank to provide access to brook and use gravel on property.**

**Date of receipt: 7/14/2020.**

**Deadline to schedule a public hearing: Thursday, 9/17.**

**Deadline to act without an extension: Thursday, 9/17.**

The date of receipt of this application was the date of the next regularly scheduled meeting, which was 7/14/2020, even though that meeting was cancelled.

This application is incomplete for the following reasons:

The State fee is unpaid.

No site showing the proposed work and erosion/sediment controls in relation to wetlands has been submitted.

No wetlands delineation was submitted.

No written description of the work was submitted.

No quantities of proposed cubic yards of excavation and fill were submitted.

No total square feet of regulated area to be altered was submitted.

The Statewide IWWC Activity Reporting Form was not filled out.

Mr. Perron asked that the application be continued to the 8/11/2020 meeting to give him time to pay all the fees and submit the required information.

**As of the date of this report, 8/27, the State fees remain unpaid. No additional information has been submitted.**

Mr. Perron met with Normand Thibeault of Killingly Engineering about a site plan, but Mr. Thibeault has told me that he is not under contract to do any work for Mr.

Perron at this time. Mr. Thibeault may be able to submit a plan for the October meeting.

Options: schedule a public hearing, request an extension, or deny the application without prejudice.

**081120A Shane Pollock-Applclicant/BLB, LLC-Owner, Louise Berry Drive, Map 19, Lot 19, RA Zone; Construction of 51 Single Family Condominium Units with activity in the upland review area.**

**Date of receipt: 8/11/2020. The application was submitted on 7/14/2020.** The date of receipt of this application was the date of the next regularly scheduled meeting, which was 8/11/2020, even though that meeting was cancelled.

**Deadline to schedule a public hearing: 10/15/2020.**

**Deadline to act in the absence of a public hearing or an extension: 10/15/2020.**

**New Business:**

**Policy statement regarding submission requirements for virtual meetings.**

**Discussion of changing to a five (5) member commission.**