

**Board of Fire Commissioners  
Regular Meeting Minutes  
Wednesday, May 9, 2018  
7:30 pm East Brooklyn Fire Department**

- 1. Call to Order** **Call to Order:** First Selectman, Richard Ives called the meeting to order at 7:30 p.m. (19:30 hours).

**Attendance:** Rick Ives; Lou Brodeur; Patrick Gauthier; Jeff Otto; James Soler; Felix Ramos

**Others Present** – Jim Warren, East Brooklyn Fire Chief; Steve Breen, Mortlake Fire Chief; Sandra Brodeur.

- 2. Approve Minutes of Regular Meeting of April 11, 2018**

Motion was made by J. Otto to approve the Minutes of the Regular Meeting of April 11, 2018, as presented. Second by L. Brodeur. Motion carried unanimously (6-0-0).

- 3. Public Comment**

**Sandra Brodeur** stated that she had submitted the policy. Mr. Ives confirmed that he has the policies for both Departments.

- 4. Equipment Discussion** – No discussion.

- 5. Department Discussion**

There was discussion regarding Patrick Dragon's presentation last month about possibly incorporating an EMS mountain bike team. S. Breen stated that they had put it out on social media and that all of the feedback that has been received has been favorable (they may have a new recruit as a result) and this is something that they want to move forward with. They need to first determine how many people would be interested, then figure preliminary costs including training. The two Departments would need to draft an SOP and an outline of the program, then it would need to be approved by the Board of Fire Commissioners.

**a. Recruitment** – No discussion.

**b. Retention**

**Sandra Brodeur** commented, for consideration, that the insurance has a Life and Accidental Death and Dismemberment Insurance policy available for Fire Department volunteers (suggested price \$9,600.00). There was discussion.

Mr. Rives expects to receive quotes (for insurance) within the next two or three weeks.

East Brooklyn Fire Department has re-instated the Junior Member Program as they have a 13-year old coming in who will be doing things like washing trucks and taking inventory. There was discussion regarding rules for Junior Members. They have SOP's.

## **6. Financial Reports Discussion**

J. Otto stated that it is good to have both quarterly reports using the same format. However, he stated that the East Brooklyn budget request for the upcoming year is in a slightly different format than Mortlake's because East Brooklyn's does not show actual expenditures for the current fiscal year. Next year, the Board of Finance wants to see the actuals (by category) for the year that is being completed as well as the request for the upcoming year.

### **a. Budget Discussion**

Mr. Otto explained that he expects that the Board of Finance, at its next meeting, will act on a budget to recommend to the taxpayers. He does not feel that the fire truck is in jeopardy of being cut. He also explained that there may be a request to put additional funds into the Unexpended Reserve. Public Hearing on May 22<sup>nd</sup> and Town Meeting on June 6<sup>th</sup>.

## **7. Other Business**

Memorial Day Parade. Monday, May 28<sup>th</sup>, 8:30 am at the Fairgrounds.

There was discussion regarding the vacancy on the Board. Mr. Ives is working on it.

There was discussion regarding seatbelt and DUI checks from Memorial Day until Labor Day.

State-wide Emergency Management Homeland Security Exercise will be on Wednesday, June 20<sup>th</sup> from 8 am - 2 pm at the Town Hall. It will be a flood simulation. Mr. Ives asked that a representative from the Fire Departments attend.

## **8. Public Comment – None.**

## **9. Next Meeting – June 13, 2018, at Mortlake Fire Department.**

## **10. Adjourn**

Motion was made by L. Brodeur to adjourn at 7:52 p.m. (19:52 hours). Second by J. Soler. Motion carried unanimously (6-0-0).

Respectfully submitted,

J.S. Perreault

Recording Secretary

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