

**Board of Fire Commissioners
Regular Meeting Minutes
Wednesday, November 8, 2017
7:30 pm East Brooklyn Fire Department**

- 1. Call to Order:** Acting Chair, Richard Ives called the meeting to order at 7:32 p.m. (19:32 hours).

Attendance: Rick Ives; Lou Brodeur; Patrick Gauthier; Jeff Otto; Felix Ramos; James Soler.
Peter Considine absent/resigned.

Others Present – Jim Warren, East Brooklyn Fire Chief; Stephen Breen, Mortlake Fire Chief; Sandra Brodeur;
Matt Bomster, East Brooklyn Fire Department; Tyler Zani, East Brooklyn Fire Department.

- 2. Approve Minutes of Regular Meeting of October 11, 2017.**

Motion was made by J. Otto to approve the Minutes of the Regular Meeting of October 11, 2017. Second by L. Brodeur. Motion carried unanimously (6-0-0).

- 3. Public Comment** – None.

- 4. Equipment Discussion**

J. Warren reported that the East Brooklyn Fire Department has received their ten new air packs (bottles are interchangeable). They also received an Avon thermal camera (at no cost) which is valued at approximately \$6,800.00.

- 5. Department Discussion**

- a. Recruitment**

R. Ives commended Mortlake for their supper where they presented awards.

L. Brodeur commented on a recruitment flyer from Fire Chiefs' Magazine outlining a five-step process for recruiting: 1) interest; 2) invite; 3) sample; 4) commit; 5) train. He provided copies and the Commissioners reviewed it. There was discussion.

- b. Retention**

R. Ives noted that he feels retention is as important as recruitment as current or past members (who may have had to take a different direction in their lives for a while) have already been trained. There was discussion regarding how Members that have been away for a while are welcome back.

L. Brodeur stated that they have been using social media to highlight what Mortlake has been doing.

S. Breen stated that he has been working with his niece to put together a campaign on social media. They will be spending \$100.00 for an advertisement targeting certain demographics.

There was discussion and there was agreement that using social media is a good idea.

- 6. Financial Reports Discussion**

- a. Budget Discussion**

J. Otto had calculated the due dates for the reports (42 days following the fiscal quarters):

- November 13, 2017;
- February 12, 2018;
- May 14, 2018;
- August 13, 2018.

If the reports are submitted on the above dates, the Board of Finance will have them before their meetings.

Mr. Otto stated that no questions had been raised at the Board of Finance meeting regarding the reports received last month. He assumes there won't be any questions at this month's meeting.

7. Other Business

Mr. Ives stated that an at-large member is needed to replace Peter Considine. He asked that if anyone has any thoughts to let him know. There was no discussion.

Mr. Otto stated that he had sent the Fire Report to the Members. There was no discussion.

Mr. Ives asked how paramedic intercept is going. There was discussion and no problems were noted. Everyone is pleased with the service and the rate that is being paid for it.

8. Public Comment

S. Brodeur discussed three items:

- She stated that, at Mortlake's last Directors' Meeting, they discussed trying to make it feasible (for the purpose of retention) to offer contributions to a check fund for younger people with children (for years of service, amount of service, etc.) for a college fund for their children.
- She asked if there was a link from the Town's website to the Fire Departments' web pages. Mr. Ives will take care of this request.
- She asked if insurance providers would be coming to speak with the Fire Commissioners. There was discussion. Mr. Otto and Mr. Ives will meet first with VFIS to determine if the offerings are comparable or not.

J. Otto noted that F. Ramos had been promoted to Lieutenant.

9. Next Meeting – December 13, 2017 at Mortlake Fire Department. P. Gauthier stated that he will not be able to attend.

10. Adjourn

Motion was made by J. Otto to adjourn at 7:57 p.m. (19:57 hours). Second by L. Brodeur. Motion carried unanimously (6-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary

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