

**Board of Fire Commissioners
Regular Meeting Minutes
Wednesday, October 11, 2017
7:30 pm Mortlake Fire Department**

1. Call to Order: Acting Chair, Richard Ives called the meeting to order at 7:35 p.m. (19:35 hours).

Attendance: Rick Ives; Lou Brodeur; Patrick Gauthier; Jeff Otto; Felix Ramos; James Soler.
Peter Considine was absent with notice.

Others Present – Jim Warren, East Brooklyn Fire Chief; Stephen Breen, Mortlake Fire Chief; Sandra Brodeur; Matt Bomster, East Brooklyn Fire Department; Earl Starks.

2. Approve Minutes of Regular Meeting of September 13, 2017

Motion was made by L. Brodeur to approve the Minutes of the Regular Meeting of September 13, 2017. Second by P. Gauthier. Motion carried unanimously (6-0-0).

3. Public Comment – None.

4. Equipment Discussion – No discussion.

5. Department Discussion

a. Recruitment

S. Breen reported that he is working to create a program to be linked to the Department's website/social media.

L. Brodeur suggested that retention discussion be added to the agenda for the winter months. J. Otto suggested that data regarding membership losses for the last few years be available for the discussions.

There was discussion regarding the lack of rental housing in Town.

6. Financial Reports Discussion

a. Budget Discussion

J. Otto reported that there was a discussion at the Board of Finance meeting last month regarding the schedule for the quarterly reports. The quarterly reports should be submitted to the Board of Finance no more than 45 days after the end of the fiscal quarter. It was agreed that the reports would be submitted no later than 42 days. Mr. Otto asked that the Chiefs attend the Board of Finance meeting that is around 45 days after the end of the fiscal quarter (to answer questions). P. Gauthier stated that he will not be able to attend the upcoming meeting on October 18th. S. Brodeur noted that the reports being reviewed at the meeting on October 18th

will be the fiscal year-end, not the first quarter. J. Otto informed P.Gauthier that there is a mistake on the report that he had submitted. Mr. Gauthier will correct it.

7. Other Business

- There was discussion regarding insurance. R. Ives stated that he had contacted McNeil and Wilcox & Reynolds. J. Otto had contacted VFIS who are willing to come. L. Brodeur stated that he would like an explanation of why there was a big increase this year. There was dissatisfaction expressed with Wilcox & Reynolds. R. Ives offered to get involved and he recommended that a company that will be responsive is needed. J. Otto offered to get VFIS to come to discuss coverage. There was discussion regarding comparable coverage. R. Ives spoke with CIRMA and they might be a little cheaper, but the coverage is not as good.

Motion was made by J. Otto to authorize First Selectman, Rick Ives, to discuss insurance coverage with EVIC or McNeil to get an understanding of the coverage that they are writing and then to discuss with VFIS to see if they can offer comparable coverage. Second by L. Brodeur. Motion carried unanimously (6-0-0).

- J. Otto stated that he had e-mailed the fire report.

8. Public Comment

S. Brodeur stated that there are still two items that show up on their (Mortlake) insurance bill that they do not own. R. Ives will address this issue.

9. Next Meeting – November 8, 2017, at East Brooklyn Fire Department.

10. Adjourn

Motion was made by J. Otto to adjourn at 7:51 p.m. Second by L. Brodeur. Motion carried unanimously (6-0-0).

Respectfully submitted,

J.S Perreault
Recording Secretary