

**Board of Fire Commissioners  
Regular Meeting Minutes  
Wednesday, August 9, 2017  
7:30 pm Mortlake Fire Department**

**1. Call to Order:** Chairman, Peter Considine called the meeting to order at 7:34 p.m. (19:34 hours).

**Attendance:** Peter Considine; Rick Ives; Lou Brodeur; Jeffrey Otto; James Soler.  
Patrick Gauthier and Felix Ramos were absent with notice.

**Others Present** – Jim Warren, East Brooklyn Fire Chief; Stephen Breen, Mortlake Fire Chief; Sandra Brodeur.

**2. Approve Minutes of Regular Meeting of April 12, 2017**

Motion was made by L. Brodeur to approve the Minutes of the Regular Meeting of April 12, 2017.  
Second by R. Ives. Motion carried unanimously (5-0-0).

**3. Public Comment**

J. Solar thanked the East Brooklyn Fire Department for responding to his father's residence.  
P. Considine thanked Mortlake Fire Department for their help when a vehicle struck a stone wall in front of his house.

**4. Equipment Discussion**

S. Breen reported:

- Four de-fibs had been ordered for various playing fields in Town, funding for which came from a cupcake sale (\$2,400.00) and also a family foundation from Norwich which is donating the cost for one of the de-fibs. The de-fibs will be placed at Gary Field, Riverside Park, Prince Hill Park, and one will be placed at an outside location at the school so that it will be accessible to the playing fields. This is due to a young girl that passed away while playing softball in Woodstock recently.
- A grant was received from the DEEP (\$5,000.00) to be used to buy forestry gear for at least a dozen members.
- They have applied for a Jewett City Savings grant for battery-powered portable lighting.

**5. Department Discussion**

**a. Recruitment**

S. Breen reported that they signed up six new members within the last six months.  
S. Brodeur stated that there is another person that is considering joining Mortlake.

R. Ives stated that some people have called the Town Hall regarding a program to get signs in windows. S. Breen explained that there was a program in place a few years ago which was done through the Boy Scouts. He stated that he had received a check (which has been returned) because information about the program was still on the website (it is going to be removed). There was discussion. There is interest in rejuvenating the program. S. Breen will speak with Paul Young. R. Ives will look into what can be done.

## **6. Financial Reports Discussion**

### **a. Budget Discussion**

- J. Otto reported that he has East Brooklyn's quarterly report and that they are due by next Wednesday's Board of Finance meeting.
- L. Brodeur stated that Mortlake's will be ready for the next meeting (ambulance has not closed yet).

There was discussion regarding when the reports are due. J. Otto explained that it doesn't matter, for this purpose, if it is an accurate closing amount because it will work out by the end of the year. L. Brodeur will supply the numbers by next Wednesday (but won't be 100 % accurate – Fire Department is on track, Ambulance is over budget).

There was discussion regarding insurance/budget numbers.

## **7. Other Business**

J. Otto stated that he had sent an e-mail to the Chiefs regarding the Fire Apparatus Maintenance Bill which was signed by the Governor. He explained that it is now law in CT that fire apparatus be maintained to NFPA1911 standards and to the Code of Federal Regulations applicable portion to transportation vehicles (mechanic must be certified). There was discussion regarding tire replacement.

## **8. Public Comment**

L. Brodeur reported that Mortlake's chicken barbeque was a success – all 1500 were sold.

## **9. Next Meeting – September 13, 2017 at East Brooklyn Fire Department**

## **10. Adjourn**

Motion was made by R. Ives to adjourn at 7:55 p.m. (19:55 hours). Second by L. Brodeur. Motion carried unanimously (5-0-0).

Respectfully submitted,

J.S. Perreault  
Recording Secretary