

**Board of Fire Commissioners  
Meeting Minutes  
Wednesday, May 13, 2015  
7:30 p.m. Mortlake Fire Department**

1. **Call the Meeting to Order** – First Selectman, Rick Ives, called the meeting to order at 7:36 p.m.

**Attendance:** Stephen C. Breen, Patrick Gauthier, Richard Ives, Jeffrey Otto, Felix Ramos, James Soler.  
Peter Considine was absent

**Others Present** – Jeff Warren, East Brooklyn Fire Chief; Bill Skene, Mortlake Fire Chief.

2. **Review of Meeting Minutes** - Motion by J. Otto to approve the Minutes of the last meeting, Wednesday, March 11, 2015, as presented. Second by S. Breen. Motion carried unanimously.

3. **Discussion on Financials**

J. Otto stated that more time is needed at the end of the quarter to put the reports together and that it had been decided last year that reports would be requested four months after the start of the year. He stated that the reports were due (by the end of April) for the January 1, 2015 through April 1, 2015 time period. Reports should be sent/e-mailed to R. Ives during the thirty-day period following each quarter and he will disseminate them.

The report from East Brooklyn was provided to the Members of the Commissions. J. Warren stated that he had provided the report for Mortlake to J. Otto. J. Otto stated that he will locate it and disseminate it tomorrow.

R. Ives asked if everyone is okay with those time frames. There were no objections.

J. Otto stated that the Board of Finance had approved the budget requests (as submitted) of the Board of Fire Commissioners. The Town Meeting is scheduled for June 4<sup>th</sup>. A zero percent increase in the mill rate is being proposed. The money to pay for the new fire alarm system at the school will be borrowed rather than paid for through surplus due to the uncertainty regarding the State. If the State provides more money than expected, the debt will be paid quickly.

4. **Discussion on Apparatus/Equipment**

R. Ives stated that discussion doesn't need to happen tonight, but the Commission does need to have a direction going forward. J. Otto agreed, but stated that he is confused about the Mortlake replacement schedule. He stated that the East Brooklyn budget report shows information on one page for both Mortlake and East Brooklyn, but the numbers don't match with the Mortlake budget booklets. He asked if the Chiefs could get together to be prepared for discussion next month.

5. **Discussion on Calls Report**

R. Ives stated that the report had been provided to everyone. There was no discussion.

6. **New Business**

R. Ives stated that two letters (dated April 17, 2015 and April 23, 2015) had been provided regarding the concern of an individual when a neighbor's campfire got out of control on a windy day and started moving

toward her house. He stated that the situation was handled using normal procedures and that everyone seems to have calmed down.

**7. Old Business – None.**

8. **Adjourn** - Motion by S. Breen to adjourn at 7:46 pm. Second by F. Ramos. Motion carried unanimously.

Respectfully submitted,

J.S. Perreault  
Recording Secretary