

## **2014-03-18 BOFC MTG Min.**

Tuesday, March 25, 2014

# **Board of Fire Commission Meeting Minutes Tuesday, March 18, 2014 East Brooklyn Fire Dept.**

1. *Call to Order* - James Soler, Vice-Chair, called the meeting to order at 7:34 pm.

Attendance - Patrick Gauthier, James Soler, Jeff Otto, Stephen Breen, Rick Ives, Felix Ramos, Jim Warren and Bill Skene. Absent with notification - Peter Considine.

2. *Review of the minutes from Feb. 6<sup>th</sup> 2014* - Motion by Jeff Otto to accept the February 6, 2014 Regular Meeting Minutes with the following corrections: Page 2; 7.) second paragraph. *Mr. Otto also stated that if there are any requests, he would like **the Board of Finance** to present them to the Capital Finance Committee...* Motion second by Steve Breen. Motion carried Unanimously.

3. *Public Comments* - None

4. *Mr. Ives report on the Fire Marshall Duties and work completed.* - Mr. Ives stated that he currently does not have anything to report regarding the Fire Marshall. However he is in the process of establishing a computerized program within the Town's Building and Planning Departments which will include the Fire Marshall. This report will cover all projects that are being worked on in the Town. Mr. Ives will report back to the Commission at its next meeting regarding this issue.

*5. Purchasing of replacement AEDs.* - Bill Skene stated that the AED's have been purchased and will be in soon. Mr. Skene stated that once they have received the new AEDs they will deliver them to East Brooklyn Fire Department.

Motion by Felix Ramos to add Agenda Addendum 5a. - Budget and 5b. - Replacement of Truck R490 to the Agenda. Motion second by Rick Ives. Motion carried unanimously.

*5a. - Budget*

EAST BROOKLYN FIRE DEPARTMENT PRESENTATION - (See Attached)

East Brooklyn Chief Jim Warren, through Patrick Gauthier EBFD member. gave a power point presentation of the East Brooklyn Fire Department's Operating and Safety Plan Budget requests for Fiscal Year 2014-2015. Operating Budget request is \$85,750 and Safety Plan Budget is \$16,270, representing a 10.49% increase.

Discussion ensued regarding the increase in call volume and other line items. Mr. Gauthier explained that the insurance is a two year average from 2012 to 2013. The fuel budget amount is comprised from the actual usage of 2013. Mr. Gauthier then reviewed the various items regarding Line Item 462 and 463.

Rick Ives stated that there was overspending of the budget last year.

Jim Warren explained most of the expenses from last year were for set up purchases for the new truck. This will not be incurred this year. He did review work that will need to be performed this year such as valve work, repacking, and hoses that he did not feel would pass and ET-192. Further discussion ensued.

MORTLAKE FIRE DEPARTMENT - (See Attached)

Mortlake Fire Department Chief Bill Skene presented the Mortlake Fire Departments Operating and Safety Plan Budget requests for Fiscal Year 2014-2015. Operating Budget request is \$114,150 and Safety Plan Budget is \$30,775, representing a 0% increase.

Mortlake Fire Chief Bill Skene presented the request for Town Subsidy for

Ambulance Operations. The request for Town Subsidy for the Ambulance for Fiscal Year 2014-2015 is \$69,600 which is a decrease by \$695 from last year.

Rick Ives asked if these budgets are 2013/2104 calendar or fiscal year. Mr. Skene stated Mortlake goes by fiscal year. Mr. Gauthier stated his department is done by calendar year. Further discussion ensued.

Motion by Steve Breen to accept the East Brooklyn Fire Department and Mortlake Fire Departments 2014/2015 Budgets as presented. Patrick Gauthier clarified that these budgets would be the following: The Operational Budget for East Brooklyn Fire Department - \$85,750 and The Operational Budget for Mortlake Fire Department - \$114,150; Safety Plan for East Brooklyn Fire Department - \$16,270; Safety Plan for Mortlake Fire Department - \$30,775. Motion second by Felix Ramos. After no objections the motion carried unanimously.

Motion by Jeff Otto to approve the 2014/2015 Ambulance Budget of \$69,600. Motion second by Rick Ives. Motion carried unanimously.

*5b. - Replacement of Truck R490 -*

Steve Breen from Mortlake Fire Department reviewed the history of the Truck R490 with the Commission. He next reviewed the specs of the replacement vehicle. The proposed truck will have a 6 man cab, a water tank, a pump, and 25,000 watt generator. He further reviewed other attributes of this vehicle. Next Mr. Breen reviewed the apparatus currently used at Mortlake and how this vehicle would be used as a heavy rescue vehicle. This vehicle will allow a lot more storage area than the current vehicles they have. The estimated cost is roughly \$624,000 to \$650,000. Mortlake would like to request \$600,000 from the Capital Committee and the Fire Company will put in the remaining funds. This spec was from Rescue One.

Rick Ives does not feel a six man cab, water pump and water tank are practical. Jeff Otto agrees with Mr. Ives and feels there is a need for further investigation into something smaller.

Motion by Jim Soler to have Mortlake Fire Department to give

another presentation on the replacement of truck R490 at a special meeting to be scheduled. Second by Felix Ramos. Motion carried.

Motion by Jeff Otto to have a Special Meeting on Tuesday, April 8, 2013 at 7:30 pm at Mortlake Fire Department to hear the presentation from Mortlake Fire Department regarding the replacement of Truck R490. Motion second by Rick Ives. Motion carried unanimously.

6. *Adjourn* - Motion by Felix Ramos to adjourn at 9:18 pm. Motion second by Patrick Gauthier. Motion carried.

Respectfully Submitted,

Karen M. Desrosier, Clerk