

**Emergency Management and Homeland Security
Special Meeting Minutes
Thursday, February 18, 2021
5:30pm via WebEx**

Present: Bill Skene, Sandra Brodeur, Lou Brodeur, Richard Dvorin, John Ogozalek, Aaron Soucy, and April Lamothe; Recording Secretary

Also Present: Lynn Basham and Rick Ives

- 1) **Call to Order:** Bill Skene called the meeting to order at 5:32pm.
- 2) **Approval of Previous Minutes:** Sandra Brodeur made a motion to approve the February 20, 2020 and November 19, 2020 minutes. Discussion: Rick Ives mentioned that the November 19, 2020 meeting did not have a quorum, so there were no minutes. Sandra Brodeur amended her motion to approve the February 20, 2020 minutes. Lou Brodeur seconded the motion. Motion passed.
- 3) **Public Comment:** None
- 4) **Old Business:**
 - a) **ID Badges:** Lou Brodeur showed his prior badge that Region 4 had made by a person in Lisbon. Bill Skene said he would contact Region 4 to see if they are still being produced.
 - b) **Apparel:** Sandra Brodeur commented that the apparel is not needed at this time due to Covid-19. Bill Skene tabled the topic until social gatherings are allowed again.
 - c) **LEOP:** Bill Skene received a copy of the LEOP from the State that was filed in 2017. At the next meeting, the Commission will review a couple of the sections.
- 5) **New Business:**
 - a) **Membership:**
 - i) **New EMD Director Appointment:** It was discussed that whoever was appointed as EMD by the Board of Selectmen, became the chairman of the Emergency Management and Homeland Security. Bill Skene was approved by the Board of Selectmen as the new EMD on October 29, 2020.
 - b) **Distribution of the New ITAC radio to the fire departments:** Bill Skene said the State replaced ITAC radios for Mortlake Fire Department, East Brooklyn Fire Department, and Bill Skene. ITAC is a radio system that allows for Towns to speak with one another during an emergency on low or high frequencies.
 - c) **Regional Shelter:** Bill Skene spoke with Derek May about the shelter and he said that Brooklyn is responsible for bring the two trailers that are located at the Green Building to Pomfret when the shelter is opened. Rick Ives commented that the Town did agree and asked to see if there is a better place to store them closer to shelter, but has not heard back. The trailers mainly contain cots. Lou Brodeur questioned where the keys to trailers are located; Rick Ives replied that he will locate the keys.
 - d) **Other new business:** Rick Ives asked if the Commission needed any supplies for the upcoming budget year. Bill Skene said that the emergency bins that are located in the EOC need to be updated. Rick Ives asked if \$1,000-\$1,500 would be enough for shelter goods (water and supplies). Rick Ives will find out where the supplies are located.

Bill Skene, Rick Ives, and Thomas Rukstela had a meeting today with Eversource about large scale events and reporting. They found out that the maps have not been updated. Sandra Brodeur mentioned that it is also a part of the LEOP.

- 6) **Adjournment:** John Ogozalek made a motion to adjourn the meeting at 5:49pm. Sandra Brodeur seconded the motion. No discussion. Motion passed.

Respectfully Submitted,
April Lamothe
Recording Secretary