

**Brooklyn Emergency Management / HomeLand Security Meeting**  
**Thursday September 16, 7:00 pm**  
**Clifford B. Green Memorial Center & WebEx**

**Present:** Richard Dvorin, Aaron Soucy, Bill Skene, Lou Brodeur, Sandy Brodeur, and Sara Deshaies, Recording Secretary

**Also Present:** Leo Berube, Rick Ives, Derek May, Jana Roberson

**Absent:** John Ogozalek

1. **Call to order:** Bill called meeting to order at 7:00pm
2. **Approval of Minutes:** Lou motion to accept the meeting minutes of August 19<sup>th</sup>, Sandy seconded with correction of Jana's name. Motion passed. No discussion.
3. **Public Comment:** None
4. **Old Business:**
  - a. **Fair:** The Town had a booth and it went very well. DDH did a great job on vaccines. We will advertise differently next time.
  - b. **LEOP Part 2:** Bill will start working on a plan since all other events are now over.
  - c. **Training:** There is a training in Putnam this month, Saturday September 25<sup>th</sup> 8a-9a arrival time. Bill said anyone that wants to go should reach out to him so he can notify someone at the site. There will be mass decontamination exercise and radiation monitoring exercise at Wheelabrator. Day Kimball will be there working on their decontamination system. Derek stated state emergency response commission needs to do exercises every few years. Connecticut Fire Academy is running it this time. CERRIT, a hazmat organization will be there also. Practice a given scenario. Scott is the Emergency Management Director of Putnam.

Bill stated G191 ICS EOC training will be two days and virtual.
5. **New Business:**
  - a. **Jana Roberson Town Planner:** Jana emailed priorities last month. Jana presented the last Conservation and Development Plan. It is due for renewal and the recommendations are meant as a guide for planning with the entire community in mind. She would like to know what isn't on the plan that should be and what did not get completed. Regional document is good place to start. Time frame is open, as Jana is doing background right now. It won't be due for a few months. CERTs are good to keep in mind. Consider physical layout/infrastructure of the town. Think of it as a wish list. Be specific so it's achievable. Sandy asked who has input on what we want Brooklyn to look like 10 years from now? Jana said that is to be determined. This is in the planning stage at this time. No strategy yet. Bill mentioned CERTs need to be updated.

- b. **Derek May, Pomfret EMD:** Pomfret Emergency Coordinator. Bill mentioned we could reach out to Derek as a newer board for guidance. Derek said storm management is a good start. Brooklyn could develop a fully trained and staffed emergency management center with trained staff. Administrative staff to interact with the public, have someone in charge of inter-departmental communication. Training to go along with that would be G191. Derek asked Bill what he had in mind. Bill stated that this last storm Brooklyn did open an emergency operations center. It worked well. It was a good learning experience. Going forward we need to have people already in place for a larger storm. Lou asked how the firemen did in their center. Leo said it went well. Sandy mentioned the Board used to carry a small, laminated card with emergency contacts. Rick mentioned they could be put on the back of the ID cards. Bill mentioned wanting to start a CERT team. It is 20 hours of training. Derek said to do it the other way around. Get people, get them comfortable, and then get them certified. Team would need web EOC and Eversource contacts. Lou mentioned that trainings used to be more frequent. Derek asked if we had a Deputy EMD. Bill said no. Derek suggested it may be a good thing to look at. There is a multi-jurisdictional aide agreement between Brooklyn, Eastford, Pomfret and Woodstock. Derek asked where our EOC is. Bill stated it is at the **Town Hall**, second floor. Shelters are also here and Brooklyn middle school. Lou stated that we are supposed to be able to accommodate people and their animals. Derek said if that is the case, a multi-jurisdictional location would be best. A Red Cross shelter class is a good idea. Bill thanked Derek for his insights.
- c. **Recent Hurricane:** We did open the EOC around lunch and closed around 6. It went well overall. Bill talked to Tony meeting about what didn't go well. Rick said a blocked road on Elliott wouldn't let residents out for 4 days. Eversource should have made it a priority. Fitzgerald also was blocked for a time but once made passable the priority tier was decreased although not completely cleared. Power outage at Clearview was called in by someone on Franklin which made things confusing when responding. There was a fire on Christian Hill due to downed power lines. Incidents seemed to disappear from the Eversource website.
- d. **Windham County EMD meeting:** Met on Tuesday to discuss training in Putnam. Bill talked to Eversource about other training items.
- e. **Other new business:** None

6. **Adjournment:** Lou made a motion to adjourn, Sandy seconded. Meeting ended at 8:03pm.

Respectfully Submitted,

Sara Deshaies  
Recording Secretary