

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, March 17, 2016
7:00pm Brooklyn Town Hall**

Present: Kevin Filchak, Lou Brodeur, Sandra Brodeur, and April Lamothe; Recording Secretary
Absent: Thomas Rukstela

- 1) **Call to Order:** Kevin Filchak called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Kevin Filchak made a change to last month's minutes; instead of the acronym LEOPU for Local Emergency Operations Plan Update, it is LEOP. Lou Brodeur made a motion to approve the February 18, 2016 minutes with the corrections. Sandra Brodeur seconded the motion. No discussion. Motion passed.
- 3) **Public Comment:** None
- 4) **Director Update:**
 - **EMPG Grant:** Kevin Filchak did not apply for the for the 2015 grant because there was too much paperwork for the amount of money that would be received. He also mentioned that if the Committee applies, they should have a reason to apply, so that the money is just not sitting in an account. Other towns also do not apply every year.
 - Lou Brodeur asked Kevin Filchak if he will be attending the Region 4 meeting; he will not since he works during the day.
- 5) **CERT Training Update:** Kevin Filchak spoke with Jim Larkin of NECCOG and the \$1,000 grant is completed, just waiting on signatures. The grant will reimburse the cost of the trainer, Dereck May, training cots, and backpacks for the CERT members once the training has been completed. The training would be one full day on Saturday, April 30 and Thursdays 6-9pm on: May 12, May 26, June 16, and June 30. The training will be held at the Northeast District Department of Health at 69 So Main St. Other towns have expressed an interest in the CERT team. April Lamothe will send out the CERT letters for the Committee to ARES, Creamy Brook, QVCC, Woodstock High School, Killingly High School, Ellis Tech High School, Emergency Directors of neighboring towns, Brooklyn Building Association, etc. Kevin Filchak will talk to Dereck May about a junior CERT team.
- 6) **Community Outreach:** Kevin Filchak has not been able to talk to Bucky Lohbusch about Safety Day yet.
- 7) **Other Business:**
 - The Emergency Symposium will be held on April 28 in Cromwell and will be about security and school safety. Kevin Filchak, Sandra, and Lou Brodeur will be attending the symposium.
 - Sandra Brodeur asked Kevin Filchak if he has anything from the schools yet concerning the school safety committee; he has not heard back from them yet. Sandra Brodeur will contact the Board of Education chairperson, Amiee Genna, to let her know that Kevin Filchak will be in touch.
 - Sandra Brodeur asked if Kevin Filchak had purchased a computer yet; he has not. She also asked about the showers at the senior center; he has not heard anything about them yet.
 - Next Month the Ag Days and summer events will be discussed.
- 8) **Adjourn:** Lou Brodeur made a motion to adjourn the meeting at 7:15pm. Sandra Brodeur seconded the motion. No discussion. Motion passed.

Sincerely submitted,
April Lamothe
Recording Secretary