

# **BROOKLYN EMERGENCY MANAGEMENT / HOMELAND SECURITY**

## **Regular Meeting**

**Thursday, June 15, 2023, 7:00 p.m.**

**Clifford B. Green Meeting Center, Suite 24, 69 South Main Street, Brooklyn, CT**

### **Join Zoom Meeting:**

**<https://us06web.zoom.us/j/86517390446?pwd=N3NYbWtROUpFakx1TzlmR1lZN040dz09>**

**Meeting ID: 865 1739 0446**

**Passcode: 041553**

**One tap mobile +16465588656,,86517390446# US (New York)**

## **MINUTES**

- 1. Call to Order** – William Skene, Chairman, called the meeting to order at 7:02 p.m.

**Attendance:** William Skene; Richard Dvorin; John Haefele, Lou Brodeur (all present in person).  
Sandra Brodeur was present via Zoom.  
William Wheaton, Jr. and Shawn Lisee were absent with notice.

**Others Present (in person)** – J.S. Perreault, Recording Secretary.  
There was one person, Nick Provost, present in the audience.

**Members of the Public Present via Zoom** – None.

Motion was made by L. Brodeur to seat J. Haefele as a Voting Member for this Meeting (June 15, 2023).  
Second by R. Dvorin. No discussion.  
Motion carried unanimously by voice vote (5-0-0).

- 2. Approval of Minutes**
  - a. May 18, 2023**

Motion was made by L. Brodeur to approve the Minutes of the Regular Meeting of May 18, 2023, as presented.  
Second by J. Haefele. No discussion.  
Motion carried unanimously by voice vote (5-0-0).

- 3. Public Comment** – None.

- 4. Old Business**

- a. Training**

Mr. Skene stated that there is no update since the May 18<sup>th</sup> meeting. He will forward information on new training opportunities as it becomes available.

- b. CERT Training**

There will be a small pilot class in either June or July. There will be another version of CERT coming out in September. He will forward information as it becomes available.

- c. FACEBOOK Account**

The FACEBOOK Account is up and working. He posted on the old account that it is no longer active and to go to the new account (Brooklyn CT Emergency Management Homeland Security). He will be posting more information as it becomes available.

**d. EMPG Grant**

**i. 2022 grant**

Mr. Skene explained that, for this grant, you have to put money in to get money back. With this grant, he would like to upgrade the computer system for the Emergency Management Office with additional monitors, printer, etc. He is working with Shelley Cates in the Finance Office and Gabe to split it between two fiscal years, purchasing some items in June and some items in July.

**ii. 2021 grant**

Mr. Skene explained that they are working on it and will only be getting approximately \$3,000.

**iii. Supplemental 2020 Grant**

Mr. Skene explained that, every two years the Town has to file an Emergency Operations Plan for which they get \$5,000.

**e. Update publications** – Still waiting for their arrival.

**f. Future projects/goals for the Commission**

Mr. Skene asked that anyone with ideas, let him know.

**g. Trauma Supplies**

**i. Tabled**

Mr. Skene explained that he would like to wait on purchasing trauma supplies until after the computer-related purchases to see how much money will be available.

Nick Provost expressed understanding and stated that he could probably get the price down to about \$20 per kit.

**h. LESOP due in 2024**

Mr. Skene explained that the Emergency Management Plan needs to be completed by January. Once completed, we get \$5,000. He spoke with the State, but he has not received any paperwork yet. They are still making changes.

**i. ARPA Grant**

The ARPA Grant for radios is still moving along. They are waiting for the final approval of a contract with the Town. Once the contract is approved, they can start the process of purchasing the radios. He needs to review the changes on the updated quotes and compare to what was originally quoted.

**5. New Business**

**a. Recent activities**

There were no major storms. Mr. Skene commented that the Department of Health had an excess number of cots. He requested 12 camping cots and 12 army cots and he picked them up in East Hartford. They are stored in the basement of the Green Building. These would be used for a small version of a shelter-in-place as opposed to a major event. There are things in the trailer also, but using that would need to be coordinated with the Red Cross. There was discussion regarding pets.

Mr. Skene explained that he updated the inventory list of assets of the two Fire Departments and Public Works so the State will know what is available, if needed.

Mr. Skene explained that the quarterly test for radios will be on Monday, June 26<sup>th</sup>. He will forward information.

**b. Motion to move meetings to Community Center until further notice.**

This is due to renovation work to be done at the Green Building.

Motion was made by J. Haefele to move all future meetings to the Community Center, 31 Tiffany Street, Brooklyn, CT, until further notice.

Second by R. Dvorin. No discussion.

Motion carried unanimously by voice vote (5-0-0).

**c. Motion to move John Haefele from Alternate to Regular Member.**

Motion was made by L. Brodeur to change J. Haefele's status from Alternate Member to Regular Member to fill the vacancy left by Aaron Soucy, effective immediately.

Second by R. Dvorin. No discussion.

Motion carried unanimously by voice vote (5-0-0).

**d. Motion to cancel the July meeting.**

Motion was made by L. Brodeur to cancel the Regular Meeting scheduled for July 20, 2023.

Second by J. Haefele. No discussion.

Motion carried unanimously by voice vote (5-0-0).

**e. Other New Business**

There was discussion regarding preparing for the Brooklyn Fair:

- Mr. Skene explained that he had met with the Resident State Trooper, the Fire Marshal, Representatives from Mortlake and East Brooklyn Fire Departments and the Fair, regarding two portable cell towers (one on each side) so that first responders will have cell service in the case of emergencies.  
They are also working with AT&T to bring in an additional cell tower that will handle up to 600 calls per minute as it is difficult to get cell service when the Fair is crowded.
- Orange barricades filled with water will, again, be installed at the gate closest to Route 169 to keep pedestrians from getting hit by cars.
- There will be a surveillance trailer from the State which people will be allowed to tour.
- Mr. Skene requested the mass-casualty trailer also.
- There will be a meeting before the Fair to go over the Emergency Operations Plan for the Fair itself. Mr. Skene will forward the date and also for the mass-casualty drill.

**6. Public Comment – None.**

**7. Adjournment**

Motion was made by J. Haefele to adjourn at 7:31 p.m.

Second by L. Brodeur. No discussion.

Motion carried unanimously by voice vote (5-0-0).

**Next meeting Thursday August 17, 2023**

Respectfully submitted,

J.S. Perreault  
Recording Secretary