

BROOKLYN EMERGENCY MANAGEMENT / HOMELAND SECURITY

Regular Meeting

Thursday, May 18, 2023, 7:00 p.m.

Clifford B. Green Meeting Center, Suite 24, 69 South Main Street, Brooklyn, CT

Join Zoom Meeting:

<https://us06web.zoom.us/j/86517390446?pwd=N3NYbWtROUpFakx1TzlmR1lZN040dz09>

Meeting ID: 865 1739 0446

Passcode: 041553

One tap mobile +16465588656,,86517390446# US (New York)

MINUTES

- 1. Call to Order** – William Skene, Chairman, called the meeting to order at 7:04 p.m.
- 2. Attendance:** William Skene; Richard Dvorin; Aaron Soucy; John Haefele, William Wheaton, Jr. (all present in person).
Lou Brodeur and Shawn Lisee were absent with notice.

Others Present (in person) – J.S. Perreault, Recording Secretary.

There was one person, William Wheaton, present in the audience.

Present via Zoom – None.

John Haefele was seated as a Voting Member for this meeting.

2. Approval of Minutes **a. April 20, 2023**

Motion was made by R. Dvorin to adopt the Minutes of the Regular Meeting of April 20, 2023, as presented.

Second by A. Soucy. No discussion.

Motion carried unanimously by voice vote (5-0-0).

3. Public Comment – None.

4. Old Business

a. Training

i. Red Cross Shelter Training update from Richard Dvorin.

Mr. Dvorin reported on the shelter training that he attended last month in Norwich which was attended by about 75 people from various areas. Mr. Dvorin provided handouts for the BEMHS Members to review.

- The training included how to open and close a shelter, how to operate a shelter, setting up cots, registering people and their pets, health issues, food/MRE's.
- There was instruction on operating a HAM radio.

Mr. Skene noted that there is a Regional Shelter that Brooklyn shares with Pomfret. He spoke about the possibility of needing, at some point, to open a small cooling or warming shelter in Brooklyn.

b. CERT Training

Mr. Skene explained that the Northeast Regional Emergency Managers met online last Tuesday, however, he was unable to attend due to having been called out for a motor vehicle accident. When the minutes of the meeting are available, he will forward them. He may have more information next month.

c. FACEBOOK Account

Mr. Skene explained that we now have a new operational FACEBOOK account. He will send a link to those who would like to get involved. It is called BROOKLYN CT EMERGENCY MANAGEMENT HOMELAND SECURITY. The FACEBOOK page has a photo of the Town Hall with a "B" on it.

d. EMPG Grant

i. 2022 grant

Mr. Tanner has signed the paperwork, so Mr. Skene can now get a new computer and printer and start working on grants.

ii. Supplemental 2020 Grant

Mr. Skene explained that they are submitting the paperwork.

Mr. Skene explained that he is also in the process of writing up information for the 2021 Grant.

d. Update publications

Mr. Skene stated that there is nothing new to report. They have not come in yet.

e. Future projects/goals for the commission

Mr. Skene stated that if there is something that someone would like to try working on, let him know.

f. Trauma Supplies

Mr. Tanner asked about the inventory. Mr. Skene stated that there was no real inventory, except for cots, but he does not know where they are. Mr. Tanner noted that, if they were in the basement, they may have gotten throw out due to mold.

Mr. Skene stated that one of the two trailers out back has cots in it. He said that he received an email during COVID stating that cots had been purchased which are now in a warehouse in East Hartford and they are looking to distribute them. He asked if we want to purchase any. It was decided that twelve would be sufficient. They could get more later, if needed. Mr. Tanner stated that they could be stored in the Green Building basement as it is now cleaned out and there is a dehumidifier.

There was discussion that, in the event of an emergency power outage, the school could be opened to allow people to take showers, charge their phones, get water.

Mr. Wheaton spoke about getting trauma kits for East Brooklyn Fire Department and Mortlake Fire Department. He provided pricing for two different size trauma kits. The kits they would like to get would cost \$637.49 for 40 kits. The basic kit (which includes a tourniquet) is \$42/each. He mentioned possibly getting 10 kits for each Fire Department and 1 kit each to be used for training purposes. Ms. Skene explained that this would cover a mass casualty situation as it has the ability to treat several people quickly.

Mr. Skene will look into it as he only has approximately \$1,000. He will have information for the next meeting.

g. Special Need Registration request forms

Mr. Skene explained that this is on the website. If a person, or someone in their family, has a medical issue, they can register with the Town and Mr. Skene can submit it to QV Dispatch and it will go into their CAD System for that address. So, in the event of an emergency, the special need will be known before emergency services arrive.

h. LESOP due in 2024

Mr. Skene explained that this is the Emergency Operations Plan that is due in January (supplemental grant for \$5,000).

i. ARPA Grant

Mr. Skene explained that he is waiting for a response from the Attorney regarding how the money can be used.

Mr. Tanner stated the Attorney has responded and that a Resolution needs to be passed at the next Board of Selectmen's meeting.

They had applied for \$700,000 for radios for the Fire Departments and Town vehicles.

j. Budget 2023 to 2024

Mr. Skene stated that there is nothing to report on the Budget. We will know next Wednesday whether it passed.

5. New Business

a. Recent activities

- Mr. Skene explained that last Wednesday, he, Mr. Tanner and Kyle had a meeting with the School Superintendent which was open for parents regarding Reunification. In the event of a disaster, the School would go into a lockdown, the students would be taken off-site to different locations where they would be reunified with their parents/guardians. Brooklyn has been working on this for several months and have had two drills. Only one parent attended. More education will be offered at a later date.
- Mr. Skene explained that earlier in the day, he and Mr. Wheaton did an exercise regarding what to do in the case of contagious diseases.
- Mr. Skene stated that also today, he signed a Memorandum of Understanding regarding going to a distribution center to pick up the needed medication for events such as a radiation leak and then they would send it to other distribution centers. By signing, he offered to help out in other ways also.

b. Other New Business

Mr. Soucy announced that he would be resigning his position on the Board as he is moving out of Town. He provided a letter of resignation to Mr. Tanner.

6. Public Comment – None.

7. Adjournment

Motion was made by A. Soucy to adjourn at 7:35 p.m.

Second by W. Wheaton. No discussion.

Motion carried unanimously by voice vote (5-0-0).

Next meeting Thursday June 15, 2023

Respectfully submitted,

J.S. Perreault

Recording Secretary