

**Emergency Management and Homeland Security  
Meeting Minutes  
Thursday, June 20, 2018  
7:00pm Brooklyn Town Hall**

**Present:** Steve Mylly, Sandra Brodeur, Eli Iturrino, Kurt Hall, and April Lamothe; Recording Secretary

**Also Present:** Lou Brodeur and Leo Berube

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Sandra Brodeur made a motion to approve the April 18, 2019 minutes. Kurt Hall seconded the motion. No discussion. Motion passed.
- 3) **Welcome Guests:** Steve Mylly welcomed Lou Brodeur and Leo Berube to the meeting.
- 4) **Public Comment:** None
- 5) **Old Business:**
  - a) **Brooklyn Fair Program:** Eli Iturrino is waiting to hear when the trailer will be available. He asked if Sandra Brodeur would bring her Go-Kit for the exercise. She agreed and mentioned that she found brochures on FEMA's website called "Prepare with Pedro: Disaster Preparedness Activity Book" and "Ready 2 Help" a card game and accompanying book of how to stay safe and help in an emergency situation. Both items are free; Sandra Brodeur will try to get them for the exercise.
  - b) **LEOP:** Sandra Brodeur suggested that Steve Mylly email copies of the LEOP to the members so that everyone could view it.
  - c) **2016 Grant:** The grant was not received. Steve Mylly mentioned that he might still be able to get a grant to help the school with the 911 Share program.
- 6) **New Business:**
  - a) **Establish protocol for Grant and other Funding opportunities:** Steve Mylly would like to create guidelines for approaching grants and/or additional funding. Discussion ensued. He wants to send out a letter to the school and fire departments to see if anything they need can be funded under grants the Commission has access to.
  - b) **Discuss meeting with other Commissions and Town Departments:** Steve Mylly would like to meet with other commissions and department heads in order to introduce himself and foster better communication.
- 7) **Adjournment:** Kurt Hall made a motion to adjourn the meeting at 7:23pm. Sandra Brodeur seconded the motion. No discussion. Motion passed.

Respectfully Submitted,  
April Lamothe  
Recording Secretary