

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, June 18, 2015
7:00pm Brooklyn Town Hall**

Present: Kevin Filchak, Lou Brodeur, and Sandra Brodeur

Also Present: Vinny Mazzearella

Absent: Barbara White and Tom Rukstela

- 1) **Call to Order:** The meeting was called to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Lou Brodeur made a motion to accept the April 15, 2015 minutes. Sandra Brodeur seconded the motion. No discussion. Motion passed.
- 3) **Public Comment:** None
- 4) **Director Update:**
 - The ham radio equipment has arrived. Vinny Mazzearella from ARES will help set up the equipment.
 - The Brooklyn Fair Pre-Fair Meeting will be held on July 2 at 6:00 pm in the Secretary's Office at the fairgrounds during which Dwayne will explain what the Mobile Communications Vehicle is capable of. Invitations have been sent out to the health department, fire departments, resident troopers, and amateur radio to attend the meeting.
 - On June 4th, Kevin Filchak and Tom Rukstela walked through the Green Building Shelter and found out that the showers could easily be reconnected, once a plumber was hired and boxes were moved. Reconnecting the showers would allow for the shelter to be used to its full potential for an overnight shelter.
 - The Committee discussed one of their continuously absent members, Barbara White, and what steps they want to take. A letter was sent to Barbara on May 18th concerning her absence and the Committee has not heard back from her. Sandra Brodeur made a motion to send a letter to Rick Ives to have Barbara White removed from the Committee. Lou Brodeur seconded the motion. No discussion. Motion passed. Kevin Filchak will send a letter to Rick Ives to have him send a letter to Barbara White.
 - In May, Kevin Filchak attended the Emergency Management Symposium on May 7th and the Northeast Connecticut Emergency Management Committee meeting on May 12th.
 - The Town is now putting together a newsletter and Kevin Filchak submitted an article about summer weather and the field hospital. He also included the Committee's Twitter account, which they will be tweeting to during emergencies and weekly helpful tips. The Committee will make a Facebook page in order to have a wider audience.
- 5) **Brooklyn Ag Day – Mobile Field Hospital Discussion:** The field hospital was operated from the 5th to the 7th of June to provide air conditioning and medical assistance in case anyone needed help. It was run by Mortlake Fire Department with their Gator, the Medical Reserve Corp, Department of Public Health, and Department of Corrections CERT Officers. The building was set up and taken down quickly and easily. The only negatives of the weekend were that they were located at the end of the truck/tractor pull (will be moved for next year) and that more communication was needed. Overall it was a very successful weekend.
- 6) **2015 Shelter Purchases:** The radios and cots were purchased and have arrived. The Committee had a discussion about food purchases for the shelters:

- The purchasing of long term food goods has been tabled until more information is available. When the food/water is purchased, it will be spread out between the shelters and fire departments.
 - Kevin Filchak is going to see if the State has any resources that they would just want to store in Brooklyn to boost the Towns' food supplies.
 - The water that is currently stored will need to be recycled out soon or they will keep it for hand washing, etc. The best way to recycle the water would to 'trade' it out with water that is bough for the different parades/activities that the Town hosts. Lou Brodeur made a motion to purchase \$200.00 of water to add to the current store of water. Sandra Brodeur seconded the motion. No discussion. Motion passed.
 - The MREs from Irene have expired this month; Kevin Filchak will be see what should be done with them.
- 7) **Other Business:** Kevin Filchak asked the Committee if they would be able to attend the summer meetings. Lou and Sandra Brodeur said that they should be able to attend the July 16, August 20, and September 17 meetings.
- 8) **Adjourn:** Lou Brodeur made a motion to adjourn the meeting at 7:25pm. Sandra Brodeur seconded the motion. No discussion. Motion passed.