

**Emergency Management and Homeland Security  
Meeting Minutes  
Thursday, January 18, 2018  
7:00pm Brooklyn Town Hall**

**Present:** Steve Mylly, Eli Iturrino, and April Lamothe; Recording Secretary

**Also Present:** Vinny Mazzarella and Joyce McOsker

**Absent without notice:** Sandra Brodeur

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:10pm.
- 2) **Approval of Previous Minutes:** Eli Iturrino made a motion to approve the December 21, 2017 minutes. Steve Mylly seconded the motion. No discussion. Motion passed.
- 3) **Welcome Guests:** Joyce McOsker was welcomed to the meeting.
- 4) **Public Comment:** None
- 5) **Old Business:**
  - a) **Homebound Registry:** Steve Mylly reported that the registry is gaining interest and he is going to get a locked cabinet for the EOC to hold the forms. Vinny Mazzarella mentioned that Day Kimball Home Care would like to towns to have information about specific patients, for emergency purposes, and this would be a good way for the town to receive that information.
  - b) **Board Seats:** Work in progress.
- 6) **New Business:** Eli Iturrino purposed a yearly communications exercise to test the radio equipment. This exercise would allow the community to learn about the Commission, HAM radios, and ARES. He feels that the Brooklyn Fair would be a good time to hold the exercise; Steve Mylly agrees. Eli Iturrino stated that the only equipment that they would need, other than what Commission already owns, is a power source (generator, batteries, solar, etc.) and a small tent. Discussion ensued. Eli Iturrino will ask ARES if they would be interested in helping with the exercise and, if they agree, he will make a plan. Steve Mylly will get permission for the Commission to have a tent at the Brooklyn Fair and contact DEMS about a getting a tent. Eli Iturrino suggested having pamphlets available for the public and having a banner made for the Commission's table. Steve Mylly mentioned that the Fall Festival would also be a possibility.
  - On January 5<sup>th</sup>, Steve Mylly received a phone call at 7am that they might have to open a warming shelter, so he contacted Superintendent Patricia Buell and they got the gym ready, but they ended up not having to open the shelter.
  - Steve Mylly is working on a walkthrough the school.
  - Derek May and Mike Caplet like the idea of having a trial run of opening the multijurisdictional shelter. Steve Mylly talked with Rick Ives about moving the Red Cross trailer to the shelter, so that the Town does not have worry about moving the trailer in an emergency. Steve Mylly is looking into transportation to the shelter.
- 7) **Board to go into Executive Session:** Eli Iturrino made a motion to adjourn the meeting to executive session at 7:47pm. Steve Mylly seconded the motion. No discussion. Motion passed.
- 8) **Adjournment:** Eli Iturrino made a motion to adjourn the meeting at 8:30pm. Steve Mylly seconded the motion. No discussion. Motion passed.

Respectfully Submitted,  
April Lamothe  
Recording Secretary