

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, June 15, 2017
7:00pm Brooklyn Town Hall**

Present: Steve Mylly, Lou Brodeur, Sandra Brodeur, Thomas Gugliotti, Eli Iturrino, and April Lamothe; Recording Secretary

Also Present: Vinny Mazzarella

Absent: Thomas Rukstela

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:00pm.
- 2) **Review and Acceptance of Minutes:** Lou Brodeur made a motion to approve the March 16, 2017 minutes. Sandra Brodeur seconded the motion. No discussion. Motion passed.
- 3) **Introduction of New/Candidate Board Member:** Steve Mylly welcomed Eliezer 'Eli' Iturrino to the Committee as the newest member.
- 4) **Welcome Guests:** No guests
- 5) **Public Comment:** None
- 6) **Grant Update:** The grant has been accepted. On a side note, the Committee is able to start putting in 2016 reimbursement.
- 7) **School Safety/Security Plan Update:** Steve Mylly reported that the plan is almost finished. Mary Conway and Steve Mylly met with new resident trooper, Steve Corradi, to discuss the plan. In the fall, Steve Mylly wants the Committee to be involved with the fire department to practice fire drills and lock downs at the schools. He would like the Committee to critique the drills. Sandra Brodeur mentioned that there needs to be a fire plan for Town Meetings. Sandra Brodeur mentioned the rekeying project that is going to cost around \$24,000, but it needs to be done because it is a safety issue.
 - **A) Radio Purchase Consideration:** Steve Mylly mentioned that there was a discussion of using some of the grant money to purchase hand held radios for the schools. Sandra Brodeur mentioned that there is most likely a grant for the schools to purchase their own radios.
- 8) **Multi-jurisdictional Shelter Update:** Steve Mylly said that the contract has not been signed, but it has gone through legal. NECCOG will be available take pets.
- 9) **Summer Exercise:** Eli Iturrino and Thomas Gugliotti talked about exercise. Thomas Gugliotti said that the fire department usually has an exercise at the beginning of August, before the fair. Last year there was a mass casualties exercise. Thomas Gugliotti would like to have big exercise every couple of years. Lou Brodeur mentioned that Trooper Corradi should be involved, since this would be his first Brooklyn Fair. August 14th is the tentative date, depending on the pre-fair meeting.

Thomas Gugliotti mentioned that he took an active shooter class. Sandra Brodeur suggested having an active shooter scenario for an exercise. Eli Iturrino mentioned that the situation would be handled more by the State police, than the Town.
- 10) **Brooklyn Fair:** Mentioned briefly above.
- 11) **Other Business/New Business:** Steve Mylly submitted an article explaining the Brooklyn Emergency Alert Registry to the Brooklyn Newsletter. The Committee agreed that the registry will be good for the fire departments and the police to have. Steve Mylly will place

the forms at the Town Hall, senior center, post office, library, and the veterans' coffee shop in Killingly.

- State Wide Radio Test – Steve Mylly said that the Town passed the test. He asked Vinny Mazzaella to help him with the radios upstairs because it did not seem to work correctly.
 - Vinny Mazzaella mentioned that ARES is having a radio drill on August 24th at Pomfret Recreation Park.
- Steve Mylly wants the Committee to think about what they would like to spend the grant money on. He wants to hold off on purchasing more shelter supplies because of the multi-jurisdictional shelter. Sandra Brodeur mentioned that they should have some supplies on hand in case they have to open a shelter in Town. She also mentioned purchasing a new computer before the end of this fiscal year. Lou Brodeur made a motion to spend up to \$1,000 to buy a new computer. Sandra Brodeur seconded the motion. No discussion. Motion passed. Steve Mylly would like to put Web EOC on the new computer so that it will be all on one machine.
- Eli Iturrino suggested having a logistical exercise with the exercise that Thomas Gugliotti mentioned. Steve Mylly said that maybe something could be planned in the spring. Eli Iturrino's plan would to have a self-sustained exercise, just using the supplies that the Committee owns; food, shelter, control station. This would be good training for the worst-case scenario.

12) Adjournment: Lou Brodeur made a motion to adjourn the meeting at 7:30pm. Thomas Gugliotti seconded the motion. No discussion. Motion passed.

Respectfully Submitted,
April Lamothe
Recording Secretary