

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, June 16, 2016
7:00pm Brooklyn Town Hall**

Present: Kevin Filchak, Sandra Brodeur, Stephen Mylly, and April Lamothe; Recording Secretary

Arrived Late: Lou Brodeur (7:10pm)

Also Present: Vinny Mazzarella from ARES

Absent: Thomas Rukstela

- 1) **Call to Order:** Kevin Filchak called the meeting to order at 7:01pm.
- 2) **Approval of Previous Minutes:** Sandra Brodeur made a motion to approve the May 19, 2016 minutes. Kevin Filchak seconded the motion. No discussion. Motion passed.
- 3) **Public Comment:** None
- 4) **Director Update:** Kevin Filchak welcomed new member, Stephen Mylly, to the Committee.
 - The CERT training has been going well and Derek May has been a great instructor. Ten people had signed up for this class, Kevin Filchak is the only Brooklyn resident participating. The Committee will look into if there is enough interest in the training in order to have a fall class. The Committee would need to heavily advertise to the Brooklyn residents. He will speak to Derek May about having another class. Sandra Brodeur mentioned that it may be helpful to get comments/testimonials from the class once they are finished and to add them the advertising/website. Kevin Filchak will take pictures during the last class to add to the website.
- 5) **School Update:** At the end of May, Kevin Filchak met with the Board of Education and to spoke to them about creating a school safety and security committee. There will be monthly meetings at the Clifford B. Green Community Room at 6pm. The first meeting will be on June 27th at 6pm. The meetings will take place in executive session (not open to the public) due to the sensitivity of the material that will be discussed. Fire chiefs, selectmen, superintendent, the schools' facility director, public works director, Derek May (Northeast District Department of Health), Region 4, Board of Education, and resident trooper(s)/Troop D will be invited to be a part of the committee. At the meeting, they will most likely set the meeting dates and create smaller groups to work on specific issues.
- 6) **Emergency Preparedness Day Planning:** The Emergency Preparedness Day is on July 28th. The Committee needs to contact the different groups that they want to involve with the day. Lou Brodeur will contact the state fire marshal and talk to the fire departments about getting fire trucks to the day. Vinny Mazzarella will be in contact with Kevin Filchak about ARES availability. Sandra Brodeur will contact DEEP. Kevin Filchak will contact Trooper Trotter/police and will ask what they have done in the past. Kevin Filchak would like everyone to contact him by July 1st with their findings. For the July meeting, the Committee will finalize their plans.
- 7) **Brooklyn Fair Update:** Kevin Filchak will be sending the agenda to the usual groups that attend the meeting. The meeting will take place on July 6 at 6pm at the Fairgrounds. He will be getting in contact with people about getting the Mobile Communications Vehicle and the Mass Casualties Vehicle. Sandra Brodeur asked if there was type sort of paperwork/flyers/etc. that they could hand out during the fair. Kevin Filchak will look into

it, but Region 4 has quite a few steno pads that cover different types of emergencies that might be perfect for the fair.

- 8) **Amateur Radio Emergency Service (ARES) Event:** June 24-26 ARES groups across the nation and a few outside the country participate in a disaster stimulation. On June 24, they have to set up their equipment from scratch. On June 25, they will send a code out to the different ARES groups that are participating and receive another code back in return for 24 hours. On June 26, the 'camp' will be torn down. The stimulation will be held at the Pomfret Recreation Park, near We-Like-It Ice Cream.
- 9) **Other Business:** Kevin Filchak noted that the annual Emergency Preparedness and Planning Inventive (EPPI) will be held in October.
 - Sandra Brodeur asked Kevin Filchak if he has spoken to Rick Ives about the showers in the Senior Center. Kevin Filchak said that he has not had a chance to speak to him about them. Stephen Mylly suggested that the Committee could ask the technical high schools (Ellis Tech and Norwich Tech) to see if they would be able to do the work. Kevin Filchak will add to the August meeting agenda, so that they can speak with the schools.
- 10) **Adjourn:** Sandra Brodeur made a motion to adjourn at 7:30pm. Lou Brodeur seconded the motion. No discussion. Motion passed.

Respectfully Submitted,
April Lamothe
Recording Secretary