

Brooklyn Emergency Management / HomeLand Security Meeting
Thursday, October 21, 7:00 pm
Clifford B. Green Memorial Center & WebEx

Present: Richard Dvorin, Bill Skene, Lou Brodeur, Sandy Brodeur, and Sara Deshaies,
Recording Secretary

Also Present: Rick Ives

Absent: John Ogozalek

1. **Call to order:** Bill called meeting to order at 7:00pm
2. **Approval of Minutes:** Bill motion to accept the meeting minutes of September 16th with the amended of the EOC location being Town Hall. Richard seconded. Motion passed 4-0.
3. **Public Comment:** None
4. **Old Business:**
 - a. **LEOP Part 2:** Bill has started the next section of the LEOP Plan. He hopes to have it completed before the next meeting of November 18th.
 - b. **Training:**
 - i. **IOC/EOC Training:**
 1. **10/27 and 28:** Bill sent an email out last week regarding the IOC/EOC training. It is next week. Some commission members will participate.
 2. **Training last month:** Richard went to the training in Putnam last month. He said it was interesting watching the firemen and techs deal with fire and hazardous situations. He was greeted by the Vice President of the company. He was very nice. He didn't see anyone from Brooklyn.
 - c. **ID Badge and contact info:** Bill was trying to get all the contact information together to put on the back of ID Badges. Bill had gone to see Rick and Melissa Bradley, Selectman's Admin, had mentioned that everyone's terms are coming up for renewal. Bill said he would like to wait until after renewals to gather the information as it will be more accurate. Badges will have pictures also.
 - d. **Discussion on Priorities** (follow-up to discussion last month with Jana Roberson): Bill distributed a list of priorities that was developed in 2010. Some are close to current priorities. Bill's hope is to go through the list and see what has been accomplished, what is an ongoing priority and what new priorities to put on the list. Item will remain on the agenda for next meeting so members have an opportunity to review the current list. Rick mentioned that the School Safety Plan is complete. He mentioned that the committee members may want to review it.

5. **New Business:**

a. **Future projects/goals for the commission:**

i **Training we could offer:**

- 1 **CERT:** We want to develop CERT teams. Sandy mentioned that she was delivered about 20 copies of the manuals that are used for CERT training. They are current. She said that if Bill could find a trainer we could use the workbooks. A schedule should be put in place for periodic refreshers.
- 2 **Shelter OPS:** Lou mentioned a refresher with the Red Cross would be a good idea since it's been several years. It would likely be some sort of disaster scenario. Bill said that in the event of an emergency, one of the trailers on the property has the Shelter Kit. In previous emergencies the school and well as the Green Building have been opened. Richard mentioned a call list would be helpful.

- ii **EOC Support:** Bill says if committee members would take the training and help at the EOC. He realized he should be doing more. Keeping eyes on things. There is a Zoom meeting next week to discuss tropical storms. Bill will forward the email.

b. **Other New Business:** None

6. **Adjournment:** Richard made a motion to adjourn, all in favor. Meeting ended at 7:27pm.

Respectfully Submitted,

Sara Deshaies
Recording Secretary