

**Brooklyn Conservation Commission Sustainable Committee
Special Meeting Minutes
Monday, April 1, 2019
7:00pm Clifford B. Green Building**

Present: Diane Wimmer, Jeannine Noel, Dana Heilemann, and April Lamothe; Recording Secretary

Also Present: Aaron Kerouac and Janet Booth

- 1) **Call to Order:** Diane Wimmer called the meeting to order at 7:03pm.
- 2) **Establish quorum:** Quorum was established with three of the four members present.
- 3) **Set Goals for Committee:** Jeannine Noel spoke of putting together a press release, but it will need a quote from the Town Government. Diane Wimmer said to ask the First Selectman for a statement for the press release. Jeannine Noel will create a draft of the press release, send it to the Team, then Rick Ives for a statement and approval to place on the website and Town Newsletter.
 - Jeannine Noel will contact Colleen to see when she would be available to attend a meeting to help the Team get started with the Sustainable CT project.
 - Diane Wimmer mentioned that the Sustainability Team must have at least three members with one of them being municipal elected official or a staff member. She will talk to Rick Ives about the members.
 - Jeannine Noel said that she did not realize how broad the topics would be on the Sustainable CT Master Action List: housing, traffic, businesses, roads, farmers' markets, etc. Dana Heilemann said that the other Boards and Committees should be a part of this project like the Historical Society and Housing Authority, among others.
 - Diane Wimmer suggested that the Committee look through the Sustainable CT Master Action List to see what they feel comfortable doing for the next meeting.
- 4) **Set meeting dates:** Diane Wimmer said that the next meeting would be held at 7pm on May 6th.
- 5) **Adjournment:** Dana Heilemann made a motion to adjourn the meeting at 7:24pm. Jeannine Noel seconded the motion. No discussion. Motion passed.

Sincerely Submitted,
April Lamothe
Recording Secretary