

**Conservation Commission
Meeting Minutes
Monday, February 5, 2018
7:30pm Clifford B. Green Building**

Present: Diane Wimmer, Jeannine Noel, Michael Oatley, Dana Heilemann, and April Lamothe;
Recording Secretary

- 1) **Call to Order:** Diane Wimmer called the meeting to order at 7:32pm.
- 2) **Minutes of January:** Jeannine Noel made a motion to approve the January 2, 2018 minutes. Dana Heilemann seconded the motion. No discussion. Motion passed.
- 3) **Budget 2018-2019:** Diane Wimmer reported that the Commission has not spent much of their 2017-2018 budget, but it will be spent in the spring on new signage. For the 2018-2019 budget Diane Wimmer suggested leaving the Recording Secretary and the Other Supplies line items the same. She proposed to lower the Training line item down to \$150 for CACIWC dues and conferences because most of the training is free. She also proposed to remove the Printing line item; if the Commission needed to print something the cost would come out of Other Supplies. See below for a table showing the proposed changes.
 - Jeannine Noel said that the Commission will have to fix the signs since they are peeling. Michael Oatley said Bucky Lohbusch wants to put up a sign saying that Davis Park closes at dusk.
 - Jeannine Noel made a motion to submit the following budget for the fiscal year 2018-2019 for \$2,300:
 - Recording Secretary - \$1,200
 - Training - \$150
 - Other Supplies - \$950Michael Oatley seconded the motion. No discussion. Motion passed.
- 4) **New Business:**
 - a) **Subdivision Reviews:** None
 - b) **Other:**
 - Jeannine Noel received an email from Parks and Recreation about Davis Park that a closed sign that had been placed so it made it look like the park was closed. Parks and Recreation were wondering if the Commission knew who left the sign. Michael Oatley feels like it might have just been buried in the snow and someone found it and placed it there. He also said that homeless have been sleeping in their cars in the parking lot, which might explain why the sign was placed there.
 - Diane Wimmer will contact Doug Gagnon to see if he made the old signs and, if so, will get a price quote for new signs.
 - Planning & Zoning would like the Commission to have a 2ft x 3ft poster of agricultural soil map and a map of all inventoried undeveloped lands for their meeting. Diane Wimmer said that the Commission does not have a map like that. Dana Heilemann and Jeannine Noel both asked if they could look at it on the natural resources map on the computer. Jeannine Noel believes that Jana Roberson should have access to the map and will forward the Planning & Zoning email to Jana Roberson.

- 5) **Old Business:** Jeannine Noel asked if the Town was planning on anything for Earth Day. The Town is holding their Earth Day event on Saturday, April 21, 2018. Dana Heilemann asked what they did last year. Diane Wimmer said that they purchased plants from the Windham County Conservation Commission and planted them at Riverside. The Commission agreed to the same this year.
- 6) **Correspondence:** Diane Wimmer received a letter from Homeland Security/FEMA regarding the Shetucket Watershed, but it does not pertain to any rivers in Brooklyn.
- The Fall 2017 issues of *The Habitat* was passed out.
- 7) **Public Comment:** None
- 8) **Adjournment:** Michael Oatley made a motion to adjourn the meeting at 7:57pm. Dana Heilemann seconded the motion. No discussion. Motion passed.

The next meeting is March 5, 2018.

Sincerely Submitted,
April Lamothe
Recording Secretary

	2017-2018 Budget	2018-2019 Proposed Budget
Recording Secretary	\$1,200	\$1,200
Training	\$250	\$150
Printing	\$200	Removed
Other Supplies	\$950	\$950
Total	\$2,600	\$2,300