



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
(860) 779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

Capital Expenditure Meeting Minutes
Wednesday, April 12, 2023, 5:30 pm
Clifford B. Green Memorial Building
and via Zoom

Present: Austin Tanner, Lou Brodeur, James Paquin, Heather Allen, Allen Fitzgerald, Rick Ives, Benjamin Langevin, Lisa Mileski, Recording Secretary

Also Present: Sandy Brodeur via Zoom

1. **Call to Order:** L. Brodeur called the meeting to order at 5:32 pm
2. **Approve Meeting Minutes of April 5, 2023:** H. Allen made a motion to approve minutes of April 5, 2023; second by B. Langevin; minutes approved.

3. **Public Comment:** None

4. **Review capital requests**

-**T. Rukstela to Present:** T. Rukstela came to the meeting to answer questions and discuss his requests.

-The new building is needed as they are running out of space and the crew is always running back and forth between garages, rotating things out. If the building is attached, only three walls would be needed and then there would be an option to add heat and electricity in the future. Both garages would still be used.

-The 1,000 tank is needed because time is wasted by the crew having to go to the other tank to fill up, especially when there is snow. L. Brodeur will check with DIME to see if they will supply the tank and if they will fuel at the Landfill; and see about the fobs.

-A new truck is necessary because the old 2004 one has a rotting floor, an oil leak, and other issues. It is needed mostly for patching and signs, 2WD, and gasoline. It is not needed for plowing.

-The sliding gate is necessary for safety reasons and because the old gate is inconvenient.

Other capital requests were discussed. The generator for is a definite need for the Town Garage and Transfer Station (with manual switchover). T. Rukstela will investigate the blacktop repairs at the school. As for P. Buell's requests, there are trailers available and she should get in touch with the man with the dumpster to get rid of the steel at the school. The estimate for the cameras at Prince Hill is \$7,100.00 to install, \$42.00 for a monthly fee, and with fabs and repair to the sink, the total would be approximately \$10,000.00. EV charging stations were discussed, and the consensus was that they probably are not needed just yet, and we can table until next year. The \$30,000.00 to the wi-fi at the Community Center may be a bit high. G. Bryant will be invited to the next meeting for questions and comments. There needs to be some type of unit installed at the Transfer Station for heat and air conditioning; A. Tanner states we should have a quote for next week's meeting. A. Tanner said the Town was offered \$26,000.00 as a trade-in for the Recreation Director's vehicle and if the Town adds \$6,000.00 to \$8,000.00 to that, a new Ford Escape or Bronco can be purchased. We will place-hold this at \$10,000.00-\$12,000.00 until a new Recreation Director is hired.

We are still waiting on requests from the Fire Departments. L. Brodeur said S. Breen has spoke about tying the back office building into the municipal sewer.

5. Public Comment: None

6. Adjourn: J. Paquin made a motion to adjourn; B. Langevin seconded; meeting was adjourned at 6:32 pm

Respectfully Submitted,
Lisa Mileski, Recording Secretary

Equipment and Investment Statement for: Prince Hill Park Video

Site Information: Prince Hill Park Brooklyn Connecticut 33 Prince Hill Rd Brooklyn, CT 06234

Equipment List:

Quantity	Description
1	4 Channel 4K H.265 Wall Mount Nvr With Poe And 1 Sata- Ndaa Compliant-8Tb HDD
2	Flexible Intensifier Ip Dome Camera With Advanced Analytics, 2.8-12Mm Motorized Lens, Ndaa
2	Wall Mount
1	17inch LCD 1280x1024, HDMI, VGA, Y/C, 2xBNC IN w/Loop, Audio,3D CF & DI,Hard Gla
1	15 Ft. HDMI Cable
100	CAT 5e 24/4pr, SOL, Unshielded, CMR, Non-Plenum, White, 500 FT Box
10.	Standard EMT CONDUIT 3/4 inch Nominal Length 10 FT Stick

Recurring Services:

Description	Amount
Service Plan	\$42.44
Sub Total Monthly Charge:	\$42.44

Summary of Charges for Prince Hill Park Video	
Installation Price	\$7,139.21
Total Monthly Recurring Services Charges*	\$42.44
*Plus applicable tax	
Proposal pricing is valid for 30 days	

2023-24 Capital Requests				
Dept.	Request	Amount	Facts/Reason	Rate Need
School	Side Walk Projects:	\$16,000	Parent drop off students area-sidewalks to direct students to travel safely to the entrance.	Have used this traffic pattern for 3 years. Sidewalks will make it run more efficiently and safely. This will improve traffic flow. Will work with Public Works regarding any recommendations they may have.
	1. Behind grade 3 & 4 wing		Condos installing a crosswalk for students crossing street. This will connect it to the existing sidewalk behind preschool.	
	2. Crossing Louise Berry drive		To allow students to board/deboard buses and walk into building away from driveway.	
	3. Behind BMS		Tripping hazards near gymnasium. Could be done when larger paving projects is being done.	
	Blacktop Repairs at BES	\$1,000	Enable custodial staff to move equipment or materials.	Area used for outdoor recess and outdoor phys ed
	Flatbed Utility Trailer	\$3,000		Will be locked and stored on school property when not in use.
Sub-total	School	\$20,000		
IT	Improve network infrastructure of the Community Center	\$30,000	Building to be used by both the School and the Town. Current infrastructure will not support it.	Necessary to bring the Community Center up to current standards and security levels.
Sub-total	IT	\$30,000		
Public Works	1,000 gallon fuel tank at the highway garage	\$15,000	Save time and expense of traveling to town center to fuel up.	Being able to access road problems faster and more efficiently.
	50' X 80' storage facility for big equipment to be housed in one place.	\$221,630	Save time and expense of traveling to town to retrieve equipment.	Being able to access road problems faster and more efficiently.
	Automate existing sliding gate to highway garage	\$20,000	People are using the Highway gate to enter landfill when it is closed.	Safety issues. Will also save time opening and closing the gate.
	2023 Ford F350 dump truck to replace old truck with many costly issues	\$56,121	Current truck was originally used by rec dept. Has so many repairs it is over its weight limit.	Unable to continue repairing current truck. Need a reliable dump truck.
Sub-total	Public Works	\$312,751		
Parks & Rec	Replace current truck	???	Current truck is too big and no need for snow plow.	
	Repair bathrooms at Prince Hill	\$10,000	Currently using porta-potties because bathrooms were vandalized.	
Sub-total	Parks & Rec			
Town	4 R.V. Stations	\$18,000	Located at both schools, Sr. Center, Town Hall	Installation is covered; 1/2 of station
	Heat & AC source for Transfer Station Office	\$10,000		
Sub-Total	Town	\$28,000		
Grand Total	Total less Parks & Rec	\$362,751		

~ 40 KW generator \$24,000

