

2014-03-03 Capital Committee Minutes

Wednesday, March 05, 2014

Capital Committee

Meeting Minutes

Monday March 3, 2014

7:00pm Clifford B. Green Memorial Center

Present: Joe Voccio, Rick Ives, Bob Kelleher, Felix Ramos, Bob Rossi, Drew Dionne, Dave Guimont, Hans Koehl and Melissa Bradley; Recording Secretary

Also Present: Tom Rukstella and Bucky Lohbusch

1. **Call to Order:** Mr. Voccio called the meeting to order at 7:00pm. Drew Dionne made a motion to add approval of the minutes to the agenda after the second public comment. Rick Ives seconded the motion. Motion passed 7-0.
2. **Public Comment:** None
3. **Miscellaneous/Additional Capital Requests:** None
4. **Discussion on Existing Proposals in the 5-year Plan**
 - Town Hall
 - Sidewalks - \$15,000 is for pre development funds. The remainder is a grant through Worcester Urban Funds.
 - Phone System – The phone system will go through the server which also needs to be replaced. Along with funds earmarked in the current year's capital, both items will be replaced.
 - Website – This is removed from the list. It will be paid out of the current budget.
 - Computer Hardware – Tablets/laptops will coincide with the permit software. The additional \$10,000 may not be necessary if the bids for the software come in lower than budgeted.
 - Front Steps – Mike Keech is writing up a proposal on a solution for the steps and this will have most likely have to go out to bid.
 - Gutters – This is removed from the list. It can be paid out of the maintenance budget.
 - P&Z Consultant - \$40,000 to hire a consultant to review and 'clean-up' the regulations.
 - Salary Study – \$7,500 to update the last study done in 2006.
 - H/C Accessibility – This is removed from the list. A full plan will be needed for this.
 - Highway
 - Replace 2001 Backhoe - \$112,000
 - Purchase Pick-Up Truck - \$35,000 State bid total. The current truck has almost 100,000 miles.
 - Garage Door Openers - \$8,000 to install openers on 5 doors at the garage.
 - Diesel Fuel Tank - \$10,000 for a 1000 gallon tank. \$4,000 for the tank and then added costs for a vent and pump.
 - Replace Truck 1 & 8 (future year costs) – The trucks are on a fourteen year replacement schedule, though around the tenth year, they begin having problems.
 - Recreation
 - Replace Vehicle – \$55,000 to replace current vehicle which is breaking down and having many problems.
 - Additional Mower – A seasonal employee will be in the budget request to help when the other parks come on line and this mower will be used by them.
 - Board of Education
 - Fire Alarm & Sprinkler System - \$280,000 for the middle school and elementary school. The committee requests an engineering study.
 - Rose Wing Roof & Fascia - \$65,500 – the committee agrees a core sample should be taken to check for asbestos.
 - Security System - \$26,000 to install key cards on ten doors. The committee discusses there should be a master plan and this item should be able to be built off of for the next step. The committee agrees a more comprehensive study should be done. The BOE would get a proposal for this.
 - North Parking Lot - \$75,000 – This was looked at previously by the Town Engineer. The committee would like to be sure this is not a quick fix and would have to be torn up in the

future. Syl Pauley will be contacted to discuss the plans he designed previously.

5. Public Comment: None

Hans Koehl made a motion to accept the meeting minutes from 2/20/14 and 2/25/14 as presented. Drew Dionne seconded the motion. Motion passed 6-0.

6. Schedule Next Meeting: March 20 @ 7pm @ Clifford B. Green Memorial Center.

7. Adjourn: Hans Koehl made a motion to adjourn the meeting at 8:50pm. Drew Dionne seconded the motion. Motion passed 6-0.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary