



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
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Board of Selectmen
Regular Meeting Minutes
Thursday, August 12, 2021
6:30 pm via Cisco Webex &
Clifford B. Green Memorial Center

RECEIVED
TOWN CLERK'S OFFICE
2021 AUG 19 PM 5:33
RECORDED VOL. PAGE
Melissa Bradley
TOWN CLERK BROOKLYN, CT

Present: Rick Ives, Austin Tanner, Lou Brodeur and Melissa Bradley; Recording Secretary

Also Present: Ken Dykstra and Sandy Brodeur

1. **Call to Order:** Rick Ives called the meeting to order at 6:30pm.
2. **Approve Minutes:** Lou Brodeur made a motion to approve the minutes of 7/29/21 as presented. Rick Ives seconded the motion. Motion passed 2-0-1 abstain (A. Tanner, was not present)
3. **Public Comment:** None
4. **Appointments**

Lou Brodeur made a motion to reappoint Robert Kelleher as the regulations officer with a term expiring 07/21/2023 and reappoint Stephen Mylly to zoning board of appeals as an alternate member with a term expiring 06/24/2026. Austin Tanner seconded the motion. Motion passed 3-0

Lou Brodeur made a motion to reappoint Patrick Gauthier, EB Liaison, to the board of fire commissioners with a term expiring 09/11/2022. Austin Tanner seconded the motion. Motion passed 3-0.
5. **Discussion on 2020-21 Financials:** No change, the school is still finalizing the year. Discussion held on payment for a trailer out of last year. Rick is not aware of this and will research it.
6. **Discussion on 2021-22 Financials:** Revenues are slightly behind but will pick up. The transfer station had a huge day last weekend.
7. **Discussion on ARP – NECCOG Administration Discussion:** NECCOG is preparing the next step and will have numbers to discuss for their next meeting. Rick will add this to the next agenda for further discussion.

8. Discussion on BOF items

- A. Old Town Garage Additional Appropriation: This will need to go to a Town Meeting.
- B. CBGMC Repairs: Two AC units had to be repaired/replaced. We do not have a maintenance contract and should consider getting one.
- C. Ask to Approve Sending to Town Meeting: Use of LOCIP, TAR & Budgeted Monies for improvements to; Anderson Rd, Bailey Woods & Beecher Rd (\$66,000 chip seal), & Spaulding Rd

9. Drainage Update: Tatnic road drainage; \$45,000

10. Employee Policy & Procedures: Employee procedure manuals were discussed at a staff meeting. They are being updated if not already done. Some positions need a book, they will be started soon. Performance reviews will be completed by November.

11. Payroll Processing Update: We are no longer using ADP for payroll; it is back to Ivisions. Frontline is the program used to punch in and out. This is a school program, and we are working out some quirks that do work for the Town side.

12. Single Family Dwellings: This is the first report Lisa has produced in her new position. The previous reports showed prior year comparison. Rick will ask for that report in the future.

13. Calls from Service: No discussion.

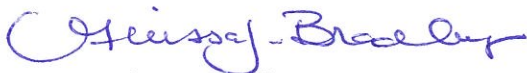
14. Approve Bills: Lou Brodeur made a motion to approve bill voucher #1090, dated 8/10/21, in the amount of \$362,914.90. Austin Tanner seconded the motion. The long-term bond cost fee is questioned. Rick will look into it. Motion passed 3-0.

15. Other Business: Brooklyn will have a booth at the Brooklyn Fair. There will be COVID vaccines available as well as some town services and information. Rick has asked for volunteers within the employees and boards and commissions.

16. Public Comment: Sandy Brodeur questions the statement made earlier in the meeting that Shelley is on vacation and deposits did not get made; the others in the department are supposed to be cross trained to avoid such situations. Rick agrees and states they are cross trained. It was an oversight. Sandy also questions if there was a purchase order for the trailer Recreation purchased. Rick will find out.

17. Adjourn: Lou Brodeur made a motion to adjourn the meeting. Austin Tanner seconded the motion. Meeting adjourned at 7:55pm.

Respectfully Submitted;



Melissa J. Bradley
Recording Secretary