



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
(860) 779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

Board of Selectmen
Special Meeting Minutes
Wednesday, April 8, 2020
3:00pm via Cisco Webex Meetings

To join this meeting via the web or phone, follow the below instructions:

Web

www.webex.com

On the top right, click Join

Enter meeting information: 718622301

Enter meeting password: eBs7EHUJA58

Click join meeting

Phone

Dial 1-408-418-9388

Enter meeting number 718622301

You can bypass attendee number by pressing #

RECEIVED
TOWN CLERK'S OFFICE
2020 APR 14 PM 12:25
RECORDED VOL. PAGE
Stephanie Levin
TOWN CLERK BROOKLYN, CT

Present: Rick Ives, Austin Tanner, Lou Brodeur and Melissa Bradley; recording secretary

Also Present: Stephanie Levin, Shelley Cates, Aimee Genna, Patty Buell, Audrey Cross-Lussier, and Sandra Brodeur

1. **Call to Order:** Mr. Ives called the meeting to order at 3:00pm.
2. **Public Comment:** None
3. **Approve Previous Minutes: March 12, 2020 & March 17, 2020:** Lou Brodeur made a motion to approve the minutes of March 12 & 17, 2020 as presented. Austin Tanner seconded the motion. Motion passed 3-0.
4. **Introduction of Finance Director: Stephanie Levin:** Ms. Levin joins the video meeting with an introduction from the First Selectman. She is working with the finance office in this trying time and is looking forward to working for the Town of Brooklyn.
5. **Discussion on 2019/20 Financials:** Mashentucket funds for December and March have come in and the third payment will be at the end of the fiscal year. Municipal sharing should be approved today along with TAR funds.
6. **Discussion on Payable Processing:** Payables will be processed; a statement will be sent to the Selectmen to review and sign and then they will be sent out.
7. **Audit Update:** The audit has been finalized. Board of Selectmen and Finance members will receive a copy in the mail, and this will be on the agenda for the Board of Finance meeting on

Wednesday. The auditors will be present via webex to review the audit. The reserve was not as presumed, and they will discuss it on Wednesday.

8. **Discussion on 2020/21 Budget:** Mr. Ives states he will be making some changes to the budget and will send to the Selectmen for the workshop meeting to be held on April 16th @3pm. Mr. Tanner questions if the Memorial Day parade and Family Fun Day will be held and Rick responds he is waiting to hear the governor's decision on school and then will make this one. It is suspected to be cancelled. Mr. Ives would like to do something however to honor Memorial Day and possibly move Family Fun Day to later in the year.
9. **Executive Orders Discussion & Actions:** *complete orders attached
- i. **7B item 1 In person meeting suspensions:** Meetings will be held via web with video and/or the ability to listen, they will be recorded or transcribed, agenda posted on the website with supporting documents to be delivered during the meeting, and anyone speaking must state their name and title, if applicable.
 - ii. **7C item 5 Budget processing extensions:** This order does not affect our budget process too much.
 - iii. **7G item 1 Presidential primary:** The primary has been postponed until June 2nd.
 - iv. **7H item 2 Co-ordinated effort:** The First Selectman can only maintain the orders of the Governor, he cannot enforce any new ones, such as closing businesses on the essential list.
 - v. **7I item 13 Budget adoption changes:** A Town meeting or referendum will not be required to pass a budget. The Board of Selectman will provide the Board of Finance with a budget they will review and act on and set a mill rate.
item 19 Suspension/extension of hearing deadlines: Extensions have been provided for public hearings, decisions and appeals. This will relieve some pressures on the boards.
 - vi. **7K item 3 Remote notarization:** An exception has been made to allow remote notarization but electronic device and must be recorded. We are properly set up for such a function. Most people have been referred to an attorney's office.
 - vii. **7Q item 3 Remote notarizations amended:** See above item.
 - viii. **7S item 6 Deferment program and/or low interest rate program:** This order was made with taxes due July 1st, not accounting for the Towns who collect quarterly, which Brooklyn does. We can retro activate the April 1st due date to July 1st. There are two programs available to taxpayers, Deferment Program and Low Interest Rate Program. The Secretary of State must be notified on which, if any or both programs the Town is electing to participate in by April 25th. Mr. Ives is concerned about cash flow if not collecting taxes. The State announced they will be releasing ECS funds next week which will help enormously. Lou Brodeur made a motion to participate in both programs, deferment and low interest rate, and get the information to the taxpayers quickly. Austin Tanner seconded the motion. Mr. Ives will discuss a method to get the information out there with the Tax Collector tomorrow. Motion passed 3-0.
item 8 Elderly tax credit suspension: Any taxpayer granted this benefit are suspended and such taxpayer shall automatically maintain their benefits until ending in grand list year 2021.

item 9 Revaluation inspections suspended: Revaluations has been just about completed, but any that were not will be sent a questionnaire to complete. No in-home inspections will be done.

item 10 Income expense forms delayed: These have been extended until August 15th.

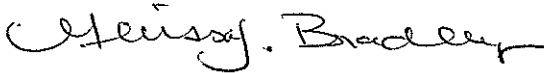
- 10. Approve Bills:** These were not completed, and Mr. Ives will put them on the agenda for next week's budget workshop.

Referencing back to agenda #9. v 71 item 13: Lou Brodeur made a motion to authorize the Board of Finance to adopt a budget for the July 1, 2020 – June 30, 2021 fiscal year and to set a mill rate. Austin Tanner seconded the motion. Motion passed 3-0.

- 11. Public Comment:** Board of Finance will be meeting Wednesday, April 15th. Capital committee has not met yet. Mr. Ives has most of the requests and push this forward.
The board of finance will also need to discuss the furnace at the highway garage at their next meeting.
Hearing guidelines have not been released, there is only a 90-day extension as of today.

- 12. Adjourn:** Lou Brodeur made a motion to adjourn the meeting. Austin Tanner seconded the motion. Meeting adjourned at 3:45pm.

Respectfully Submitted;



Melissa J. Bradley
Recording Secretary

Town of Brooklyn

Revenue Report

Fiscal Year: 2019-2020

From Date: 4/1/2020 To Date: 6/30/2020

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.00.0000.41111	Property Taxes Current	(\$15,777,049.00)	\$0.00	(\$12,564,325.09)	(\$3,212,723.91)	\$739.03	(\$3,213,462.94)	20.37%
1005.00.0000.41112	Property Taxes Prior	(\$169,786.00)	\$0.00	(\$118,767.99)	(\$51,018.01)	\$0.00	(\$51,018.01)	30.05%
1005.00.0000.41113	Property Taxes Interest & Lien	(\$75,000.00)	\$0.00	(\$59,688.58)	(\$15,311.42)	\$0.00	(\$15,311.42)	20.45%
1005.00.0000.41114	Property Taxes Motor Vehicle S	(\$325,000.00)	\$0.00	(\$222,844.90)	(\$102,155.10)	\$0.00	(\$102,155.10)	31.43%
1005.00.0000.42000	Building Permits	(\$80,000.00)	\$0.00	(\$43,184.50)	(\$36,815.50)	\$0.00	(\$36,815.50)	46.02%
1005.00.0000.42202	Fire Marshal Fees	(\$1,500.00)	\$0.00	(\$520.00)	(\$880.00)	\$0.00	(\$880.00)	58.67%
1005.00.0000.42203	Planning & Zoning Fees	(\$9,000.00)	\$0.00	(\$5,565.00)	(\$3,435.00)	\$0.00	(\$3,435.00)	38.17%
1005.00.0000.42204	Inland Wetlands Fees	(\$2,000.00)	\$0.00	(\$5,940.00)	\$4,940.00	\$0.00	\$4,940.00	-247.00%
1005.00.0000.42205	ZBA Fees	(\$500.00)	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	100.00%
1005.00.0000.42261	Dog Licenses	(\$500.00)	\$0.00	\$1,409.50	(\$1,909.50)	\$0.00	(\$1,909.50)	381.90%
1005.00.0000.42263	Dog Surcharge Fee	\$0.00	\$0.00	(\$204.00)	\$204.00	\$0.00	\$204.00	0.00%
1005.00.0000.42415	Pistol Permits	(\$2,500.00)	\$0.00	(\$2,800.00)	\$300.00	\$0.00	\$300.00	-12.00%
1005.00.0000.43000	Bingo Permits	(\$300.00)	\$0.00	(\$30.00)	(\$270.00)	\$0.00	(\$270.00)	90.00%
1005.00.0000.43301	Education Assistance	(\$6,956,457.00)	\$0.00	(\$3,478,228.00)	(\$3,478,229.00)	\$0.00	(\$3,478,229.00)	50.00%
1005.00.0000.43304	Mashanuck Grant	(\$191,703.00)	\$0.00	\$0.00	(\$191,703.00)	\$0.00	(\$191,703.00)	100.00%
1005.00.0000.43305	Tax Relief Disability	(\$1,317.00)	\$0.00	(\$1,284.98)	(\$32.02)	\$0.00	(\$32.02)	2.43%
1005.00.0000.43307	Veteran's Loss Reimbursement	(\$5,120.00)	\$0.00	(\$6,051.22)	\$931.22	\$0.00	\$931.22	-18.19%
1005.00.0000.43308	Motor Vehicle Fines	(\$3,250.00)	\$0.00	(\$530.00)	(\$2,720.00)	\$0.00	(\$2,720.00)	83.89%
1005.00.0000.43311	Telecommunications	(\$12,246.00)	\$0.00	\$0.00	(\$12,246.00)	\$0.00	(\$12,246.00)	100.00%
1005.00.0000.43312	Municipal Revenue Sharing	(\$10,379.00)	\$0.00	\$0.00	(\$10,379.00)	\$0.00	(\$10,379.00)	100.00%
1005.00.0000.43353	D.U.I. Grant	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
1005.00.0000.43600	P.I.L.O.T. State Property	(\$79,919.00)	\$0.00	(\$79,919.00)	\$0.00	\$0.00	\$0.00	0.00%
1005.00.0000.44000	Apartment Inspection Fees	(\$500.00)	\$0.00	(\$730.00)	\$230.00	\$0.00	\$230.00	-46.00%
1005.00.0000.44102	Recording Fees- Town Clerk	(\$45,000.00)	\$0.00	(\$41,987.10)	(\$3,312.90)	\$0.00	(\$3,312.90)	7.36%
1005.00.0000.44104	Copier Fees	(\$7,500.00)	\$0.00	(\$6,370.50)	(\$1,129.50)	\$0.00	(\$1,129.50)	15.06%
1005.00.0000.44403	Transfer Station Fees-#1 Large	(\$15,000.00)	\$0.00	(\$17,020.20)	\$2,020.20	\$0.00	\$2,020.20	-13.47%
1005.00.0000.44404	Transfer Station fees-#2 Small	(\$10,000.00)	\$0.00	(\$1,655.00)	(\$8,345.00)	\$0.00	(\$8,345.00)	83.45%
1005.00.0000.44405	Transfer Station Fees-#3 Bulky	(\$54,700.00)	\$0.00	(\$54,465.48)	(\$234.52)	\$0.00	(\$234.52)	0.43%
1005.00.0000.44406	Transfer Station Fees-#4 Sp. B	(\$800.00)	\$0.00	(\$429.00)	(\$371.00)	\$0.00	(\$371.00)	46.38%
1005.00.0000.44407	Transfer Station Fees-#5 Fridg	(\$1,000.00)	\$0.00	(\$415.00)	(\$585.00)	\$0.00	(\$585.00)	58.50%
1005.00.0000.44408	Transfer Station Fees-#6 Propa	(\$800.00)	\$0.00	(\$75.00)	(\$725.00)	\$0.00	(\$725.00)	90.63%
1005.00.0000.44409	Transfer Station Fees-#7 Tires	(\$1,000.00)	\$0.00	(\$925.00)	(\$75.00)	\$0.00	(\$75.00)	7.50%
1005.00.0000.44410	Transfer Station Fees-#8 Pods/	\$0.00	\$0.00	(\$274.22)	\$274.22	\$0.00	\$274.22	0.00%
1005.00.0000.44411	Transfer Station Fees-Recycle	(\$500.00)	\$0.00	(\$250.00)	(\$250.00)	\$0.00	(\$250.00)	50.00%
1005.00.0000.44412	Transfer Station Fees-Scrap Me	(\$1,200.00)	\$0.00	\$0.00	(\$1,200.00)	\$0.00	(\$1,200.00)	100.00%
1005.00.0000.44427	Brooklyn Fair Tpr. Reimburseme	(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	0.00%
1005.00.0000.44501	Vitals Surcharge	\$0.00	\$0.00	(\$34.00)	\$34.00	\$0.00	\$34.00	0.00%
1005.00.0000.44709	Recreation Fees	(\$222,600.00)	\$0.00	(\$208,884.30)	(\$13,715.70)	\$0.00	(\$13,715.70)	6.16%
1005.00.0000.46101	Interest	(\$13,000.00)	\$0.00	(\$4,991.68)	(\$8,008.32)	\$0.00	(\$8,008.32)	61.60%
1005.00.0000.47201	Health Department Rent	(\$34,043.00)	\$0.00	(\$22,554.98)	(\$11,488.02)	\$0.00	(\$11,488.02)	33.75%
1005.00.0000.47202	Community Center Rental Fees	(\$400.00)	\$0.00	(\$340.00)	(\$60.00)	\$0.00	(\$60.00)	15.00%
1005.00.0000.48422	Conveyance Tax	(\$95,000.00)	\$0.00	(\$76,691.91)	(\$18,308.09)	\$0.00	(\$18,308.09)	19.27%
1005.00.0000.48423	Miscellaneous Income	(\$1,000.00)	\$0.00	(\$2,967.55)	\$1,967.55	\$0.00	\$1,967.55	-196.76%
1005.00.0000.48424	Insurance Dividend	(\$10,000.00)	\$0.00	(\$14,544.66)	\$4,544.66	\$0.00	\$4,544.66	-45.45%
Grand Total:		(\$24,237,569.00)	\$0.00	(\$17,049,879.34)	(\$7,187,689.66)	\$739.03	(\$7,188,428.69)	29.66%

End of Report

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 4/1/2020

To Date: 6/30/2020

☒ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.41.4101.51900	BOF-Recording Secretary	\$2,500.00	\$0.00	\$425.00	\$2,075.00	\$0.00	\$2,075.00	83.00%
1005.41.4101.53400	BOF-Other Professional Service	\$3,250.00	\$0.00	\$770.00	\$2,480.00	\$0.00	\$2,480.00	76.31%
1005.41.4101.53410	BOF-Financing & Accounting	\$37,500.00	\$0.00	\$21,597.50	\$15,902.50	\$0.00	\$15,902.50	42.41%
1005.41.4101.55400	BOF-Advertising & Legal Notice	\$2,000.00	\$0.00	\$32.49	\$1,967.51	\$0.00	\$1,967.51	98.39%
1005.41.4101.55500	BOF-Printing & Publications	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPARTMENT: Board of Finance - 4101	\$45,850.00	\$0.00	\$23,424.99	\$22,425.01	\$0.00	\$22,425.01	48.91%
1005.41.4111.51900	BOS-Recording Secretary-Payrol	\$2,400.00	\$0.00	\$512.50	\$1,887.50	\$0.00	\$1,887.50	78.65%
1005.41.4111.51901	BOS-Wages	\$7,576.00	\$0.00	\$4,977.08	\$2,598.92	\$0.00	\$2,598.92	34.30%
1005.41.4111.53010	BOS-Professional Affiliations	\$13,847.00	\$0.00	\$18,909.80	(\$5,062.80)	\$0.00	(\$5,062.80)	-36.56%
1005.41.4111.53200	BOS-Meetings	\$800.00	\$0.00	\$355.00	\$445.00	\$0.00	\$445.00	55.63%
1005.41.4111.55400	BOS-Advertising & Legal Notice	\$2,500.00	\$0.00	\$2,043.52	\$456.48	\$0.00	\$456.48	18.26%
1005.41.4111.55800	BOS-Transportation	\$1,500.00	\$0.00	\$1,466.45	\$33.55	\$0.00	\$33.55	2.24%
1005.41.4111.58250	BOS-Scholarships	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
1005.41.4111.58251	BOS-Special Programs	\$1,000.00	\$0.00	\$386.64	\$613.36	\$0.00	\$613.36	61.34%
	DEPARTMENT: Board of Selectmen - 4111	\$29,923.00	\$0.00	\$28,650.99	\$1,272.01	\$0.00	\$1,272.01	4.25%
1005.41.4117.51610	Administration-Wages	\$253,250.00	\$0.00	\$161,180.89	\$92,069.11	\$0.00	\$92,069.11	36.35%
1005.41.4117.51620	Administration-Wages PT	\$0.00	\$0.00	\$819.00	(\$819.00)	\$0.00	(\$819.00)	0.00%
1005.41.4117.51902	Administration-Insurance Stipe	\$3,000.00	\$0.00	\$5,867.92	(\$2,867.92)	\$0.00	(\$2,867.92)	-95.60%
1005.41.4117.53510	Administration-Bookkeeping Upd	\$7,000.00	\$0.00	\$1,340.00	\$5,660.00	\$0.00	\$5,660.00	80.86%
1005.41.4117.54000	Payroll Services ADP	\$0.00	\$0.00	\$9,667.69	(\$9,667.69)	\$0.00	(\$9,667.69)	0.00%
1005.41.4117.55500	Administration-Printing & Publ	\$1,000.00	\$0.00	\$220.00	\$780.00	\$0.00	\$780.00	78.00%
	DEPARTMENT: Administration - 4117	\$284,250.00	\$0.00	\$179,095.50	\$85,154.50	\$0.00	\$85,154.50	32.22%
1005.41.4131.51610	Assessor-Wages	\$110,215.00	\$0.00	\$78,831.29	\$31,383.71	\$0.00	\$31,383.71	28.47%
1005.41.4131.51620	Assessor-Wages PT	\$1,000.00	\$0.00	\$50.00	\$950.00	\$0.00	\$950.00	95.00%
1005.41.4131.53010	Assessor-Professional Affiliati	\$275.00	\$0.00	\$170.00	\$105.00	\$0.00	\$105.00	38.18%
1005.41.4131.53220	Assessor-Professional Developm	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
1005.41.4131.53341	Assessor-Revaluation	\$18,262.00	\$0.00	\$18,262.40	(\$0.40)	\$0.00	(\$0.40)	0.00%
1005.41.4131.53343	Assessor-Web Hosting	\$2,627.00	\$0.00	\$2,626.50	\$0.50	\$0.00	\$0.50	0.02%
1005.41.4131.53400	Assessor-Other Professional Se	\$5,000.00	\$0.00	\$40.00	\$4,960.00	\$0.00	\$4,960.00	99.20%
1005.41.4131.53510	Assessor-Data Processing	\$12,824.00	\$0.00	\$13,115.15	(\$291.15)	\$0.00	(\$291.15)	-2.27%
1005.41.4131.55400	Assessor-Advertising & Legal N	\$60.00	\$0.00	\$42.00	\$18.00	\$0.00	\$18.00	30.00%
1005.41.4131.55800	Assessor-Travel, Meetings & Fi	\$800.00	\$0.00	\$286.16	\$513.84	\$0.00	\$513.84	64.23%
1005.41.4131.56430	Assessor-Books & Periodicals	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
	DEPARTMENT: Assessor - 4131	\$153,063.00	\$0.00	\$113,423.50	\$39,639.50	\$0.00	\$39,639.50	25.90%
1005.41.4135.51610	Revenue Collector-Wages	\$97,888.00	\$0.00	\$71,070.41	\$26,817.59	\$0.00	\$26,817.59	27.40%
1005.41.4135.51620	Revenue Collector-Wages PT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1005.41.4135.53010	Revenue Collector-Professional	\$300.00	\$0.00	\$165.00	\$135.00	\$0.00	\$135.00	45.00%
1005.41.4135.53020	Revenue Collector-Legal Fees	\$500.00	\$0.00	\$400.00	\$100.00	\$0.00	\$100.00	20.00%
1005.41.4135.53200	Revenue Collector-Meetings	\$300.00	\$0.00	\$212.00	\$88.00	\$0.00	\$88.00	29.33%
1005.41.4135.53510	Revenue Collector-Data Process	\$4,850.00	\$0.00	\$4,850.00	\$0.00	\$0.00	\$0.00	0.00%
1005.41.4135.55400	Revenue Collector-Advertising	\$850.00	\$0.00	\$573.30	\$276.70	\$0.00	\$276.70	32.55%
1005.41.4135.55500	Revenue Collector-Printing & P	\$4,225.00	\$0.00	\$4,471.83	(\$246.83)	\$0.00	(\$246.83)	-5.84%
1005.41.4135.55800	Revenue Collector-Transportati	\$250.00	\$0.00	\$763.13	(\$513.13)	\$0.00	(\$513.13)	-205.25%
1005.41.4135.58101	Revenue Collector-Motor Vehicl	\$300.00	\$0.00	\$250.00	\$50.00	\$0.00	\$50.00	16.67%
	DEPARTMENT: Revenue Collector - 4135	\$109,963.00	\$0.00	\$82,755.67	\$27,207.33	\$0.00	\$27,207.33	24.74%
1005.41.4139.53020	Legal Counsel-Legal Services-T	\$15,000.00	\$0.00	\$20,251.29	(\$5,251.29)	\$0.00	(\$5,251.29)	-35.01%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

From Date: 4/1/2020 To Date: 6/30/2020

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.41.4139.53021	Legal Counsel-Labor Counsel	\$2,500.00	\$0.00	\$145.00	\$2,355.00	\$0.00	\$2,355.00	94.20%
	DEPARTMENT: Legal Counsel - 4139	\$17,500.00	\$0.00	\$20,396.29	(\$2,896.29)	\$0.00	(\$2,896.29)	-16.55%
1005.41.4147.51610	Town Clerk-Wages	\$105,863.00	\$0.00	\$77,948.57	\$27,914.43	\$0.00	\$27,914.43	26.37%
1005.41.4147.51620	Town Clerk-Wages PT	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
1005.41.4147.53010	Town Clerk-Professional Affili	\$415.00	\$0.00	\$427.00	(\$12.00)	\$0.00	(\$12.00)	-2.89%
1005.41.4147.53200	Town Clerk-Meetings	\$1,400.00	\$0.00	\$363.00	\$1,037.00	\$30.00	\$1,007.00	71.93%
1005.41.4147.53220	Town Clerk-In Service-Training	\$1,200.00	\$0.00	\$885.00	\$315.00	\$0.00	\$315.00	26.25%
1005.41.4147.53505	Town Clerk-Restoration & Secur	\$2,000.00	\$0.00	\$323.86	\$1,676.14	\$0.00	\$1,676.14	83.81%
1005.41.4147.53506	Town Clerk-Updates-Ordinance C	\$1,110.00	\$0.00	\$0.00	\$1,110.00	\$0.00	\$1,110.00	100.00%
1005.41.4147.53511	Town Clerk-Indexing & Recordin	\$18,125.00	\$0.00	\$10,539.74	\$7,585.26	\$0.00	\$7,585.26	41.85%
1005.41.4147.55400	Town Clerk-Advertising & Legal	\$300.00	\$0.00	\$303.63	(\$3.63)	\$0.00	(\$3.63)	-1.21%
1005.41.4147.55800	Town Clerk-Transportation	\$300.00	\$0.00	\$28.71	\$271.29	\$0.00	\$271.29	93.75%
	DEPARTMENT: Recording-Town Clerk - 4147	\$131,463.00	\$0.00	\$90,619.51	\$40,843.49	\$30.00	\$40,813.49	31.05%
1005.41.4149.51610	Elections-Registrars-Wages	\$10,500.00	\$0.00	\$6,925.40	\$3,574.60	\$0.00	\$3,574.60	34.04%
1005.41.4149.51620	Elections-Registrars-Wages PT-	\$5,000.00	\$0.00	\$8,350.58	(\$3,350.58)	\$0.00	(\$3,350.58)	-67.01%
1005.41.4149.53010	Elections-Registrars-Professio	\$150.00	\$0.00	\$160.00	(\$10.00)	\$0.00	(\$10.00)	-6.67%
1005.41.4149.53201	Elections-Registrars-Referendu	\$2,800.00	\$0.00	\$654.11	\$2,145.89	\$0.00	\$2,145.89	76.64%
1005.41.4149.53220	Elections-Registrars-In-Servic	\$3,500.00	\$0.00	\$1,926.14	\$1,573.86	\$0.00	\$1,573.86	44.97%
1005.41.4149.53300	Elections-Registrars-Technolog	\$1,000.00	\$0.00	\$600.00	\$400.00	\$0.00	\$400.00	40.00%
1005.41.4149.55400	Elections-Registrars-Advertisi	\$750.00	\$0.00	\$920.88	(\$170.88)	\$0.00	(\$170.88)	-22.78%
1005.41.4149.55500	Elections-Registrars-Printing	\$3,125.00	\$0.00	\$4,131.45	(\$1,006.45)	\$0.00	(\$1,006.45)	-32.21%
1005.41.4149.55800	Elections-Registrars-Transport	\$1,000.00	\$0.00	\$238.38	\$761.62	\$0.00	\$761.62	76.16%
1005.41.4149.56900	Elections-Registrars-Other Sup	\$1,000.00	\$0.00	\$1,246.02	(\$246.02)	\$0.00	(\$246.02)	-24.60%
	DEPARTMENT: Elections-Registrars - 4149	\$28,825.00	\$0.00	\$25,152.96	\$3,672.04	\$0.00	\$3,672.04	12.74%
1005.41.4151.51610	Land Use Admin/Planner-Wages	\$117,067.00	\$0.00	\$74,258.59	\$42,808.41	\$0.00	\$42,808.41	36.57%
1005.41.4151.53220	Land Use Admin/Planner-In Serv	\$550.00	\$0.00	\$0.00	\$550.00	\$0.00	\$550.00	100.00%
1005.41.4151.53300	Land Use Admin/Planner-GIS	\$7,404.00	\$0.00	\$5,903.60	\$1,500.40	\$0.00	\$1,500.40	20.26%
1005.41.4151.55800	Land Use Admin/Planner-Transpo	\$1,200.00	\$0.00	\$1,170.40	\$29.60	\$0.00	\$29.60	2.47%
1005.41.4151.56010	Land Use Admin/Planner-Supplie	\$1,000.00	\$0.00	\$360.06	\$639.94	\$0.00	\$639.94	63.99%
1005.41.4151.57330	Land Use Admin/Planner-Furnitu	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
	DEPARTMENT: Land Use Administration/Planner - 4151	\$127,521.00	\$0.00	\$81,692.65	\$45,828.35	\$0.00	\$45,828.35	35.94%
1005.41.4153.51620	Planning & Zoning-Wages PT	\$0.00	\$0.00	\$175.00	(\$175.00)	\$0.00	(\$175.00)	0.00%
1005.41.4153.51900	Planning & Zoning-Wages-Rec. S	\$3,500.00	\$0.00	\$2,150.00	\$1,350.00	\$0.00	\$1,350.00	38.57%
1005.41.4153.53020	Planning & Zoning-Legal Servic	\$6,000.00	\$0.00	\$13,505.70	(\$7,505.70)	\$0.00	(\$7,505.70)	-125.10%
1005.41.4153.53200	Planning & Zoning-Professional	\$120.00	\$0.00	\$50.00	\$70.00	\$0.00	\$70.00	58.33%
1005.41.4153.53220	Planning & Zoning-In Service T	\$1,000.00	\$0.00	\$425.00	\$575.00	\$0.00	\$575.00	57.50%
1005.41.4153.53400	Planning & Zoning-Other Profes	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
1005.41.4153.55400	Planning & Zoning-Advertising	\$2,500.00	\$0.00	\$1,608.26	\$891.74	\$0.00	\$891.74	35.67%
1005.41.4153.55500	Planning & Zoning-Printing & P	\$2,000.00	\$0.00	\$217.93	\$1,782.07	\$0.00	\$1,782.07	89.10%
1005.41.4153.56800	Planning & Zoning-Other Suppl	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1005.41.4153.56950	State marshal Surveyor/Support	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	DEPARTMENT: Planning & Zoning - 4153	\$21,620.00	\$0.00	\$18,131.89	\$3,488.11	\$0.00	\$3,488.11	16.13%
1005.41.4154.51900	Ag Commission-Wages-Recording	\$1,200.00	\$0.00	\$625.00	\$575.00	\$0.00	\$575.00	47.92%
1005.41.4154.53220	Ag Commission-Training	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
1005.41.4154.55500	Ag Commission-Printing & Publ	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
1005.41.4154.56010	Ag Commission-Supplies	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

From Date: 4/1/2020 To Date: 6/30/2020

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.41.4154.56900	Ag Commission-Snap Machine DEPARTMENT: Agriculture Commission - 4154	\$200.00 \$2,200.00	\$0.00 \$0.00	\$0.00 \$625.00	\$200.00 \$1,575.00	\$0.00 \$0.00	\$200.00 \$1,575.00	100.00% 71.59%
1005.41.4155.51900	ZBA-Wages-Recording Secretary	\$550.00	\$0.00	\$150.00	\$400.00	\$0.00	\$400.00	72.73%
1005.41.4155.53220	ZBA-Training DEPARTMENT: Zoning Board of Appeals - 4155	\$450.00 \$1,000.00	\$0.00 \$0.00	\$0.00 \$150.00	\$450.00 \$850.00	\$0.00 \$0.00	\$450.00 \$850.00	100.00% 85.00%
1005.41.4161.53022	NE Regional Probate Court	\$9,160.00	\$0.00	\$9,160.00	\$0.00	\$0.00	\$0.00	0.00%
1005.41.4161.53511	Probate Court-Indexing & Recor DEPARTMENT: Probate - 4161	\$45.00 \$9,205.00	\$0.00 \$0.00	\$0.00 \$9,160.00	\$45.00 \$45.00	\$0.00 \$0.00	\$45.00 \$45.00	100.00% 0.49%
1005.41.4163.51900	Inland Wellands-Wages-Recordin	\$1,200.00	\$0.00	\$1,075.00	\$125.00	\$0.00	\$125.00	10.42%
1005.41.4163.53020	Inland Wellands-Legal Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
1005.41.4163.53400	Inland Wellands-Professional S	\$1,000.00	\$0.00	\$65.00	\$935.00	\$0.00	\$935.00	93.50%
1005.41.4163.55400	Inland Wellands-Advertising &	\$500.00	\$0.00	\$294.00	\$206.00	\$0.00	\$206.00	41.20%
1005.41.4163.55500	Inland Wellands-Printing & Pub	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
1005.41.4163.56900	Inland Wellands-Other Supplies DEPARTMENT: Inland Wellands Commission - 4163	\$200.00 \$5,600.00	\$0.00 \$0.00	\$0.00 \$1,434.00	\$200.00 \$4,166.00	\$0.00 \$0.00	\$200.00 \$4,166.00	100.00% 74.39%
1005.41.4171.51900	Conservation-Wages-Recording S	\$1,200.00	\$0.00	\$462.50	\$737.50	\$0.00	\$737.50	61.46%
1005.41.4171.53220	Conservation-Training	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
1005.41.4171.56900	Conservation-Other Supplies	\$950.00	\$0.00	\$77.15	\$872.85	\$0.00	\$872.85	91.88%
1005.41.4171.56920	Sustainable CT DEPARTMENT: Conservation Commission - 4171	\$1,000.00 \$3,300.00	\$0.00 \$0.00	\$0.00 \$539.65	\$1,000.00 \$2,760.35	\$0.00 \$0.00	\$1,000.00 \$2,760.35	100.00% 83.65%
1005.41.4173.51900	Econ Development-Wages-Recordi	\$1,200.00	\$0.00	\$375.00	\$825.00	\$0.00	\$825.00	68.75%
1005.41.4173.53200	Econ Development-Professional	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
1005.41.4173.54306	Econ Development-Signs	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1005.41.4173.58400	Econ Development-Fall Festival	\$650.00	\$0.00	\$0.00	\$650.00	\$0.00	\$650.00	100.00%
1005.41.4173.58900	Econ Development-Business Reco	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
1005.41.4173.58903	Branding/Marketing Exercise DEPARTMENT: Economic Development - 4173	\$2,500.00 \$6,150.00	\$0.00 \$0.00	\$0.00 \$375.00	\$2,500.00 \$5,775.00	\$0.00 \$0.00	\$2,500.00 \$5,775.00	100.00% 93.90%
1005.41.4184.54200	Town Hall-Cleaning Services	\$4,900.00	\$0.00	\$2,600.00	\$2,300.00	\$0.00	\$2,300.00	46.94%
1005.41.4184.54301	Town Hall-Building Repairs	\$8,500.00	\$0.00	\$2,294.19	\$6,205.81	\$0.00	\$6,205.81	73.01%
1005.41.4184.54411	Town Hall-Water	\$250.00	\$0.00	\$185.28	\$64.72	\$177.46	(\$112.74)	-45.10%
1005.41.4184.54412	Town Hall-Sewer Use Fees	\$700.00	\$0.00	\$660.00	\$40.00	\$0.00	\$40.00	5.71%
1005.41.4184.55300	Town Hall-Internet & Website M	\$6,500.00	\$0.00	\$10,383.84	(\$3,883.84)	\$3,711.87	(\$7,595.71)	-116.86%
1005.41.4184.55302	Town Hall-Telephone	\$15,000.00	\$0.00	\$5,230.12	\$9,769.88	\$6,087.31	\$3,682.57	24.55%
1005.41.4184.56220	Town Hall-Electricity	\$5,700.00	\$0.00	\$3,983.03	\$1,716.97	\$435.34	\$1,281.63	22.48%
1005.41.4184.56240	Town Hall-Fuel Oil/Heating	\$3,250.00	\$0.00	\$2,620.52	\$629.48	\$0.00	\$629.48	19.37%
1005.41.4184.56904	Town Hall-Paper Goods/Toiletri DEPARTMENT: Town Hall - 4184	\$1,000.00 \$45,800.00	\$0.00 \$0.00	\$329.16 \$28,286.14	\$670.84 \$17,513.86	\$0.00 \$10,411.98	\$670.84 \$7,101.88	67.08% 15.51%
1005.41.4185.53300	Central Supplies-Computer Serv	\$32,000.00	\$0.00	\$26,467.70	\$5,532.30	\$0.00	\$5,532.30	17.29%
1005.41.4185.54420	Central Supplies-Equipment Ren	\$20,150.00	\$0.00	\$14,399.18	\$5,750.82	\$0.00	\$5,750.82	28.54%
1005.41.4185.55301	Central Supplies-Postage	\$14,000.00	\$0.00	\$13,529.39	\$470.61	\$10.99	\$459.62	3.28%
1005.41.4185.56120	Central Supplies-Office Suppli	\$8,500.00	\$0.00	\$6,070.79	\$2,429.21	\$40.48	\$2,388.73	28.10%
1005.41.4185.57330	Central Supplies-Office Equipm DEPARTMENT: Central Supplies - 4185	\$2,000.00 \$76,650.00	\$0.00 \$0.00	\$0.00 \$60,467.06	\$2,000.00 \$16,182.94	\$0.00 \$51.47	\$2,000.00 \$16,131.47	100.00% 21.05%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

From Date: 4/1/2020 To Date: 6/30/2020

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.41.4186.51900	Ethics-Wages-Recording Secrela	\$1,500.00	\$0.00	\$750.00	\$750.00	\$0.00	\$750.00	50.00%
1005.41.4186.53020	Ethics-Legal Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1005.41.4186.53220	Ethics-Prof Development/Traini	\$5,000.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	DEPARTMENT: Ethics - 4186	\$3,000.00	\$0.00	\$750.00	\$2,250.00	\$0.00	\$2,250.00	75.00%
1005.41.4199.51900	Bd of Assessment-Wages-Recordi	\$150.00	\$0.00	\$200.00	(\$50.00)	\$0.00	(\$50.00)	-33.33%
1005.41.4199.53220	Bd of Assessment-Training	\$150.00	\$0.00	\$100.00	\$50.00	\$0.00	\$50.00	33.33%
1005.41.4199.55400	Bd of Assessment-Advertising/L	\$150.00	\$0.00	\$58.80	\$91.20	\$0.00	\$91.20	60.80%
	DEPARTMENT: Bd of Assessment Review - 4199	\$450.00	\$0.00	\$358.80	\$91.20	\$0.00	\$91.20	20.27%
1005.42.4201.53530	Patrol Services-Contractual	\$198,577.00	\$0.00	\$0.00	\$198,577.00	\$0.00	\$198,577.00	100.00%
1005.42.4201.53550	Patrol Services-Overtime	\$10,000.00	\$0.00	\$3,397.14	\$6,602.86	\$0.00	\$6,602.86	66.03%
1005.42.4201.53551	Patrol Services-WCAS Overtime	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
1005.42.4201.53552	Patrol Services-Programs	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	100.00%
1005.42.4201.56120	Patrol Services-Office Supplie	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	DEPARTMENT: Patrol Services - 4201	\$226,577.00	\$0.00	\$8,397.14	\$218,179.86	\$0.00	\$218,179.86	96.29%
1005.42.4203.51900	Fire Facilities-Wages-Recordin	\$1,500.00	\$0.00	\$375.00	\$1,125.00	\$0.00	\$1,125.00	75.00%
1005.42.4203.52300	Fire Facilities-Retirement Pro	\$98,751.00	\$0.00	\$50,427.35	\$48,323.65	\$0.00	\$48,323.65	48.93%
1005.42.4203.53532	Fire Facilities-East Brooklyn	\$100,880.00	\$0.00	\$84,066.70	\$16,813.30	\$0.00	\$16,813.30	16.67%
1005.42.4203.53533	Fire Facilities-Mortlake Fire	\$153,705.00	\$0.00	\$128,087.50	\$25,617.50	\$0.00	\$25,617.50	16.67%
1005.42.4203.54411	Fire Facilities-Water	\$103,718.00	\$0.00	\$64,678.43	\$39,039.57	\$40,640.13	(\$1,600.56)	-1.54%
	DEPARTMENT: Fire Facilities - 4203	\$458,554.00	\$0.00	\$327,634.98	\$130,919.02	\$40,640.13	\$90,278.89	19.69%
1005.42.4206.51610	Homeland Security-Wages	\$1,500.00	\$0.00	\$830.27	\$669.73	\$0.00	\$669.73	44.65%
1005.42.4206.51900	Homeland Security-Wages-Record	\$800.00	\$0.00	\$262.50	\$337.50	\$0.00	\$337.50	56.25%
1005.42.4206.53200	Homeland Security-Table Top Ex	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
1005.42.4206.55500	Homeland Security-Publications	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
1005.42.4206.56120	Homeland Security-Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
1005.42.4206.56220	Homeland Security-Electricity	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
1005.42.4206.57330	Homeland Security-Office Equip	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
1005.42.4206.58904	Professional Development	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	DEPARTMENT: Homeland Security - 4206	\$6,050.00	\$0.00	\$1,092.77	\$4,957.23	\$0.00	\$4,957.23	81.94%
1005.42.4207.55010	Emergency Services-Medical Int	\$14,000.00	\$0.00	\$13,088.26	\$911.74	\$0.00	\$911.74	6.51%
1005.42.4207.55013	Emergency Services-QVEC 911	\$16,419.00	\$0.00	\$16,418.67	\$0.33	\$0.00	\$0.33	0.00%
	DEPARTMENT: Emergency Services - 4207	\$30,419.00	\$0.00	\$29,506.93	\$912.07	\$0.00	\$912.07	3.00%
1005.42.4213.51610	Building Office-Wages	\$68,155.00	\$0.00	\$49,569.80	\$18,585.20	\$0.00	\$18,585.20	27.27%
1005.42.4213.51620	Building Office-Wages PT	\$1,000.00	\$0.00	\$2,584.67	(\$1,584.67)	\$0.00	(\$1,584.67)	-158.47%
1005.42.4213.53010	Building Office-Professional A	\$135.00	\$0.00	\$0.00	\$135.00	\$0.00	\$135.00	100.00%
1005.42.4213.53220	Building Office-Training	\$350.00	\$0.00	\$275.00	\$75.00	\$0.00	\$75.00	21.43%
1005.42.4213.53300	Building Office-Software	\$3,210.00	\$0.00	\$1,710.00	\$1,500.00	\$0.00	\$1,500.00	46.73%
1005.42.4213.53400	Building Office-Consulting Ser	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1005.42.4213.55500	Building Office-Printing & Pub	\$500.00	\$0.00	\$108.39	\$391.61	\$0.00	\$391.61	78.32%
1005.42.4213.55800	Building Office-Transportation	\$5,000.00	\$0.00	\$3,755.78	\$1,244.22	\$0.00	\$1,244.22	24.88%
1005.42.4213.56430	Building Office-Code Books	\$300.00	\$0.00	\$516.00	(\$216.00)	\$0.00	(\$216.00)	-72.00%
	DEPARTMENT: Building Office - 4213	\$79,650.00	\$0.00	\$58,519.64	\$21,130.36	\$0.00	\$21,130.36	26.53%
1005.42.4215.53400	Animal Control-Contractual Ser	\$25,855.00	\$0.00	\$25,965.20	(\$110.20)	\$0.00	(\$110.20)	-0.43%
	DEPARTMENT: Animal Control - 4215	\$25,855.00	\$0.00	\$25,965.20	(\$110.20)	\$0.00	(\$110.20)	-0.43%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

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From Date: 4/1/2020 To Date: 6/30/2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.42.4219.51610	Fire Marshal-Wages	\$44,602.00	\$0.00	\$32,319.98	\$12,282.02	\$0.00	\$12,282.02	27.54%
1005.42.4219.51630	Fire Marshal-Wages OT	\$9,000.00	\$0.00	\$8,176.92	\$823.08	\$0.00	\$823.08	9.15%
1005.42.4219.53200	Fire Marshal-Meetings	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
1005.42.4219.55800	Fire Marshal-Transportation	\$700.00	\$0.00	\$982.17	(\$282.17)	\$0.00	(\$282.17)	-40.31%
1005.42.4219.55850	Vehicle Maint. Fire Marshal	\$500.00	\$0.00	\$643.00	(\$143.00)	\$0.00	(\$143.00)	-28.60%
1005.42.4219.56260	Fire Marshal-Gasoline	\$0.00	\$0.00	\$225.01	(\$225.01)	\$23.50	(\$248.51)	0.00%
1005.42.4219.56900	Fire Marshal-Other Supplies	\$100.00	\$0.00	\$252.05	(\$152.05)	\$0.00	(\$152.05)	-152.05%
1005.42.4219.57390	Fire Marshal-Safety Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
	DEPARTMENT: Fire Marshal - 4219	\$56,152.00	\$0.00	\$42,599.13	\$13,552.87	\$23.50	\$13,529.37	24.09%
1005.43.4303.51610	Roads & Drainage-Wages	\$315,611.00	\$0.00	\$222,372.26	\$93,238.74	\$0.00	\$93,238.74	29.54%
1005.43.4303.51620	Roads & Drainage-Wages PT	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
1005.43.4303.51630	Roads & Drainage-Wages OT	\$0.00	\$0.00	\$2,376.57	(\$2,376.57)	\$0.00	(\$2,376.57)	0.00%
1005.43.4303.51632	Roads & Drainage-Contract Bonu	\$3,000.00	\$0.00	\$800.00	\$2,200.00	\$0.00	\$2,200.00	73.33%
1005.43.4303.51902	Roads & Drainage-Insurance Sti	\$6,000.00	\$0.00	\$4,384.44	\$1,615.56	\$0.00	\$1,615.56	26.93%
1005.43.4303.54104	Roads & Drainage-Tree Removal	\$5,000.00	\$0.00	\$10,470.00	(\$5,470.00)	\$0.00	(\$5,470.00)	-109.40%
1005.43.4303.54420	Roads & Drainage-Equipment Ren	\$3,000.00	\$0.00	\$347.50	\$2,652.50	\$0.00	\$2,652.50	88.42%
1005.43.4303.55012	Roads & Drainage-Drug & Alcoho	\$700.00	\$0.00	\$500.00	\$200.00	\$0.00	\$200.00	28.57%
1005.43.4303.55400	Roads & Drainage-Advertising &	\$300.00	\$0.00	\$623.60	(\$323.60)	\$0.00	(\$323.60)	-107.87%
1005.43.4303.56011	Roads & Drainage-Clothing/Boot	\$3,800.00	\$0.00	\$1,655.18	\$2,144.82	\$0.00	\$2,144.82	56.44%
1005.43.4303.56012	Roads & Drainage-Hand Tools	\$2,600.00	\$0.00	\$484.68	\$2,115.32	\$0.00	\$2,115.32	81.36%
1005.43.4303.56101	Roads & Drainage-Traffic Contr	\$2,000.00	\$0.00	\$157.28	\$1,842.72	\$0.00	\$1,842.72	92.14%
1005.43.4303.56102	Roads & Drainage-Roads/Bridges	\$225,000.00	\$0.00	\$206,851.01	\$18,148.99	\$0.00	\$18,148.99	8.07%
1005.43.4303.56220	Roads & Drainage-Electricity	\$14,000.00	\$0.00	\$10,981.55	\$3,018.45	\$5,247.55	\$2,229.10	-15.92%
1005.43.4303.57393	Roads & Drainage-Employee Safe	\$2,000.00	\$0.00	\$829.77	\$1,170.23	\$0.00	\$1,170.23	58.51%
1005.43.4303.58102	Roads & Drainage-Radio Licensi	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	DEPARTMENT: Road, Drainage & Facilities - 4303	\$598,111.00	\$0.00	\$462,833.84	\$135,277.16	\$5,247.55	\$130,029.61	21.74%
1005.43.4305.54500	Engineering-Engineering	\$20,102.00	\$0.00	\$20,109.60	(\$7.60)	\$0.00	(\$7.60)	-0.04%
	DEPARTMENT: Engineering - 4305	\$20,102.00	\$0.00	\$20,109.60	(\$7.60)	\$0.00	(\$7.60)	-0.04%
1005.43.4307.51620	Snow & Ice Control-Wages PT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1005.43.4307.51630	Snow & Ice Control-Wages OT	\$20,000.00	\$0.00	\$14,081.29	\$5,918.71	\$0.00	\$5,918.71	29.59%
1005.43.4307.55801	Snow & Ice Control-Meal Reimbu	\$500.00	\$0.00	\$422.88	\$77.12	\$0.00	\$77.12	15.42%
1005.43.4307.56901	Snow & Ice Control-Sand	\$12,500.00	\$0.00	\$6,488.05	\$6,011.95	\$0.00	\$6,011.95	48.10%
1005.43.4307.56902	Snow & Ice Control-Salt & Chem	\$55,000.00	\$0.00	\$17,856.15	\$37,143.85	\$0.00	\$37,143.85	67.53%
1005.43.4307.56903	Snow & Ice Control-Snow Plow B	\$5,000.00	\$0.00	\$1,939.78	\$3,060.22	\$0.00	\$3,060.22	67.67%
1005.43.4307.56905	Snow & Ice Control-Weather Ser	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
	DEPARTMENT: Snow & Ice Control - 4307	\$100,800.00	\$0.00	\$40,788.15	\$60,011.85	\$0.00	\$60,011.85	59.54%
1005.43.4313.54304	Maint. of Equip.-Equipment & Tr	\$35,000.00	\$0.00	\$24,948.99	\$10,051.01	\$0.00	\$10,051.01	28.72%
1005.43.4313.54305	Maint. of Equip.-Truck Repair P	\$10,000.00	\$0.00	\$6,560.97	\$3,439.03	(\$62.02)	\$3,501.05	35.01%
1005.43.4313.56013	Maint. of Equip.-Equipment Main	\$6,000.00	\$0.00	\$3,722.12	\$2,277.88	\$14.40	\$2,263.48	37.72%
1005.43.4313.56014	Maint. of Equip.-Other Equipmen	\$5,000.00	\$0.00	\$6,107.52	(\$107.52)	\$2.36	(\$109.88)	-1.83%
1005.43.4313.56260	Maint. of Equip.-Gasoline	\$7,500.00	\$0.00	\$4,768.95	\$2,731.05	\$107.21	\$2,623.84	34.98%
1005.43.4313.56261	Maint. of Equip.-Diesel Fuel	\$18,500.00	\$0.00	\$12,644.24	\$5,855.76	\$0.00	\$5,855.76	31.65%
1005.43.4313.56262	Maint. of Equip.-Motor Oil & Lu	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
1005.43.4313.56905	Maint. of Equip.-Paint & Paint	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
	DEPARTMENT: Equipment Maintenance - 4313	\$87,000.00	\$0.00	\$58,752.79	\$28,247.21	\$61.95	\$28,185.26	32.40%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

From Date: 4/1/2020 To Date: 6/30/2020

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.43.4317.51620	Resource Recovery-Wages PT	\$28,459.00	\$0.00	\$20,476.67	\$7,982.33	\$0.00	\$7,982.33	28.05%
1005.43.4317.51900	Resource Recovery-Wages-Record	\$500.00	\$0.00	\$180.00	\$320.00	\$0.00	\$320.00	64.00%
1005.43.4317.53400	Resource Recovery-Contractual	\$155,000.00	\$0.00	\$96,133.28	\$58,866.72	\$43,866.64	\$15,000.08	9.68%
1005.43.4317.54306	Resource Recovery-Building, Re	\$5,000.00	\$0.00	\$420.00	\$4,580.00	\$0.00	\$4,580.00	91.60%
1005.43.4317.54400	Resource Recovery-Rental	\$975.00	\$0.00	\$695.00	\$280.00	\$0.00	\$280.00	28.72%
1005.43.4317.54411	Resource Recovery-Water Analysis	\$4,000.00	\$0.00	\$1,950.00	\$2,050.00	\$0.00	\$2,050.00	51.25%
1005.43.4317.54421	Resource Recovery-Disposal Cha	\$95,000.00	\$0.00	\$102,546.55	(\$7,546.55)	\$0.00	\$0.00	-7.85%
1005.43.4317.55302	Resource Recovery-Telephone	\$450.00	\$0.00	\$297.35	\$152.65	\$43,562.59	(\$51,109.14)	-113.80%
1005.43.4317.55400	Resource Recovery-Advertising	\$250.00	\$0.00	\$146.71	\$103.29	\$2,920.31	(\$2,767.66)	-110.70%
1005.43.4317.55500	Resource Recovery-Printing & P	\$450.00	\$0.00	\$395.76	\$54.24	\$0.00	\$54.24	12.05%
1005.43.4317.56220	Resource Recovery-Electricity	\$1,400.00	\$0.00	\$1,437.27	(\$37.27)	\$0.00	(\$37.27)	-2.66%
1005.43.4317.56907	Resource Recovery-CurbSide Car	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
1005.43.4317.58103	Resource Recovery-Permits	\$0.00	\$0.00	\$275.00	(\$275.00)	\$0.00	(\$275.00)	0.00%
DEPARTMENT: Resource Recovery - 4317		\$293,484.00	\$0.00	\$224,953.59	\$68,530.41	\$90,348.54	(\$21,819.13)	-7.43%
Cemetery-Cemetery Association		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
DEPARTMENT: Cemetery - 4327		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
1005.43.4397.54301	61 South Main St-Building Repa	\$750.00	\$0.00	\$47.38	\$702.62	\$0.00	\$702.62	93.68%
1005.43.4397.54411	61 South Main St-Water Fees	\$230.00	\$0.00	\$265.25	(\$35.25)	\$203.30	(\$238.55)	-103.72%
1005.43.4397.54412	61 South Main St-Sewer Use Fee	\$675.00	\$0.00	\$660.00	\$15.00	\$0.00	\$15.00	2.22%
1005.43.4397.56100	61 South Main St-Custodial Sup	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
1005.43.4397.56210	61 South Main St-Fuel/Gas Heat	\$1,850.00	\$0.00	\$2,388.97	(\$538.97)	\$0.00	(\$538.97)	-29.13%
1005.43.4397.56220	61 South Main St-Electricity	\$3,200.00	\$0.00	\$2,592.51	\$607.49	\$1,140.63	(\$553.14)	-16.66%
DEPARTMENT: 61 South Main St-Old Hwy Garage - 4397		\$6,905.00	\$0.00	\$5,954.11	\$950.89	\$1,343.93	(\$393.04)	-5.69%
1005.43.4398.54102	95 Rukstela Rd-Septic Tank Cle	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1005.43.4398.54200	95 Rukstela Rd-Cleaning Servic	\$818.00	\$0.00	\$640.00	\$178.00	\$0.00	\$178.00	21.76%
1005.43.4398.54301	95 Rukstela Rd-Building Repair	\$2,500.00	\$0.00	\$4,098.87	(\$1,598.87)	\$0.00	(\$1,598.87)	-63.95%
1005.43.4398.54302	95 Rukstela Rd-Alarm & Securit	\$800.00	\$0.00	\$1,740.00	(\$940.00)	\$0.00	(\$940.00)	-117.50%
1005.43.4398.54411	95 Rukstela Rd-Water Fees	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
1005.43.4398.56302	95 Rukstela Rd-Telephone	\$3,500.00	\$0.00	\$2,707.92	\$792.08	\$1,104.77	(\$312.69)	-8.93%
1005.43.4398.56100	95 Rukstela Rd-Custodial Suppl	\$500.00	\$0.00	\$38.98	\$461.02	\$0.00	\$461.02	92.20%
1005.43.4398.56210	95 Rukstela Rd-Fuel/Propane He	\$1,000.00	\$0.00	\$1,480.23	(\$480.23)	\$0.00	(\$480.23)	-48.02%
1005.43.4398.56220	95 Rukstela Rd-Electricity	\$3,500.00	\$0.00	\$3,391.89	\$108.11	\$0.00	\$108.11	3.09%
DEPARTMENT: 95 Rukstela Rd-New Garage - 4398		\$13,268.00	\$0.00	\$14,097.99	(\$829.99)	\$1,104.77	(\$1,934.66)	-14.58%
1005.44.4401.55981	united service youth bureau	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
1005.44.4401.55982	last green valley	\$500.00	\$0.00	\$1,000.00	(\$500.00)	\$0.00	(\$500.00)	-100.00%
1005.44.4401.55983	boy scouts of america	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
1005.44.4401.55988	Health Operations-Eastern Ct C	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
1005.44.4401.55989	Health Operations-Ct Coalition	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1005.44.4401.55990	Health Operations-District Dep	\$43,092.00	\$0.00	\$43,092.00	\$0.00	\$0.00	\$0.00	0.00%
1005.44.4401.55992	Health Operations-Senior Cente	\$23,000.00	\$0.00	\$23,000.00	\$0.00	\$0.00	\$0.00	0.00%
1005.44.4401.55993	Health Operations-Sexual Assau	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
1005.44.4401.55994	Health Operations-TVCCA-Meals	\$6,300.00	\$0.00	\$6,300.00	\$0.00	\$0.00	\$0.00	0.00%
1005.44.4401.55995	Health Operations-United Servi	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
1005.44.4401.55997	Health Operations-Access Agenc	\$1,000.00	\$0.00	\$2,000.00	(\$1,000.00)	\$0.00	(\$1,000.00)	-100.00%
1005.44.4401.55999	Health Operations-Community Ki	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
DEPARTMENT: Health Services - 4401		\$81,642.00	\$0.00	\$81,892.00	(\$250.00)	\$0.00	(\$250.00)	-0.31%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask
☐ Include pre encumbrance
☐ Print accounts with zero balance

From Date: 4/1/2020 To Date: 6/30/2020

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.45.4501.53513	Library-Library Services	\$143,117.00	\$0.00	\$119,264.20	\$23,852.80	\$0.00	\$23,852.80	16.67%
	DEPARTMENT: Libraries - 4501	\$143,117.00	\$0.00	\$119,264.20	\$23,852.80	\$0.00	\$23,852.80	16.67%
1005.45.4503.51610	Recreation-Wages	\$137,872.00	\$0.00	\$98,756.56	\$39,115.44	\$0.00	\$39,115.44	28.37%
1005.45.4503.51620	Recreation-Wages PT	\$135,671.00	\$0.00	\$107,123.28	\$28,547.72	\$0.00	\$28,547.72	21.04%
1005.45.4503.51630	Recreation-Wages OT	\$2,000.00	\$0.00	\$834.93	\$1,165.17	\$0.00	\$1,165.17	58.26%
1005.45.4503.51900	Recreation-Wages Recording Sec	\$1,500.00	\$0.00	\$750.00	\$750.00	\$0.00	\$750.00	50.00%
1005.45.4503.51902	Recreation-Insurance Stipend	\$3,000.00	\$0.00	\$2,192.22	\$807.78	\$0.00	\$807.78	26.93%
1005.45.4503.53400	Recreation-Other Professional	\$26,000.00	\$0.00	\$17,426.94	\$8,573.06	\$0.00	\$8,573.06	32.97%
1005.45.4503.55400	Recreation-Advertising	\$6,250.00	\$0.00	\$5,474.85	\$775.15	\$0.00	\$775.15	12.40%
1005.45.4503.55800	Recreation-Transportation	\$0.00	\$0.00	\$38.16	(\$38.16)	\$0.00	(\$38.16)	0.00%
1005.45.4503.55810	Recreation-Recreation Supplies	\$12,500.00	\$0.00	\$7,252.67	\$5,247.33	\$0.00	\$5,247.33	41.98%
1005.45.4503.55820	Recreation-Spooky Nights	\$12,000.00	\$0.00	\$13,697.51	(\$1,697.51)	\$0.00	(\$1,697.51)	-14.15%
	DEPARTMENT: Recreation Commission - 4503	\$336,793.00	\$0.00	\$253,547.02	\$83,245.98	\$0.00	\$83,245.98	24.72%
1005.45.4505.51610	Park Maint.-Wages	\$45,487.00	\$0.00	\$31,460.02	\$14,026.98	\$0.00	\$14,026.98	30.84%
1005.45.4505.51620	Park Maint.-Wages PT	\$19,062.00	\$0.00	\$12,195.04	\$6,866.96	\$0.00	\$6,866.96	36.02%
1005.45.4505.51630	Park Maint.-Wages OT	\$3,250.00	\$0.00	\$1,393.09	\$1,856.91	\$0.00	\$1,856.91	57.14%
1005.45.4505.54200	Cleaning Services-Park Maint.	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
1005.45.4505.54300	Park Maint.-Vehicle Maintenance	\$2,000.00	\$0.00	\$2,783.56	(\$783.56)	\$0.00	(\$783.56)	-39.18%
1005.45.4505.54301	Park Maint.-Building & Grounds	\$5,000.00	\$0.00	\$3,945.27	\$1,054.73	\$79.59	\$975.14	19.50%
1005.45.4505.54304	Park Maint.-Equipment Maint. R	\$5,000.00	\$0.00	\$5,211.55	(\$211.55)	\$0.00	(\$211.55)	-4.23%
1005.45.4505.54307	Park Maint.-Office Equipment R	\$1,500.00	\$0.00	\$190.14	\$1,309.86	\$0.00	\$1,309.86	87.32%
1005.45.4505.55302	Park Maint.-Telephone	\$1,200.00	\$0.00	\$1,287.01	(\$87.01)	\$0.00	(\$87.01)	-7.25%
1005.45.4505.55800	Park Maint.-Travel Reimburse	\$750.00	\$0.00	\$32.10	\$717.90	\$0.00	\$717.90	95.72%
1005.45.4505.56011	Park Maint.-Clothing & Boot Al	\$1,400.00	\$0.00	\$1,291.28	\$108.72	\$0.00	\$108.72	7.77%
1005.45.4505.56220	Park Maint.-Electricity	\$4,700.00	\$0.00	\$2,419.85	\$2,280.15	\$1,064.37	\$1,215.78	25.87%
1005.45.4505.56260	Park Maint.-Gasoline	\$6,500.00	\$0.00	\$4,214.72	\$2,285.28	\$0.00	\$2,285.28	35.16%
1005.45.4505.56261	Park Maint.-Diesel Fuel	\$1,500.00	\$0.00	\$465.03	\$1,034.97	\$0.00	\$1,034.97	69.00%
1005.45.4505.56900	Park Maint.-Other Supplies	\$17,000.00	\$0.00	\$5,825.96	\$11,174.04	\$0.00	\$11,174.04	65.73%
	DEPARTMENT: Recreation Park Maint. - 4505	\$114,749.00	\$0.00	\$72,714.62	\$42,034.38	\$1,143.96	\$40,890.42	35.63%
1005.45.4595.58902	Open Space-Open Space Funding	\$8,208.00	\$0.00	\$8,208.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPARTMENT: Open Space Funding - 4595	\$8,208.00	\$0.00	\$8,208.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4596.53010	Community Center-Service Contr	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
1005.45.4596.53512	Community Center-Internet & TV	\$2,000.00	\$0.00	\$1,253.16	\$746.84	\$1,139.00	(\$392.16)	-19.61%
1005.45.4596.54200	Community Center-Cleaning Serv	\$2,942.00	\$0.00	\$2,600.00	\$342.00	\$0.00	\$342.00	11.62%
1005.45.4596.54306	Community Center-Building Repa	\$5,000.00	\$0.00	\$5,961.07	(\$961.07)	\$0.00	(\$961.07)	-19.22%
1005.45.4596.54411	Community Center-Water Fees	\$1,100.00	\$0.00	\$721.12	\$378.88	\$399.02	(\$20.14)	-1.83%
1005.45.4596.54412	Community Center-Sewer Use Fee	\$1,200.00	\$0.00	\$1,320.00	(\$120.00)	\$0.00	(\$120.00)	-10.00%
1005.45.4596.55302	Community Center-Telephone	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
1005.45.4596.56100	Community Center-Custodial Sup	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1005.45.4596.56210	Community Center-Fuel/Gas Heat	\$2,000.00	\$0.00	\$1,923.42	\$76.58	\$1,042.08	(\$965.50)	-48.28%
1005.45.4596.56220	Community Center-Electricity	\$6,000.00	\$0.00	\$2,031.82	\$3,968.18	\$3,536.82	\$431.36	7.19%
	DEPARTMENT: Community Center - 4596	\$22,542.00	\$0.00	\$15,810.59	\$6,731.41	\$6,116.92	\$614.49	2.73%
1005.45.4597.53512	Green Bldg-Internet	\$4,550.00	\$0.00	\$2,521.65	\$2,028.35	\$0.00	\$2,028.35	44.58%
1005.45.4597.54200	Green Bldg-Cleaning Service	\$3,500.00	\$0.00	\$2,380.00	\$1,120.00	\$0.00	\$1,120.00	32.00%
1005.45.4597.54306	Green Bldg-Building Repairs	\$4,500.00	\$0.00	\$7,073.37	(\$2,573.37)	\$0.00	(\$2,573.37)	-57.19%
1005.45.4597.54411	Green Bldg-Water Fees	\$1,100.00	\$0.00	\$1,227.81	(\$127.81)	\$781.64	(\$908.45)	-82.68%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask
☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance
☐ Print accounts with zero balance

From Date: 4/1/2020 To Date: 6/30/2020

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1005.45.4597.54412	Green Bldg-Sewer Use Fees	\$2,000.00	\$0.00	\$1,980.00	\$20.00	\$0.00	\$20.00	1.00%
1005.45.4597.55302	Green Bldg-Telephone	\$370.00	\$0.00	\$2,181.07	(\$1,811.07)	\$95.30	(\$1,906.37)	-515.24%
1005.45.4597.56100	Green Bldg-Custodial Supplies	\$750.00	\$0.00	\$199.87	\$550.13	\$0.00	\$550.13	73.35%
1005.45.4597.56210	Green Bldg-Fuel/Gas Heating	\$2,600.00	\$0.00	\$1,903.15	\$696.85	\$1,091.61	(\$394.76)	-15.18%
1005.45.4597.56220	Green Bldg-Electricity	\$6,300.00	\$0.00	\$4,166.29	\$2,133.71	\$4,215.66	(\$2,081.95)	-33.05%
	DEPARTMENT: Clifford B. Green Bldg - 4597	\$25,670.00	\$0.00	\$23,633.21	\$2,036.79	\$6,184.21	(\$4,147.42)	-16.16%
1005.45.4598.55014	Transit District-NE CT Transit	\$14,364.00	\$0.00	\$14,364.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPARTMENT: Transit District - 4598	\$14,364.00	\$0.00	\$14,364.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4599.56900	Special Programs-Christmas Lig	\$1,000.00	\$0.00	\$63.98	\$936.02	\$0.00	\$936.02	93.60%
1005.45.4599.56901	Special Programs-Family Fun Da	\$2,250.00	\$0.00	\$0.00	\$2,250.00	\$0.00	\$2,250.00	100.00%
1005.45.4599.56902	Special Programs-Memorial & Ve	\$2,500.00	\$0.00	\$252.00	\$2,248.00	\$0.00	\$2,248.00	89.92%
1005.45.4599.56910	earth day	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	DEPARTMENT: Special Programs - 4599	\$6,250.00	\$0.00	\$315.98	\$5,934.02	\$0.00	\$5,934.02	94.94%
1005.47.4700.59507	School Budget-School Expenses	\$18,662,768.00	\$0.00	\$14,353,133.35	\$4,309,634.65	\$0.00	\$4,309,634.65	23.09%
	DEPARTMENT: School Expenses - 4700	\$18,662,768.00	\$0.00	\$14,353,133.35	\$4,309,634.65	\$0.00	\$4,309,634.65	23.09%
1005.48.4898.53023	Long Term Debt-Legal Fees & Se	\$29,500.00	\$0.00	\$1,625.00	\$27,875.00	\$0.00	\$27,875.00	94.49%
1005.48.4898.54420	Long Term Debt-Truck Lease	\$0.00	\$0.00	\$8,798.55	(\$8,798.55)	\$0.00	(\$8,798.55)	0.00%
1005.48.4898.58251	Long Term Debt-Pulham Technolo	\$10,700.00	\$0.00	\$0.00	\$10,700.00	\$0.00	\$10,700.00	100.00%
	DEPARTMENT: Long Term Debt Service - 4898	\$40,200.00	\$0.00	\$10,423.55	\$29,776.45	\$0.00	\$29,776.45	74.07%
1005.48.4899.58252	Short Term Debt-Payment Killin	\$240,000.00	\$0.00	\$269,866.00	(\$29,866.00)	\$0.00	(\$29,866.00)	-12.44%
1005.48.4899.58258	Capital High School	\$90,000.00	\$0.00	\$89,233.00	\$767.00	\$0.00	\$767.00	0.85%
1005.48.4899.58310	Short Term Debt-Principal	\$234,250.00	\$0.00	\$234,250.00	\$0.00	\$0.00	\$0.00	0.00%
1005.48.4899.58350	Short Term Debt-Interest	\$105,216.00	\$0.00	\$105,217.05	(\$1.05)	\$0.00	(\$1.05)	0.00%
	DEPARTMENT: Short Term Debt Service - 4899	\$669,466.00	\$0.00	\$698,566.05	(\$29,100.05)	\$0.00	(\$29,100.05)	-4.35%
1005.48.9800.53900	Contingency-Transfers	\$120,044.00	\$0.00	\$0.00	\$120,044.00	\$0.00	\$120,044.00	100.00%
	DEPARTMENT: Contingency-Year End Transfers - 9800	\$120,044.00	\$0.00	\$0.00	\$120,044.00	\$0.00	\$120,044.00	100.00%
1005.49.4900.57390	Capital Outlay-Capital Equipme	\$148,241.00	\$0.00	\$148,241.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPARTMENT: Capital Outlay - 4900	\$148,241.00	\$0.00	\$148,241.00	\$0.00	\$0.00	\$0.00	0.00%
1005.50.5000.52100	Fringe Benefits-Life Insurance	\$3,650.00	\$0.00	\$2,482.50	\$1,167.50	\$0.00	\$1,167.50	31.99%
1005.50.5000.52200	Fringe Benefits-Employer Porti	\$129,600.00	\$0.00	\$84,630.49	\$44,969.51	\$0.00	\$44,969.51	34.70%
1005.50.5000.52300	Fringe Benefits-Pension/Retire	\$173,114.00	\$0.00	(\$14,324.47)	\$187,438.47	\$0.00	\$187,438.47	108.27%
1005.50.5000.52301	Fringe Benefit-Pension Adminis	\$8,500.00	\$0.00	\$6,550.00	\$1,950.00	\$0.00	\$1,950.00	22.94%
1005.50.5000.52600	Fringe Benefit-Unemployment Co	\$5,000.00	\$0.00	\$8,380.83	(\$3,380.83)	\$0.00	(\$3,380.83)	-67.62%
1005.50.5000.52800	Fringe Benefit-Health & Dental	\$327,000.00	\$0.00	\$247,627.72	\$79,372.28	\$0.00	\$79,372.28	24.27%
1005.50.5000.52800	Teacher Retirement Cost CT	\$42,891.00	\$0.00	\$0.00	\$42,891.00	\$0.00	\$42,891.00	100.00%
	DEPARTMENT: Fringe Benefits - 5000	\$889,755.00	\$0.00	\$335,347.07	\$554,407.93	\$0.00	\$554,407.93	51.38%
1005.50.5001.52700	Municipal Insurance-Workers Co	\$79,676.00	\$0.00	\$85,260.00	(\$5,584.00)	\$0.00	(\$5,584.00)	-7.01%
1005.50.5001.52701	Municipal Insurance-LAP	\$32,324.00	\$0.00	\$44,689.00	(\$12,365.00)	\$0.00	(\$12,365.00)	-38.25%
	DEPARTMENT: Municipal Insurance - 5001	\$112,000.00	\$0.00	\$129,949.00	(\$17,949.00)	\$0.00	(\$17,949.00)	-16.03%
1005.80.8013.53010	Contracted Services-Storm Wate	\$20,500.00	\$0.00	\$21,628.75	(\$1,128.75)	\$0.00	(\$1,128.75)	-5.51%
	DEPARTMENT: Storm Water Mgmt - 8013	\$20,500.00	\$0.00	\$21,628.75	(\$1,128.75)	\$0.00	(\$1,128.75)	-5.51%

Town of Brooklyn

Budget Report

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask
 ☐ Include pre encumbrance
 ☐ Print accounts with zero balance
 ☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number

Description

Range To Date

GL Budget

YTD

Balance

Encumbrance

Budget Balance % Bud

Grand Total:

\$24,307,569.00	\$0.00	\$18,378,733.75	\$5,928,835.25	\$162,709.91	\$5,766,125.34	23.72%
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End of Report

7B Item 1
WHEREAS, the current licensed bed capacity within the state of Connecticut may be insufficient to accommodate and facilitate the safe and effective treatment of individuals diagnosed with COVID-19; and

WHEREAS, the utilization of certain imaging equipment is required to diagnose, treat, and monitor the progression of COVID-19; and

WHEREAS, Section 19a-638(a) of the Connecticut General Statutes requires a certificate of need for the establishment of a new health care facility; the establishment of a freestanding emergency department; the acquisition of computed tomography scanners; and an increase in licensed bed capacity of a health care facility in the state of Connecticut; and

WHEREAS, Section 19a-639a through 19a-639f of the Connecticut General Statutes sets forth notice requirements and timelines related to the certificate of need analytic process, and sets forth a process to request public hearings;

NOW, THEREFORE, I, NED LAMONT, Governor of the State of Connecticut, by virtue of the authority vested in me by the Constitution and the laws of the State of Connecticut, do hereby **ORDER AND DIRECT**:

1. **Suspension of In-Person Open Meeting Requirements.** Sections 1-206, 1-225, and 1-226 of the Connecticut General Statutes, and any open meeting provision of any municipal charter, ordinance, or regulation that conflicts with this order, are suspended to the extent necessary to permit any public agency to meet and take such actions authorized by the law without permitting or requiring in-person, public access to such meetings, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology, provided that: 1) the public has the ability to view or listen to each meeting or proceeding in real time, by telephone, video, or other technology; 2) any such meeting or proceeding is recorded or transcribed, and such recording or transcript shall be posted on the agency's website within seven (7) days of the meeting or proceeding, and made available within a reasonable time in the agency's office; 3) the required notice and agenda for each meeting or proceeding is posted on the agency's website and shall include information about how the meeting will be conducted and how the public can access it; 4) any materials relevant to matters on the agenda, including but not limited to materials related to specific applications, if applicable, shall be submitted to the agency a minimum of twenty four (24) hours prior and posted to the agency's website for public inspection prior to, during, and after the meeting, and any exhibits to be submitted by members of the public shall, to the extent feasible, also be submitted to the agency a minimum of twenty-four (24) hours prior to the meeting and posted to the agency's website for public inspection prior to, during, and after the meeting; and 5) all speakers taking part in any such meeting or proceeding shall clearly state their name and title, if applicable, before speaking on each occasion that they speak.

2. **Waiver of Manufacturer Registration Requirement for Hand Sanitizer:** The requirement for a manufacturer registration under 21a-70(b) of the Connecticut General

2. **Flexibility of Graduation Requirements, and Prescribed Courses of Study.** The provisions of Sections 10-16b and 10-221a, and any associated regulations, rules, and policies regarding prescribed courses of study and graduation requirements are modified to authorize the Commissioner of Education to temporarily waive any requirements contained therein as he deems necessary to address the impact of COVID-19 and school class cancellations.
3. **Flexibility for Educator Prep Programs.** The provisions of Section 10-145a, and any associated regulations, rules, and policies regarding educator preparation programs are modified to authorize the Commissioner of Education to temporarily waive any requirements, contained therein as he deems necessary to address the repercussions of college, university, and school class cancellations on students pursuing secondary education programs. The Commissioner may issue any order that he deems necessary to implement this order.
4. **Flexibility for Educator Certification Timelines, Educator Evaluations, and School In-Services.** The provisions of Sections 10-145, 10-145b, 10-145d, 10-151b, 10-151 and 10-220a, and any associated regulations, rules, and policies regarding educator certification timelines, evaluations, and professional development requirements are modified to authorize the Commissioner of Education to temporarily waive any requirements contained therein as he deems necessary to address the impact the school class cancellations and COVID-19 risks when classes resume and students return. The Commissioner may issue any order that he deems necessary to implement this order.
5. **Extension of Municipal Budget Adoption Deadlines.** Notwithstanding any provision of the Connecticut General Statutes, including Title 7, or any special act, municipal charter or ordinance, that conflicts with this order, all municipal budget deadlines for the preparation of the municipal budget for the fiscal year ending June 30, 2021 that fall on any date prior to and including May 15, 2020 are extended by thirty (30) days. The legislative body of the municipality, or in a municipality where the legislative body is a town meeting, the board of selectmen, may alter or modify the schedules and deadlines pertaining to the preparation and submission of a proposed budget and the deliberation or actions on said budget by the legislative body or other fiscal authority, including any required public hearing(s), publication, referendum or final budget adoption. All submission dates may be postponed until such time as the legislative body approves said modified schedule and deadline, consistent with the thirty (30) day extension.
6. **Extension of Regional Board of Education Budget Adoption Deadlines.** Notwithstanding any provision of the Connecticut General Statutes, including Title 10, or any special act, municipal charter or ordinance, that conflicts with this order, all budget deadlines for the preparation of regional school district budgets for the fiscal year ending June 30, 2021 that fall on any date prior to and including May 15, 2020 may be extended by thirty (30) days. Any regional board of education may alter or modify the schedules and deadlines pertaining to the preparation and submission of a proposed budget and the

7G item 1

WHEREAS, an in-person visit to investigate a report that an elderly person allegedly is being, or has been, abused, neglected exploited or abandoned, or is in need of protective services, is likely to increase the risk of transmission of COVID-19; and

WHEREAS, if COVID-10 is transmitted to an elderly person, there is a high risk of serious illness or mortality; and

WHEREAS, the Department of Social Services ("DSS") can fulfill its statutory obligation to investigate such reports without making an in-person visit of the elderly person by using alternative means of communication; and

WHEREAS, DSS staff may be reduced as a result of illness or the need to self-isolate due to COVID-19, and may need additional time to disclose the results of its investigation of such reports; and

WHEREAS, attendance at public proceedings is likely to increase the risk of transmission of COVID-19; and

WHEREAS, in consultation with the Chief Court Administrator on behalf of the Chief Justice of the Supreme Court and the Judicial Branch, I have determined that there exists a compelling state interest that courts conduct only essential business in order to minimize the spread of COVID-19; and

WHEREAS, there is a compelling interest in reducing the risk of transmission of COVID-19 among voters, poll workers, and residents, which risk would be heightened in the settings of indoor polling places and potential lines for voting, especially in polling places such as senior centers, schools, community centers, and other public facilities;

NOW, THEREFORE, I, NED LAMONT, Governor of the State of Connecticut, by virtue of the authority vested in me by the Constitution and the laws of the State of Connecticut, do hereby **ORDER AND DIRECT**:

1. **Postponement of Presidential Primary to June 2.** Under my sole authority pursuant to the declaration of public health and civil preparedness emergency, and to protect the health and safety of voters, poll workers, and the most vulnerable members of our population, I hereby modify Section 9-464 of the Connecticut General Statutes to provide that on June 2, 2020 each party shall conduct a primary in each town if the names of two or more candidates for President of the United States are to be placed on such party's ballot in accordance with the provisions of chapter 154 of the General Statutes.
2. **Suspension of Non-Critical Court Operations and Associated Requirements.** Notwithstanding any provision of the Connecticut General Statutes or of any regulation, local rule or other provision of law, I hereby suspend, for the duration of this public health and civil preparedness emergency, unless earlier modified or terminated by me, all statutory (1) location or venue requirements; (2) time requirements, statutes of limitation or

7 H Item 2

2. **Coordinated Response Effort.** Effective immediately and for the duration of the public health and civil preparedness emergency, notwithstanding Section 28-8a of the Connecticut General Statutes, in order to ensure the coordinated, clear and expeditious execution of civil preparedness functions for the protection of the public health, and pursuant to my emergency powers, including but not limited to Section 28-9(b) of the Connecticut General Statutes, no municipal chief executive officer or designee may enact or enforce any order that conflicts with any provision of any of my Executive Orders or an order issued by an executive agency pursuant to the existing public health and civil preparedness emergency, or issue any shelter-in-place order or order prohibiting travel, unless they first seek and receive written permission from the Department of Emergency Services and Public Protection. The provisions of this order shall not be deemed to invalidate any order previously issued by a municipal chief executive or designee or preclude a municipality from enforcing any existing local rule or ordinance that does not conflict with any executive order issued pursuant to my March 10, 2020 declaration of public health and civil preparedness emergency.

Dated at Hartford, Connecticut, this 20th day of March, 2020.

Ned Lamont

Ned Lamont
Governor



By His Excellency's Command

Denise W. Merrill

Denise W. Merrill
Secretary of the State

7I item 13

12. Extension of Budget Adoption Deadlines - Additional Municipal Bodies.

For purposes of the provisions set forth under Executive Order 7C, paragraph 5, regarding "Extension of Municipal Budget Adoption Deadlines," as well as for the provisions set forth in this order, the term "municipal" or "municipality" shall include all municipalities and quasi-municipal corporations, whether created by statute, ordinance, charter, legislative or special act, including but not limited to any town, city or borough, whether consolidated or unconsolidated, any village, school, sewer, fire, lighting, special services or special taxing districts, beach or improvement association, any regional water or resource recovery authority or any other political subdivision of the state or of any municipality having the power to make appropriations or to levy assessments or taxes.

13. Suspension of In-Person Budget Adoption Requirements for

Municipalities. Notwithstanding any contrary provision of the Connecticut General Statutes, including Title 7, or any special act, municipal charter or ordinance that conflicts with this order, the legislative body of a municipality or, in a municipality where the legislative body is a town meeting, the board of selectmen, shall authorize the budget-making authority within said municipality to adopt a budget for the July 1, 2020 – June 30, 2021 fiscal year and to set a mill rate sufficient, in addition to the other estimated yearly income of such town and in addition to such revenue surplus, if any, as may be appropriated, not only to pay the expenses of the municipality for said fiscal year, but also to absorb the revenue deficit of such town, if any, at the beginning of said fiscal year without holding votes required by charter or without complying with any in-person budget adoption requirements, including but not limited to, annual town meetings requiring votes, referendum, and special town meetings. In so acting, the budget-making authority of the municipality shall comply with public meeting requirements consistent with requirements set forth in Executive Order 7B and shall thereby take all reasonable steps to publicize the draft municipal budget for said fiscal year and to receive public comment thereon, including but not limited to publishing draft budgets on the website and providing an email address or other means for the public to submit timely comments on the proposed budget.

14. Suspension of In-Person Budget Adoption Requirements for Regional

Boards of Education. Notwithstanding any contrary provision of the Connecticut General Statutes, including Title 10, or any special act, regional plan, municipal charter or ordinance that conflicts with this order, any regional board of education shall adopt a budget for the July 1, 2020 -- June 30, 2021 fiscal year which otherwise complies with the requirements of Section 10-51 of the Connecticut General Statutes without complying with any in-person budget adoption requirements, including but not limited, annual district budget

7I item 19

meetings requiring votes, referendum, and special district meetings. In so acting, the regional board of education shall comply with public meeting requirements consistent with requirements set forth in Executive Order 7B and take all reasonable steps to publicize the proposed budget for said fiscal year and to receive public comment thereon, including but not limited to publishing draft budgets on the website and providing an email address or other means for the public to submit timely comments on the proposed budget.

15. Extension of Municipal Deadlines and Waiver of Penalties Related to Municipal Planning, Assessment and Taxation. The deadlines set forth under Sections 10-261a(c), 12-63c, 12-110, 12-111, 12-117, and 12-120, of the Connecticut General Statutes and Section 12-2b-11 of the Regulations of Connecticut State Agencies, for Net Grand Lists, Assessor Reports, Board of Assessment Appeals applications and decisions, Grand List of Taxable and Tax-Exempt Property, Sales Data Reports, and State Owned, College and Hospital Claim Payment in Lieu of Taxes (PILOT) reimbursement claims are extended without penalty. Additionally, the penalty provisions set forth under Sections 10-261b, 12-19a, and 12-20b of the Connecticut General Statutes are suspended.

16. Suspension of In-Person Filing Requirements Related to Municipal Planning, Assessment and Taxation. The requirement under Sections 12-110, 12-111, 12-117 and 12-170aa of the Connecticut General Statutes for a taxpayer to appear in person are suspended to the extent necessary to permit any public agency to meet and take such actions authorized by law without permitting or requiring in-person participation in such meetings or filings, and to hold such meetings or obtain necessary information remotely by conference call, videoconference, electronic communication, or other technology, consistent with requirements set forth in Executive Order 7B.

17. Suspension of Deadlines and Modification of Public Hearing and Appeals Requirements for Assessment and Taxation. The appeals deadlines set forth under Section 12-19b and 12-20b for the valuation, revaluation, and appeals related to land and buildings for grants and property of private colleges and general hospitals for purposes of state grants in lieu of taxes are suspended.

18. Extension of New Reporting Requirements on Property. The reporting requirements set forth under Section 85 of Public Act 20-1 requiring additional specific property data for tax exemptions under Subsections 60, 70, 72 and 76 of Section 12-81 are suspended.

19. Suspension, Modification and Clarification of Certain Municipal Procedural Requirements and Time Limitations Regarding Notice,

Commencement and Holding of Public Hearings, Decisions, and Appeals. In connection with Executive Order 7B (1), dated March 14, 2020, and in order to further prevent the potential health threat and spread of COVID-19 to any person who might otherwise participate in the process of submitting, reviewing, hearing, discussing, deciding, or appealing any municipal decision or action regarding any petition, application or other proposal, or in the adoption or amendment of any municipal plan, regulations or ordinances, under specific Sections of Connecticut General Statutes Chapters 14, 97a, 98, 103, 124, 126, 246, 368k, 440, 444, 446i, and the repealed Section 14-55, if and to the extent such repealed section is revived by current judicial action, and any related special act(s), and municipal charter, ordinance, resolution, or regulation (all such state and municipal laws and regulations being, collectively, the "Covered Laws"); any provision of such Covered Laws that establish procedural requirements for municipal decisions and that conflict with this order, is suspended and modified, as enumerated below, and as hereafter provided:

- a. Any time deadlines contained in the Covered Laws that may pass or expire during the public health and civil preparedness emergency declared by me on March 10, 2020 ("state of emergency") are extended by an additional 90 days for any and all of the following circumstances: the commencement or completion of any public hearing; the rendering of any decision required to be made within a particular period; and the submission or reporting by any municipality to any agency or quasi-public agency of the State; provided, however, that such preceding 90-day extension shall not apply to any time extensions that are already expressly allowed by the Covered Laws, meaning that, for example, a decision for which the statute already allows up to a total of 65 days of extension (such as site plan decisions) may be further extended by no more than an additional 90 days, for a total of 155 extension days (in this example); and further provided that each individual petition, application, or other proposal, or adoption or amendment of any municipal plan, regulations, or ordinance shall only obtain one 90-day extension period in total, which may be allocated, in part, by an applicant or municipality or agency, for each deadline period, and not multiple 90-day extensions for each time deadline related thereto.
- b. If the 90-day demolition delay required by Section 7-147j would commence or expire during the state of emergency, such period of delay shall be extended for 90 days.

- c. Any Covered Law requiring a municipality or agency to publish any notice or notices in a newspaper of general or substantial circulation is suspended and modified to allow a single notice to be published electronically on a municipality's or agency's website, provided the earlier deadline required for posting notice by the Covered Law is maintained for the electronic posting, and such posting shall remain visible on the municipality's or agency's website until completion of the action, meeting, or proceeding for which such notice is provided, and for any notice of decision, for the duration of the applicable appeal period provided by the Covered Laws.
- d. Any Covered Law requiring any notice to be filed in the office of any municipal clerk, including any town, city, borough, or district clerk, is suspended and modified to allow said notice to be posted electronically on a municipality's website, provided the deadline required for posting remains unchanged, and such posting shall remain visible on the municipality's or agency's web site until the completion of the action, meeting, or proceeding for which such notice is provided, and for any notice of decision, for the duration of the applicable appeal period provided by the Covered Laws.
- e. Any Covered Law requiring a physical sign to be posted in relation to any zoning, inland wetlands, planning, or historic district petition, application or proposal, may be satisfied by the electronic posting on a municipality's website described in paragraph (c) above.
- f. Any Covered Law requiring direct or personal notice by mail from a municipality, agency or applicant to any other person, agency, municipal clerk (including any town, city, borough, or district clerk), municipality, utility company or water company regarding the filing or pendency of any petition, application, or other proposal is suspended and modified to allow said notice requirement to be satisfied by electronic mail notification, if electronic mailing addresses are known or reasonably available for the party to be noticed, provided the same deadline for publication of the electronic notice is met; provided that if electronic mailing addresses are not known or reasonably available, said notice requirement is satisfied by: (i) the posting of a physical, weatherproof sign of at least two feet by three feet in area, in a prominent location on the parcel of land which is

the subject of any petition, application, or proposal, specifying the existence of such petition, application, or proposal, and information regarding the date, time, and location of any hearings (including remote access details) related thereto, provided that such sign shall be posted for the duration of the period for which notice is otherwise required by the Covered Laws; or (ii) the mailing of letters (via regular U.S. mail) to addressees provided by a municipality or agency, or agent thereof, where the noticing party has relied in good faith on the accuracy and completion of said list of addressees.

- g. Any Covered Law prescribing the procedure for any petition, including petition of a decision, to an agency or legislative body, is suspended and modified to allow such petition to be signed electronically (including by pdf or other imaging technology or compilation of emails or other electronic communication) and to allow applicable notice requirements to be fully satisfied by electronic mail notice of such petition on the designated entity. The time period to commence and submit said petition shall remain unchanged.
- h. Any Covered Law prescribing the procedure for commencement of an appeal of a decision to the Superior Court and associated service of process is suspended and modified to permit any such appeal to be commenced by a proper officer by electronic mail notice on the designated municipal clerk (including any town, city, borough, or district clerk). The time period to commence said appeal shall remain unchanged. Municipalities shall clearly post the email address to be used for the electronic service on their website. Notwithstanding C.G.S. Section 6-32, the damages clauses which may result from a state marshal's failure to duly comply with any service requirements of section 6-32(a), to the extent such requirements conflict with this Section 19 of this order, are suspended.
- i. Any Covered Law prescribing the procedure for commencement of an appeal of a decision by a zoning enforcement officer or an agent for an inland wetland agency is suspended and modified to permit any such appeal to be commenced by regular mail or by electronic mail notice to the zoning commission, zoning enforcement officer, zoning board of appeals or inland wetlands agency, as appropriate. The time period to commence said appeal shall remain unchanged.

- j. The suspensions and modifications specified in this, Section 19 of this order, are hereby permitted, provided, however, that: (1) the municipality, within a reasonable time after the reopening of the relevant office, include printed or electronic confirmations of all modifications, extensions, notices, and decisions in the permanent office records, (2) any document required by the Covered Laws to be recorded or filed in the town, borough, district or city clerk records be recorded or filed, as applicable, within a reasonable time thereafter; and (3) any municipality may, by declaration of head of an agency accepting or administering applications, waive any rules, regulations, or policies related to any requirement that applications to such municipal agency be submitted in paper copy or in duplicate.

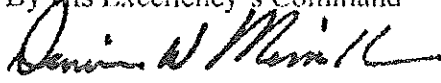
Unless otherwise specified herein, this order shall take effect immediately and shall remain in effect for the duration of the public health and civil preparedness emergency, unless earlier modified or terminated by me.

Dated at Hartford, Connecticut, this 21st day of March, 2020.



Ned Lamont
Governor

By His Excellency's Command



Denise W. Merrill
Secretary of the State



7 K item 3

- h. Section 7-314b, relating to collection of workers' compensation benefits by volunteer firefighters and members of volunteer ambulance services;
- i. Section 7-322a, relating to benefits for volunteers rendering service to another fire company;
- j. Section 7-322b, relating to volunteers serving in municipality where employed;
- k. Section 7-433c, relating to benefits for policemen or firemen due to hypertension or heart disease;
- l. Section 28-14, relating to compensation for death, disability or injury;
- m. Section 28-14a, relating to compensation of volunteers involved in homeland security drills;
- n. Section 29-4a, relating to death or disability from hypertension or heart disease;
- o. Section 31-40a, relating to reports of occupational diseases;
- p. Section 31-40v, relating to the establishment of safety and health committees;
- q. Section 31-283a, relating to rehabilitation programs.

3. **Remote Notarization.** Effective immediately and through June 23, 2020, unless modified, extended or terminated by me, all relevant state laws and regulations are hereby modified to permit any notarial act that is required under Connecticut law to be performed using an electronic device or process that allows a notary public commissioned by the Connecticut Secretary of the State pursuant to section 3-94b of the Connecticut General Statutes ("Notary Public") or a Commissioner of the Superior Court as defined by section 51-85 of the Connecticut General Statutes ("Commissioner") and a remotely located individual to communicate with each other simultaneously by sight and sound ("Communication Technology"), provided that the following conditions are met:

- a. The person seeking the notarial act ("Signatory") from a Notary Public or Commissioner, if not personally known to the Notary Public or Commissioner, shall present satisfactory evidence of identity, as defined by subsection 10 of section 3-94a of the General Statutes, while connected to the Communication Technology, not merely transmit it prior to or after the transaction;
- b. The Communication Technology must be capable of recording the complete notarial act and such recording shall be made and retained by the Notary Public or Commissioner for a period of not less than ten (10) years;
- c. The Signatory must affirmatively represent via the Communication Technology that he or she is physically situated in the State of Connecticut;

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extent possible in order to promote social distancing and the mitigation of the spread of the COVID-19; and

WHEREAS, certain documents, in addition to notarization or acknowledgement, require the presence of in-person witnesses to their signature, which could increase the risk of transmission of COVID-19; and

NOW, THEREFORE, I, NED LAMONT, Governor of the State of Connecticut, by virtue of the authority vested in me by the Constitution and the laws of the State of Connecticut, do hereby ORDER AND DIRECT:

1. **Limited Group Sizes in Childcare.** To limit the spread of COVID-19 and protect the health and safety of children and staff in all child care facilities that are continuing to operate during this civil preparedness and public health emergency, Section 19a-79 and any related regulations, rules, or policies, are modified to require that all child care facilities shall limit group sizes to no more than ten children in one space, and to authorize the Commissioner of Early Childhood to issue any implementing orders she deems necessary. Any childcare operation seeking to caring for more than thirty children in one facility shall seek approval to do so from the Commissioner and demonstrate sufficient separation of groups within the facility. This order applies to all childcare operations, including but not limited to childcare centers, group childcare homes, family childcare homes, youth camps, and childcare facilities that are exempt from licensing requirements pursuant to Section 19a-77 of the Connecticut General Statutes.
2. **Enhanced Health Procedures for All Operating Child Care Programs.** All children and childcare workers shall be screened before entrance to any childcare operation, as described herein, for any observable illness, including cough or respiratory distress, and to confirm body temperature below one hundred degrees Fahrenheit. All staff shall practice enhanced handwashing and health practices, including covering coughs and sneezes with a tissue or the corner of the elbow and assisting children with such increased handwashing and health practices. Enhanced cleaning and disinfection practices shall be implemented in all facilities to prevent the spread of COVID-19. This order applies to all childcare operations including but not limited to childcare centers, group childcare homes, family childcare homes, youth camps, and childcare facilities that are exempt from licensing requirements pursuant to Section 19a-77 of the Connecticut General Statutes. The Commissioner of Early Childhood may issue any implementing orders she deems necessary consistent with this order.
3. **Remote Notarization - Amended Procedures.** Effective immediately and through June 23, 2020, unless modified, extended or terminated by me, Section 3 of my prior Executive Order 7K concerning remote notarizations is hereby superseded and replaced in its entirety by this Executive Order. All relevant state laws and regulations

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manufacturers, wholesalers, or others specified in such statute and regulations, is modified so that the maximum period of credit shall be ninety days after the date of delivery for all permittees prohibited from engaging in on-premise sales per Executive Order No. 7D, as amended by Executive Order No. 7H. The extension of credit shall not apply to permits that were delinquent at the time Executive Order No. 7D became effective on March 16, 2020. The period of delinquency shall begin on the ninety-first day after the date of delivery. All other requirements under the above-referenced statute and regulations shall apply, except as modified to reflect the increased period of credit, and the standard thirty-day period of credit shall continue to apply to all permittees whose businesses who were not engaging in on-premise sales at the time Executive Order No. 7D became effective. The credit extension shall remain in effect for any delivery made prior to the time Executive Order No. 7D expires or is terminated, or if extended or renewed, through any period of extension or renewal.

4. **Daily Payment of Certain Taxes Changed to Weekly.** Section 12-575 (h) of the Connecticut General Statutes is modified so that the licensee authorized to operate off-track betting in Connecticut shall file with the Department of Consumer Protection: a daily electronic report of the amount of wagers collected; and, no later than 12:00 PM every Tuesday, the tax filing and payment for the week preceding.
5. **Flexibility to Amend Medicaid Waivers and State Plan.** Section 17b-8 of the Connecticut General Statutes, to the extent that it requires: the submission of proposed applications to submit waivers or make certain amendments to Medicaid waivers or the Medicaid state plan (for such amendments that would have required a waiver but for the Affordable Care Act) to the joint standing committees having cognizance of matters relating to human services and appropriations; a 30-day public notice and comment period prior to submission of the proposed amendments to said committees; the holding of a public hearing by said committees; and the approval of the applications for amendment by said committees, is modified retroactive to the declaration of public health and civil preparedness emergency on March 10, 2020, to authorize the Commissioner of Social Services, on an expedited basis, to exercise the waiver flexibilities provided in response to COVID-19 and afforded by Appendix K to the Home and Community Based Waivers under Section 1915(c), as well as Sections 1115 (a) and 1135, of the Social Security Act and also including, as applicable and in response to COVID-19, amendments to Medicaid state plan provisions under other relevant provisions, such as sections 1915(i), 1915(k) and 1945 of the Social Security Act. The suspension of the aforesaid requirements is limited solely to emergency waivers related to the COVID-19 declared public health and civil preparedness emergencies.
6. **Suspension and Modification of Tax Deadlines and Collection Efforts.** Notwithstanding any contrary provisions of Chapter 204 of the Connecticut General Statutes or of any special act, charter, home-rule ordinance, local ordinance or other local law, there shall be established two programs to offer support to eligible taxpayers, businesses, nonprofits, and residents who have been economically affected by the COVID-19 pandemic. Such programs shall be known as the "Deferment Program" and the "Low Interest Rate Program." Each

municipality, as defined in section 7-148 of the general statutes, by determination of its local legislative body, or, in any town in which the legislative body is a town meeting, by a vote of the board of selectmen, shall participate in one or both programs and shall notify the Secretary of the Office of Policy and Management no later than April 25, 2020, about which program or programs it is electing to participate in.

- a. **Deferment Program.** During the period of March 10, 2020, the date that I declared the public health and civil preparedness emergency, through and including July 1, 2020, municipalities participating in the Deferment Program shall offer to eligible taxpayers, businesses, nonprofits, and residents a deferment by ninety (90) days of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments for such tax, rate, charge, or assessment from the time that it became due and payable. Eligible taxpayers, businesses, nonprofits, and residents are those that attest to or document significant economic impact by COVID-19, and/or those that document they are providing relief to those significantly affected by the COVID-19 pandemic. The Secretary of the Office of Policy and Management shall issue guidance as to which taxpayers, businesses, nonprofits, and residents shall be considered eligible for the Deferment Program, but participating municipalities may, upon approval of its local legislative body, or, in any town in which the legislative body is a town meeting, by a vote of the board of selectmen, extend eligibility for the deferment program to other categories of taxpayers, businesses, nonprofits, and residents.
- b. **Low Interest Rate Program.** For municipalities participating in the Low Interest Rate Program, notwithstanding Section 12-146 of the General Statutes, (i) the delinquent portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric charges or assessments or part thereof shall be subject to interest at the rate of three (3) per cent per annum for ninety days from the time when it became due and payable until the same is paid, for any such tax, rate, charge, or assessment due and payable from March 10 through and including July 1, 2020, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety days, the portion that remains delinquent shall be subject to interest and penalties as previously established; and (ii) any portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments or part thereof that had been delinquent on or prior to March 10, shall be subject to interest at the rate of three (3) per cent per annum for ninety days from this Order, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety (90) days, the portion that remains delinquent shall be subject to interest and penalties as previously established.
- c. **Eligibility of Landlords.** In order for a landlord, or any taxpayer that rents or leases to any commercial, residential, or institutional tenant or lessee, to be eligible for the Deferment Program, said landlord must provide documentation to the municipality that the parcel has or will suffer a significant income decline or that commensurate

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authority of the municipality, shall comply with open meeting requirements set forth in Executive Order No. 7B. All conditions precedent to any such approval, including without limitation, public notices, hearings or presentations, shall proceed in a manner as closely consistent with the applicable statutes, special acts, town charters, municipal ordinances, resolutions or procedures as possible, and in compliance with the open meeting provisions set forth in Executive Order 7B. Nothing in this order shall be construed to prohibit a municipality from conducting any in-person meeting, approval process, or referendum, provided such municipality first consults with local or state public health officials and conducts such meeting, approval process, or referendum in a way that significantly reduces the risk of transmission of COVID-19

8. **Suspension of Reapplication Filing Requirement for the Homeowners' Elderly/Disabled Circuit Breaker Tax Relief Program and for the Homeowners' Elderly/Disabled Freeze Tax Relief Program.** The biennial filing requirements under Sections 12-170aa(e) and (f) and Sections 12-129b and 12-129c of the Connecticut General Statutes for any taxpayers who were granted the benefit for the Grand List year 2017 and who is required to recertify for the Grand List year 2019, are suspended and such taxpayers shall automatically maintain their benefits for the next biennial cycle ending in Grand List year 2021.
9. **Substitution of Full Inspection Requirements Pertaining to October 1, 2020 Grand List Revaluations.** The requirement set forth under Section 12-62 of the Connecticut General Statutes pertaining to October 1, 2020 Grand List revaluations that require a full interior inspection of property, for which such interior inspection that has not yet been completed, is suspended and replaced with the alternative requirement to send a questionnaire to the owner as outlined in Section 12-62(b)(4).
10. **Extension of Deadline to File Income and Expense Statement.** The taxpayer filing deadline set forth under Section 12-63c of the Connecticut General Statutes is extended to August 15, 2020.
11. **Suspension of Non-Judicial Tax Sales.** Notwithstanding any contrary provision of the Connecticut General Statutes, including but not limited to Section 12-157 or Section 7-258, or any special act, municipal charter or ordinance that conflicts with this order, (1) no municipality nor water pollution control authority may conduct any sale pursuant to General Statutes Section 12-157 or Section 7-258, until thirty days after the end of the public health and civil preparedness emergency, including any period of renewal or extension of such emergency. Any sale for which notice had been filed prior to March 10, 2020 shall be adjourned by operation of law to a date to be determined by the tax collector. Such adjourned date shall be no earlier than thirty days after the end of the public health and civil preparedness emergency; and (2) For any sales held under Section 12-157 or Section 7-258 that were conducted prior to March 10, 2020, any six-month redemption period in General Statutes Section 12-157 shall be extended for the number of calendar days the public health and civil preparedness emergency remains in effect. The time period from March 10, 2020 to the end of the emergency shall be considered a

forbearance was offered to their tenants or lessees. Any taxpayer that rents or leases to any commercial, residential, or institutional tenant or lessee shall only be eligible for the Low Interest Rate Program if said landlord offers commensurate forbearance to tenants or lessees, upon their request.

- d. **Escrow Payments.** Financial institutions and mortgage servicers that hold property tax payments in escrow on behalf of a borrower shall continue to remit property taxes to the municipality, so long as the borrower remains current on their mortgage or is in a forbearance or deferment program, irrespective of the borrower's eligibility for or participation in the Deferment Program or the Low Interest Rate Program.
- e. **Liens Remain Valid.** Nothing in this order affects any provision of the Connecticut General Statutes relating to continuing, recording and releasing property tax liens and the precedence and enforcement of taxes, rates, charges and assessments shall remain applicable to any deferred tax, rate, charge or assessment or installment or portion thereof.

- 7. **Allowance of Suspension of In-Person Voting Requirements for Critical and Time Sensitive Municipal Fiscal Deadlines.** Notwithstanding any contrary provision of the Connecticut General Statutes, including Title 7, or any special act, municipal charter, ordinance or resolution that conflicts with this order, the legislative body of a municipality, or in a municipality where the legislative body is a town meeting other than a representative town meeting, the board of selectmen, and the budget-making authority of said municipality if different from the legislative body or board of selectmen, by majority vote of each such body, as applicable, may authorize (i) any supplemental, additional or special appropriations under Section 7-348 of the Connecticut General Statutes or comparable provisions of any special act, municipal charter or ordinance, (ii) any tax anticipation notes to be issued under Section 7-405a of the Connecticut General Statutes or comparable provisions of any special act, municipal charter or ordinance, or (iii) municipal general obligation bonds or notes to be issued in anticipation of such bonds to be issued pursuant to Chapter 109 of the Connecticut General Statutes for capital improvement purposes, without complying with any requirements for in-person approval by electors or taxpayers, including but not limited to, annual or special town meetings requiring votes or referenda. Notwithstanding the foregoing, if the legislative body and budget-making authority, if they are separate entities, are taking any action specified in (ii) or (iii) above, or any action under (i) above, which involves an appropriation in an amount in excess of 1% of the current year's total municipal budget without complying with any in-person approval requirements normally required by statute, special act, municipal charter, ordinance or resolution, such body(ies) shall make specific findings that such actions are necessary to permit the orderly operation of the municipality and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the municipality. In so acting, the legislative body and, if different from the legislative body, the budget-making