



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMAN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

Board of Selectmen  
Regular Meeting Minutes  
Thursday, October 24, 2019  
6:30pm Clifford B. Green Memorial Center

RECEIVED  
TOWN CLERK'S OFFICE  
2019 OCT 30 PM 4:57  
RECORDED VOL. PAGE  
Sandra O. McNeill  
TOWN CLERK, BROOKLYN, CT

**Present:** Rick Ives, Joe Voccio, Wayne Jolley and Melissa Bradley; Recording Secretary

**Also Present:** Ken Dykstra, Bob Kelleher, Sandra Brodeur, Lou Brodeur, Aaron Kerouack, and Chris Bullock & Theresa Coffey from ClearGov

1. **Call to Order:** Mr. Ives called the meeting to order at 6:31pm.
2. **Approve Previous Minutes:** Joe Voccio made a motion to approve the minutes of 10/10/19 as presented. Wayne Jolley seconded the motion. Motion passed 3-0.
3. **Public Comment:** None
4. **Appointments:** Joe Voccio made a motion to appoint Bob Kelleher as the Brooklyn representative to the Northeast District Department of Health board for a three-year term. Wayne Jolley seconded the motion. Motion passed 3-0.
5. **Presentation by ClearGov:** ClearGov is a Boston based business offering modern budgeting and transparency software. Mr. Bullock and Ms. Coffey present a slide show demonstrating transparency, project communications, department dashboards, budgeting, forecasting and benchmarking. Discussion ensued, answering questions as they arose. A presentation will be made to the Finance Director and further discussion will held at a later date.
6. **Update on Capital Projects:** The highway department went out to bid for the tractor and three bids were received. A bigger tractor was purchased because we received more than expected with the trade in. The fire marshal has received his truck. The highway department truck will be here in November. The school is actively using the IT grant.
7. **Update on Roads/Drainage:** Nine catch basins will be done this year and twelve are scheduled for next year. A reassessment will be done after they are completed. A line will be painted on Allen Hill Road to increase visibility at night. Vina Lane has requested lines be painted as well. The lines will be painted in-house. A lot of the highway budget has been spent on roads and

drainage because TAR funds have not been received. They are scheduled for the second week in November.

The Community Center roof cost approximately 4-5,000 dollars more than expected because the gutters needed to be replaced. Mr. Ives will request the funds come out of the Town Clerk LOCIP account at the next Board of Finance meeting. The bushes for the perimeter should be available in the next couple of weeks.

8. **Update on MS4:** Leaf pick up will begin after all the leaves fall, approximately the second week of November. The highway department will begin in the East Brooklyn section of Town. They will not be bagged; the vac truck also shreds them.

9. **Discussion on Financials:** Tax collections are a little behind; Eversource and two banks have not paid yet.

No State revenues have been received yet.

Two expensive legal matters will be surfacing which will exceed the budget line item. This will be brought to the Board of Finance for a supplemental appropriation or transfer.

Mr. Ives is looking into the Town Hall telephone.

The State of CT notified the Town only 50% of overtime for the Resident Trooper will be charged to the Town. The time frame is unclear, whether it will be this year or next.

The health and dental budget will be over because the HSA's are now budgeted as they are supposed to be.

Capital money can be carried over from one year to the next. If the money was never used for the project in the approved year, the money would go back into the general fund unless you designated it to the project.

Joe Voccio made a motion to add and agenda item to discuss the money from the health and welfare services account. Wayne Jolley seconded the motion. Motion passed 3-0.

In the current budget, \$1,000 was budgeted to CT Coalition to End Homelessness and \$1,000 was budgeted to Access Agency. They have asked to consolidate the two amounts into one check to the Access Agency.

Joe Voccio made a motion to consolidate the two budgeted items into one check in the amount of \$2,000 to the Access Agency. Rick Ives seconded the motion. Motion passed 3-0.


10. **Approve Bills:** Joe Voccio made a motion to approve voucher #1047 in the amount of \$123,370.22. Wayne Jolley seconded the motion. Motion passed 3-0.

11. **Other Business:** A meeting was held with DAS regarding the solar project at the school and an initial review was performed on the RFP. A meeting will be held on November 4<sup>th</sup> to meet and

present final version of the RFP. Once it is approved, it will go out to bid, then once a contractor is chosen, it will go back to the State for approval and then it can awarded.

12. **Public Comment:** Bob Kelleher states he is happy a line will be painted on Allen Hill Road and comments one is also needed on Day Street. He also suggests a good reflective paint is used. Mr. Kelleher questions the funds to Woodstock and if they will be reoccurring. Mr. Ives states the \$89,000 was used for capital projects and is unsure if more requests will come.
13. **Adjourn:** Joe Voccio made a motion to adjourn the meeting. Wayne Jolley seconded the motion. Meeting adjourned at 7:46pm.

Respectfully Submitted;

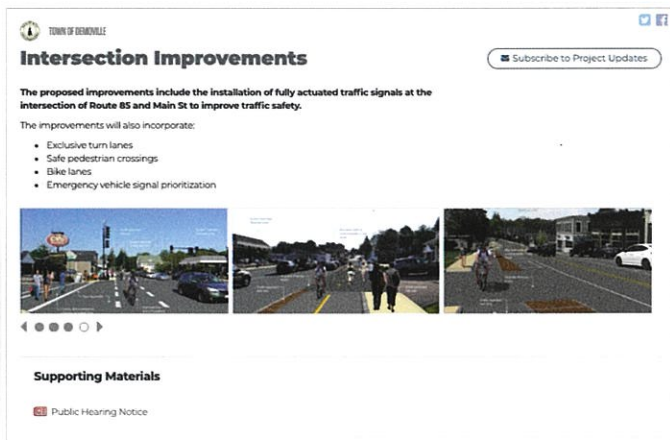
  
Melissa J. Bradley  
Recording Secretary

# INSIGHTS SUITE

## Transparency

Build public trust and support. Publish your data in an online profile that's easy for everyone to understand.

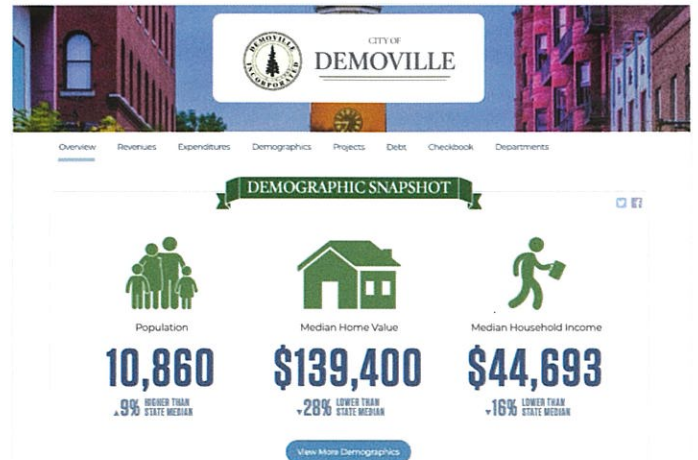
- Translate complex data into easy-to-understand infographic pages.
- Add commentary and provide context to tell the story behind the numbers.
- Promote a central source of truth to reduce information requests and misconceptions.



## Department Dashboards

Shine a spotlight on individual departments with custom dashboards that showcase their performance.

- Create custom graphs to show call volume, service requests, or any data you choose.
- Track performance against goals and promote transparency agency-wide.
- Add commentary and visuals to show department spending, activities, and more.



## Project Communications

Create professional project pages in minutes. Inform residents (and the press) about capital improvements.

- Share photos, timelines, funding sources, and more, all in one central location.
- Enable citizens to subscribe to a project and receive automatic updates via email.
- Invite visitors to ask questions or post comments in a forum that you control.



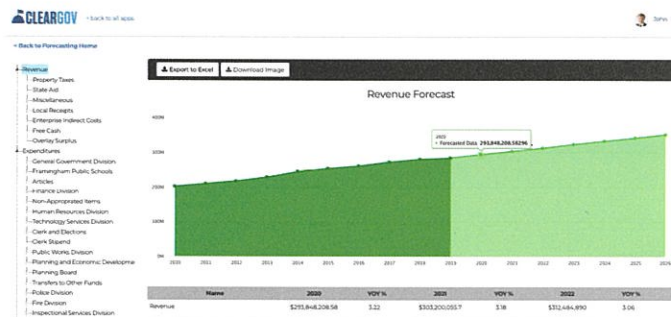
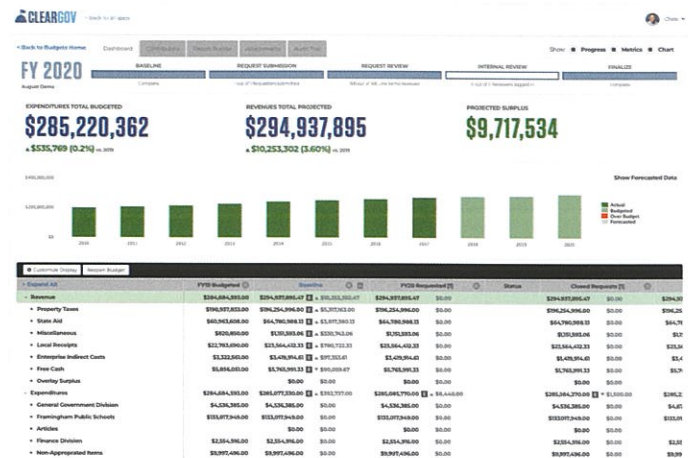


# BUDGETS SUITE

## Budgeting

Streamline your process with online tools designed specifically to increase efficiency in local government budgeting.

- Create your budget using your preferred model — incremental, zero-based, or forecast-driven.
- Collaborate with stakeholders in real time, in one file, and track changes automatically.
- Add notes and attach supporting materials directly to line items for easy reference.



## Forecasting

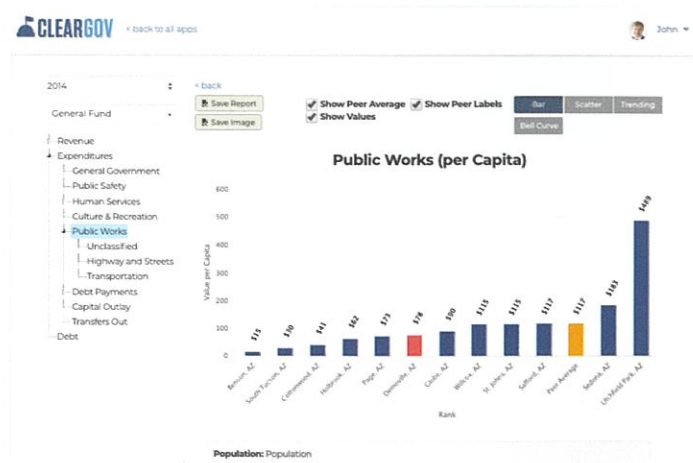
Generate AI-driven forecasts to assess how budget decisions made today will impact future financial outcomes.

- Create unlimited forecasts for every year, every fund, and every what-if scenario.
- Easily override auto-generated figures to modify your forecast.
- Choose a forecast to use as a baseline to build next year's budget.

## Benchmarking

Compare any budget category against peer communities — not just ClearGov clients, but anyone in your state.

- Use filters to identify relevant peers based on size, area, average income, and other criteria.
- Visualize data to quickly see how you rank against similar communities.
- Create instant side-by-side spending and funding comparisons with your peers.



# Real Communities. Real Stories.



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## PUEBLO WEST, CO

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"Before we had ClearGov, residents who wanted to learn more about how their tax dollars were being spent had to attend a public meeting. Now, we just post our financials right to our Transparency Center in real time, removing the burden of attendance. Residents no longer have to be present to be informed."

- **Jay-Michael Baker**  
Community  
Engagement Manager



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## NATICK, MA

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"Having the budget online eliminates version control issues and lets everyone know where we are in the process."

Instead of calling or emailing department heads, I can just go into ClearGov and access all the requests and supporting documentation in one spot."

- **Sean O'Brien**  
Special Assistant  
to the Finance Director



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## LEMONT, IL

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"We wanted the public to see at a glance not just how their tax dollars were being spent, but how the Village's finances stacked up against similar-sized communities nearby. ClearGov gives

Lemont residents an easy-to-understand visual snapshot of where we are financially so they don't have to scour a 300-page budget book for the fiscal insights they need to make informed decisions."

- **Christina Smith**  
Finance Director



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