



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMAN
(860) 779-3411 Option 2

TOWN CLERK
(860) 779-3411 Option 4

TAX COLLECTOR
(860) 779-3411 Option 5

ASSESSOR
(860) 779-3411 Option 6

Board of Selectmen

Regular Meeting Minutes

Thursday, May 9, 2019

6:30pm Clifford B. Green Memorial Center

Present: Rick Ives, Joe Voccio, Wayne Jolley and Melissa Bradley; Recording Secretary

Also Present: Sandra Brodeur, Lou Brodeur and Aaron Kerouack

1. **Call to Order:** Mr. Ives called the meeting to order at 6:30pm.
2. **Approve Minutes:** Wayne Jolley made a motion to approve the minutes of 4/25/19 & 5/4/19 as presented. Joe Voccio seconded the motion. Motion passed 3-0.
3. **Public Comment:** Lou Brodeur questions why the fuel for public works dropped 20% in the upcoming budget? Mr. Ives states it was high this year, so they decided to decrease it.
4. **Update and Discussion on 2018/19 Budget:** There are no changes to the expenses. Revenues are a little short.
5. **Update and Discussion on 2019/20 Budget:** The grand list number changed which decreased the projected mill increase from the Board of Finance meeting. It went from .92 to .84 mill increase.
6. **Update on Paving/Drainage Projects:** Ennis road is almost completed. There is one catch basin that will be fixed Monday or Tuesday and then paved. The other three paving projects have been completed and no issues reported. The other part of Darby road will be moved to the top of the list to be paved.
7. **Update on Finance Department:** The human resource/executive assistant to the superintendent started on Monday. Her human resource duties will be for the Town and the School. The financial director position was offered to Kelly Vachon, formerly from the Town of Plainfield, and she has accepted. She will begin on May 20th.
8. **Set Town Meeting for Ordinance, Property Purchase and Solar Project:** Mr. Ives states a piece of land on Day Street that abuts Riverside Park Conservation portion is being donated to the Town. Mr. Ives would like to include this on the Town Meeting and the solar project, if available.

Mr. Voccio states it should be ready. A tentative date for the meeting is June 20th. This will be discussed at the next Selectmen's meeting.

9. Singe Family Dwellings: No discussion

10. Calls for Service: No discussion

11. Approve Bills: Joe Voccio made a motion to approve bill voucher #1102 in the amount of \$113,096.90. Wayne Jolley seconded the motion. Motion passed 3-0.

12. Other Business: Mr. Voccio reports Patti Buell is working on the submission of paperwork to DAS concerning the solar project.

13. Public Comment: Sandy Brodeur questions the progress of the audit? Mr. Ives states we have an extension through the end of May. This company has found issues with the previous audit and still having difficulties receiving information from the sewer authority.

Ken Dykstra requests a diagram showing the outlay of the new finance department and a description of who is doing what. Mr. Ives states he will have this done.

Aaron Kerouack comments on the ongoing EDC discussion and suggests someone at a college who could prepare a plan with them to get them moving? Mr. Ives agrees this is a good idea and he will look into it.

Joe Voccio questions Aaron Kerouack and comments he made on social media implying wrong doing was done by the Town. Mr. Kerouack did not wish to comment. Sandy Brodeur comments she believes the issue was the ZREC program and how the Town obtained the tax credits. Tax credits are given for solar projects federally or on the State level. A contractor who purchased these credits sold them back to the Town. The Town bought them for the same price as if they were bought them from the State.

14. Adjourn: Rick Ives made a motion to adjourn the meeting. Wayne Jolley seconded the motion. Meeting adjourned at 7:10pm.

Respectfully Submitted;



Melissa J. Bradley
Recording Secretary

Town of Brooklyn, CT
For Discussion - Paydown Estimates

<u>Project</u>	<u>Amount Authorized</u>	<u>Amount Outstanding</u>	<u>When 1st Issued</u>	<u>Paydowns to Date</u>	<u>Paydowns Due 8/7/2019</u>	<u>Additional Funds Proposed</u>
2011 Capital Program.....	\$168,000.00	\$85,170.00	11/14/2011	\$80,830.00		\$11,610.00
Middle School Retaining Wall Improv.....	1,900,000.00	530,134.00	11/14/2011	481,295.00		95,765.00
Highway Garge.....	200,000.00	150,000.00	11/14/2011	50,000.00		10,000.00
2012 Capital Program.....	764,000.00	460,125.00	8/14/2012	256,500.00		36,625.00
2015 Capital Program.....	626,000.00	447,571.00	8/12/2014	174,429.00		33,000.00
Fire Alarm System Brooklyn Schools.....	400,000.00	269,500.00	8/11/2015	48,500.00		17,000.00
2016 Capital Program.....	115,768.00	96,500.00	8/11/2015	18,500.00		7,000.00
2017 Capital Program.....	465,000.00	465,000.00	8/10/2016			23,250.00
School Roof Projects.....	5,000,000.00	930,000.00	8/9/2017			
2018 Capital Program.....	246,000.00	246,000.00	8/9/2017			
2019 Capital Program.....	559,650.00	559,650.00	8/8/2018			
STEAP Grant - Generator.....	175,000.00	175,000.00	8/8/2018			
Total	\$10,619,418.00	\$4,414,650.00		\$1,110,054.00		\$234,250.00

NOTES:

The Town received no premium at closing on 8/8/18 which makes the net interest expense FY 2020 on the notes to \$105,217.05.

Bond Counsel will need to confirm these amounts.

Under Conn. State Statutes, the 2011 Capital Program, Middle School Retaining Wall and Highway Garage projects must be paid off prior to November 14, 2021

The information above assumes that the Bond Anticipation Notes are renewed in August, 2019. The Town has a few options on how to pay the remaining balance on these Notes. The Town could decide to permanently fund the notes with competitive Bonds for an approximate cost of issuance between \$65,000-\$70,000. The Town could also negotiate a Loan/Bond with a bank. Estimated costs for the Loan/Bond would be \$35,000-\$40,000 (including all fees). The Town could also opt to roll the notes over for an approximate issuance cost with a negotiated loan/note with a bank of \$5,500 (not including legal fees) to \$35,000 (including legal fees) for a competitive transaction. If the bonding option is chosen there could be an additional interest charge in FY 2020. These amounts need to be budgeted for in your FY 2020 budget.

SINGLE FAMILY DWELLINGS PAGE 2

	2011	2012	2013	2014	2015	2016	2017	2018	2019
January	0	2	0	1	0	0	0	1	1
February	1	3	0	0	1	1	0	0	0
March	4*	6*	*3	1	0	2	4	2	4
April	4	1	0	1	0	1	2	0	1
May	0	0	2	*7	2	0	1	1	
June	5	1	*2	0	1	1	1	1	
July	1	0	1	1	1	2	2	2	
August	5*	2	0	0	0	0	0	3	
September	0	6	2	2	2	1	2	1	
October	1	3*	*2	1	0	2	1	4	
November	1	1	1	0	0	0	1	3	
December	0	2	1	0	1	0	0	1	
Totals	22	26	14	14	8	10	14	19	

March 2011 4 SFD buildings consisting of 2 Condo units; 2 Single Family Dwellings
 August 2011 5 SFD buildings consisting of 2 Condo units; 3 Single Family Dwellings
 March 2012 6 SFD buildings consisting of 2 Condo Units; 2 Duplex; 2 Single Family Dwellings
 October 2012 3 SFD buildings consisting of 2 Condo Units; 1 Single Family Dwelling
 March 2013 SFD buildings consisting of 2 Condo Units; 1 Single Family Dwelling
 June 2013 SFD buildings consisting of 2 Condo Units
 October 2013 SFD buildings consisting of 2 Condo Units
 May 2014 SFD buildings consisting of 1 Single Family Dwelling and 3 Condo Units



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Troop D, Danielson

May 2, 2019

First Selectman Richard Ives
P. O. Box 356
Brooklyn, Ct 06234

Dear First Selectman Ives:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Brooklyn. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of April 2019 Troop D Troopers responded to 343 Calls for Service in the Town of Brooklyn. Of these Calls for Service the most notable are:

Accidents:	<u>9</u>
Criminal Invest:	<u>21</u>
Burglaries:	<u>1</u>
Larcenies:	<u>3</u>
Non Reportable Matters:	<u>309</u>

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUI'S:	<u>2</u>
Traffic Citations:	<u>74</u>
Written Warnings:	<u>15</u>

Very truly yours,

A handwritten signature in blue ink, appearing to read "Lt C S Sharland".

Lieutenant Christopher S. Sharland
Commanding Officer
Troop D, Danielson

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