



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMAN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

Board of Selectmen  
Regular Meeting Minutes  
Thursday, November 8, 2018  
6:30pm Clifford B. Green Memorial Center

RECEIVED  
TOWN CLERK'S OFFICE  
2018 NOV 15 PM 3:38  
RECORDED VOL.  
Maria A. Montville  
TOWN CLERK, BROOKLYN CT

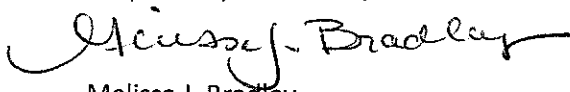
**Present:** Rick Ives, Wayne Jolley, Joe Voccio and Melissa Bradley; Recording Secretary

**Also Present:** Ken Dykstra, Dianne Wimmer and Jessica LeClair; Sustainable CT

1. **Call to Order:** Mr. Ives called the meeting to order at 6:30pm.
2. **Approve Minutes:** Wayne Jolley made a motion to approve the minutes of 10/25/18. Joe Voccio seconded the motion. Mr. Ives notes one change to item #7 Discussion on Financials: The minutes state a new procedure was put in place processing tax payments. This should read a new method was developed depositing payments. Jolley amended his motion to include the change. Voccio seconded. Motion passed 3-0.
3. **Public Comment:** None
4. **Sustainable CT Discussion:** Dianne Wimmer from the Conservation Commission is present with Jessica LeClair to discuss a statewide program for municipalities to support and recognize thriving and resilient Towns. Their mission statement is "to provide municipalities with a menu of coordinated, voluntary actions, to continually become more sustainable; to provide resources and tools to assist municipalities in implementing sustainability actions and advancing their programs for the benefit of all residents; and to certify and recognize municipalities for their ongoing sustainability achievements." Ms. LeClair discusses the program and the actions needed by the Town to participate. There will be support along the way to ensure continued improvement. Mr. Ives feels this is important and would like the Conservation Commission to take lead with this. Further discussion will be held at the next meeting on 11/15/18.
5. **Approve 2019 Meeting Dates:** Board of Selectmen meetings will continue the second and last Thursday of each month, beginning at 6:30pm at the Clifford B. Green Memorial Center. Conflicting dates due to holidays have been changed or removed. Wayne Jolley made a motion to accept the meeting dates as listed with the following changes; October 10 & 24; November 14 only; and December 12 only. Special meetings will be added if needed. Joe Voccio seconded the motion. Motion passed 3-0.

6. **Set Town Meeting Date:** Town meeting will be set for November 29<sup>th</sup> beginning at 7pm in the Middle School Auditorium. Items discussed will be LOCIP, BOE ordinance, School solar project and winter storm parking ban. Wayne Jolley made a motion to set the town meeting for November 29<sup>th</sup> at 7pm in the Middle School Auditorium. Joe Voccio seconded the motion. Motion passed 3-0.
7. **Discussion on 2018-19 Financials:** Financials were not ready. 2017-18 will be sent out tomorrow.
8. **Veterans Day Update:** Veterans Day ceremony will be on Sunday, 11-11 @ 1pm at the monuments across from Mortlake Fire Department.
9. **Calls for Service:** No discussion
10. **Single Family Dwellings:** No discussion
11. **Approve Bills:** Joe Voccio made a motion to approve voucher #1042 in the amount of \$98,118.29 and voucher #1043 in the amount of \$1,540. Wayne Jolley seconded the motion. Motion passed 3-0.
12. **Other Business:** Joe Voccio states he was happy all the lights worked perfectly on election night and everything went smoothly.
13. **Public Comment:** A workshop will be held on the 15<sup>th</sup> to discuss the employee handbook and Sustainable CT.
14. **Adjourn:** Joe Voccio made a motion to adjourn the meeting. Rick Ives seconded the motion. Meeting adjourned at 7:26pm.

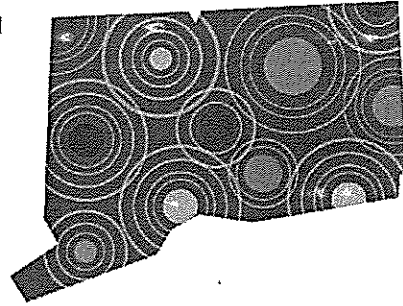
Respectfully Submitted;



Melissa J. Bradley  
Recording Secretary

# Sustainable CT

## Local Actions. Statewide Impact.



### Sustainable CT Resolution

A municipality must pass a resolution prior to registering to participate in Sustainable CT. The purpose of the resolution is to formally demonstrate the municipality's interest in using the voluntary menu of actions and Sustainable CT resources. The resolution must be passed by the municipal legislative body, except in towns with a town meeting form of government, where a resolution by the Board of Selectmen may be used.

You may use the template below or draft a modified resolution to meet the requirements of registering to participate in Sustainable CT. A modified resolution must at least include the following:

- Statement of intent of the municipality to participate in Sustainable CT.
- Designation of the municipal official or staff position (title only; a name is not necessary to include in resolution) to serve as the point of contact for Sustainable CT, which includes online registration of your municipality.
- The establishment of an advisory Sustainability Team (or modification of an existing committee or team) to promote implementation of Sustainable CT voluntary actions leading towards certification. See Sustainability Team Guidance document for more information.
- Statement that the Sustainability Team will meet within 90 days of adoption of the resolution.
- Requirement for the Sustainability Team to report annually to your municipality's governing body.

TEMPLATE

[Municipality]  
Resolution Supporting Participation  
In the Sustainable CT Municipal Certification Program

WHEREAS, Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program, built by and for municipalities, with the vision that: *Sustainable CT communities strive to be thriving, resilient, collaborative, and forward-looking. They build community and local economy. They equitably promote the health and well-being of current and future residents. And they respect the finite capacity of the natural environment.*

WHEREAS, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities.

WHEREAS, [Municipality] embraces an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT.

RESOLVED, by the [Municipality's Governing Body] of [Municipality] that we do hereby authorize [Municipal Agent Title] to serve as [Municipality's] Sustainable CT contact person for the Sustainable CT Municipal Certification process and authorize [him/her] to complete Municipal Registration on behalf of [Municipality].

RESOLVED, that to focus attention and effort within [Municipality] on matters of sustainability, and in order to promote [Municipality's Governing Body's] local initiatives and actions toward Sustainable CT Municipal Certification, [Municipality/Governing Body] establishes an advisory Sustainability Team [OR revises role of Existing Committee to serve as a Sustainability Team].

RESOLVED, that the first meeting of the Sustainability Team must be held within 90 days of passing this resolution and that the Sustainability Team shall meet as frequently as needed, but no less than quarterly.

RESOLVED, that the Sustainability Team shall report annually to the [Municipality's Governing Body] on the progress of its activities toward Sustainable CT certification, with reports and presentations made publicly available.

## Why Participate?

- » Recognition
- » Funding & Resources
- » Community Building & Equity
- » Cost Savings
- » Peer Learning
- » Partnerships

## HOW TO GET CERTIFIED

1

**Pass a resolution** that indicates your intent to participate in Sustainable CT and establishes a Sustainability Team.

2

Designate an elected official or municipal employee to **register your community** at [sustainablect.org](http://sustainablect.org).

3

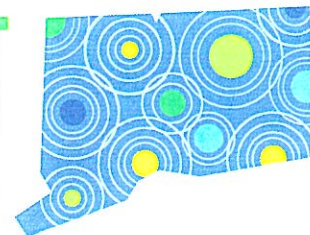
**Complete actions** and track them on your Municipal Dashboard.

4

**Meet the requirements** for certification, and submit your progress through your Municipal Dashboard.

# Sustainable CT

Local Actions. Statewide Impact.



**Sustainable CT is a voluntary certification program to recognize thriving and resilient Connecticut municipalities.**

An independently funded, grassroots, municipal effort, Sustainable CT provides a wide-ranging menu of best practices. Communities choose Sustainable CT actions, implement them, and earn points toward certification.

## Find Out More:

[sustainablect.org](http://sustainablect.org)

[info@sustainablect.org](mailto:info@sustainablect.org)

860.465.0258



## FOUNDING FUNDERS



Tremaine Foundation



COMMONSENSE FUND



# Take Action. Make an Impact. Get Recognized!

Action	Points
<b>1. THRIVING LOCAL ECONOMIES</b>	
1.1 Support Redevelopment of Brownfield Sites	5-50
1.2 Implement Sustainable Purchasing	5-25
1.3 Inventory and Promote Local Retail Options	10-30
1.4 Provide Resources and Support to Local Businesses	5-25
1.5 Promote Sustainable Workforce Development	5-25
1.6 Participate in and Promote C-PACE Program	5-15
<b>2. WELL-STEWARDED LAND &amp; NATURAL RESOURCES</b>	
2.1 Provide Watershed Education	5-10
2.2 Create a Watershed Management Plan	10-30
2.3 Engage in Watershed Protection and Restoration	15-30
2.4 Develop an Open Space Plan	5-25
2.5 Create a Natural Resource and Wildlife Inventory	10
2.6 Manage for Drought and Municipal Water Use	5-15
2.7 Provide Education on Water Conservation	5
2.8 Implement Low Impact Development	5-45
2.9 Manage Woodlands and Forests	10
2.10 Facilitate Invasive Species Education and Management	5-15
2.11 Implement Green Grounds and Maintenance Program	5-25
<b>3. VIBRANT &amp; CREATIVE CULTURAL ECOSYSTEMS</b>	
3.1 Map Tourism and Cultural Assets	5-15
3.2 Support Arts and Creative Culture	10-25
3.3 Develop a Creative Placemaking Plan	10-15
3.4 Provide an Arts and Culture Program for Youth	20
<b>4. DYNAMIC &amp; RESILIENT PLANNING</b>	
4.1 Integrate Sustainability into Plan of Conservation and Development and Zoning	20-85
4.2 Adapt Permitting Process to Promote Sustainable Development	5-20
4.3 Develop Agricultural-Friendly Practices	5-25
4.4 Assess Climate Vulnerability	5-25
4.5 Inventory and Assess Historic Resources	5-45
4.6 Streamline Solar Permitting for Small Solar Installations	10
<b>5. CLEAN &amp; DIVERSE TRANSPORTATION SYSTEMS</b>	
5.1 Implement Complete Streets	5-100
5.2 Promote Effective Parking Management	10-45
5.3 Encourage Smart Commuting	10
5.4 Support Zero Emission Vehicle Deployment	5-20
5.5 Promote Public Transit and Other Mobility Strategies	5-60

Action	Points
<b>6. EFFECTIVE PHYSICAL INFRASTRUCTURE &amp; OPERATIONS</b>	
6.1 Benchmark and Track Energy Use	5-10
6.2 Reduce Energy Use Across All Municipal Buildings	10-50
6.3 Achieve High Energy Performance for Individual Buildings	5-100
6.4 Increase Use of Renewable Energy in Municipal Buildings	10-50
6.5 Develop a Municipal Energy Plan	10-20
6.6 Manage Municipal Fleets	10
6.7 Install Efficient Street Lights	5-20
6.8 Implement a Community Energy Campaign	10
<b>7. STRATEGIC &amp; INCLUSIVE PUBLIC SERVICES</b>	
7.1 Hold a Sustainability Event	5-25
7.2 Provide Effective Community Communications	15
7.3 Train Municipal Commissions	5
7.4 Encourage Healthy and Sustainable Food Networks	10-35
7.5 Report Materials Management Data and Reduce Waste	5-55
7.6 Implement Save Money and Reduce Trash (SMART) Program	5-40
7.7 Recycle Additional Materials and Compost Organics	10-40
7.8 Develop a Food Waste Reduction Campaign	10
7.9 Conduct Health Impact Assessments	5-25
7.10 Improve Air Quality in Public Spaces	10-45
<b>8. HEALTHY, EFFICIENT &amp; DIVERSE HOUSING</b>	
8.1 Design and Implement a Housing Needs Assessment	10-35
8.2 Grow Sustainable and Affordable Housing Options	10-50
8.3 Benchmark Energy and Water Use for Multifamily Housing	5-15
<b>9. INCLUSIVE &amp; EQUITABLE COMMUNITY IMPACTS</b>	
9.1 Optimize for Equity	10-50
<b>10. INNOVATION ACTION</b>	
10.1 Implement Your Own Sustainability Action	5-20



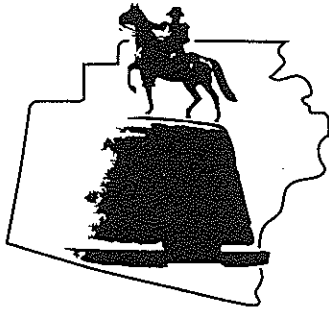
## Bronze Certification

Complete **1 Equity Toolkit** in action 9.1.  
Complete at least **1 action** in each of the categories (1-9).  
Successfully complete actions totaling **200 or more points**.



## Silver Certification

Complete **3 Equity Toolkits** in action 9.1.  
Complete at least **1 action** in each of the categories (1-9).  
Successfully complete actions totaling **400 or more points**.



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TO: Leona Mainville, Town Clerk

FROM: Melissa Bradley, Secretary Board of Selectmen *MB*

DATE: November 08, 2018

RE: Meeting Schedule 2019

The Board of Selectmen will be meeting in 2019 every 2<sup>nd</sup> and last Thursday of each month at 6:30pm at the Clifford B. Green Memorial Center. \*unless otherwise stated

Schedule as follows:

January 10 & 31  
February 14 & 28  
March 14 & 28  
April 11 & 25  
May 9 & 30  
June 13 & 27  
July 11 & 25  
August 8 & 29  
September 12 & 26  
October 10 & 24\*  
November 14\*  
December 12\*

To approve the use of up to \$610,000 to come from any or all of the following sources LOCIP, TAR or Town Budget for the following projects

- |                                  |           |
|----------------------------------|-----------|
| 1. Part of Wolf Den paving       | \$85,000  |
| 2. Part of Darby rd paving       | \$85,000  |
| 3. Elliott rd bridge replacement | \$75,000  |
| 4. Tree removal*                 | \$50,000  |
| 5. Ennis rd drainage project     | \$155,000 |
| 6. Proulx st                     | \$85,000  |

\*Only TAR & Town Budget funds may be used



**SINGLE FAMILY DWELLINGS PAGE 2**

	2011	2012	2013	2014	2015	2016	2017	2018
January	0	2	0	1	0	0	0	1
February	1	3	0	0	1	1	0	0
March	4*	6*	*3	1	0	2	4	2
April	4	1	0	1	0	1	2	0
May	0	0	2	*7	2	0	1	1
June	5	1	*2	0	1	1	1	1
July	1	0	1	1	1	2	2	2
August	5*	2	0	0	0	0	0	3
September	0	6	2	2	2	1	2	1
October	1	3*	*2	1	0	2	1	4
November	1	1	1	0	0	0	1	
December	0	2	1	0	1	0	0	
Totals	22	26	14	14	8	10	14	

March 2011 4 SFD buildings consisting of 2 Condo units; 2 Single Family Dwellings  
August 2011 5 SFD buildings consisting of 2 Condo units; 3 Single Family Dwellings  
March 2012 6 SFD buildings consisting of 2 Condo Units; 2 Duplex; 2 Single Family Dwellings  
October 2012 3 SFD buildings consisting of 2 Condo Units; 1 Single Family Dwelling  
March 2013 SFD buildings consisting of 2 Condo Units; 1 Single Family Dwelling  
June 2013 SFD buildings consisting of 2 Condo Units  
October 2013 SFD buildings consisting of 2 Condo Units  
May 2014 SFD buildings consisting of 1 Single Family Dwelling and 3 Condo Units



**STATE OF CONNECTICUT**  
**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION**  
**Troop D, Danielson**

November 9, 2018

First Selectman Richard Ives  
P. O. Box 356  
Brooklyn, Ct 06234

Dear First Selectman Ives:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Brooklyn. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of October 2018 Troop D Troopers responded to 287 Calls for Service in the Town of Brooklyn. Of these Calls for Service the most notable are:

Accidents:	<u>14</u>
Criminal Invest:	<u>11</u>
Burglaries:	<u>0</u>
Larcenies:	<u>2</u>
Non Reportable Matters:	<u>260</u>

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUI'S:	<u>0</u>
Traffic Citations:	<u>41</u>
Written Warnings:	<u>23</u>

Very truly yours,

Lieutenant John A. Aiello  
Commanding Officer  
Troop D, Danielson

*55 Westcott Road  
Danielson, CT 06239  
Phone: (860) 779-4900/Fax: (860) 779-4918  
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