

**Board of Selectmen
Regular Meeting Minutes
Thursday, January 14, 2016
6:30pm Clifford B. Green Memorial Center**

Present: Rick Ives, Bob Kelleher, Joe Voccio and Melissa Bradley; Recording Secretary

Also Present: John Harris, Aaron Kerouack, Pam Lukin, WINY radio and the Bulletin

1. **Call to Order:** Mr. Ives called the meeting to order at 6:30pm.
2. **Approve Previous Minutes:** Joe Voccio made a motion to approve the meeting minutes of 1/5/16 as presented. Bob Kelleher seconded the motion. Motion passed 3-0.
3. **Public Comment:** None
4. **Appointments:** Bob Kelleher made a motion to add an appointment to the Housing Authority and a resignation from Inland/Wetlands to the agenda. Joe Voccio seconded the motion. Motion passed 3-0.
 - First Selectman Appointed: Dana Heilemann to Conservation as a regular member with a term expiring 01/26/2019
 - Bob Kelleher made a motion to move Sandra Brodeur from an alternate member to a regular member on the Emergency Management/Homeland Security Board with a term expiring 10/27/2018. Joe Voccio seconded the motion. Motion passed 3-0.
 - Deane Rettig does not wish to be reappointed to Inland/Wetlands at this time. No action necessary.
 - Bob Kelleher made a motion to appoint Donald Francis to the Housing Authority with a term expiring 04/01/2018. Rick Ives seconded the motion. Mr. Voccio is concerned that the Housing Authority is under performing and questions what Mr. Francis can bring to the board. Mr. Voccio understands volunteers are needed and hard to find, but there are many resources today and is not sure Mr. Francis can access them. Mr. Ives states Mr. Francis has a strong relationship with the Housing Authority and feels he researches answers when he needs them. Mr. Kelleher feels he is a good candidate. Motion passed (J.Voccio abstained)
5. **Discussion/Action on Tax Ordinance:** Bob Kelleher made a motion to move the ordinance waiving taxes on the grand list less than (5) five dollars to town meeting. Joe Voccio seconded the motion. Mr. Kelleher questions why (5) five dollars? Why not (10) ten dollars? He feels it is just as expensive to print and send bills for 10\$ and under. Mr. Ives can get an explanation for

the next meeting. Five dollars is typically what is done in most Towns. Bob Kelleher made a motion to table this item. Joe Voccio seconded the motion. Item tabled until a later meeting.

6. **Discussion/Action on Revised Code of Ethics:** Discussion held with Mr. Harris regarding the revised document. There are still many questions regarding changes and additions. Mr. Ives appreciates the time and effort the board has committed to this but feels a working session with both boards is needed for a solution. Mr. Ives will meet with Pam Childs and arrange a meeting.
7. **Discussion/Appointment of Facilities Committee:** Mr. Ives is still waiting to hear back from the Board of Education and the Board of Finance. Discussion will resume at the next meeting.
8. **Discussion on 2015-16 Budget:** No changes to discuss at this time.
9. **Discussion on Capital:** Mr. Ives will be including a highway truck and a salary study. The Recreation truck was fixed and should last another 2-3 years. Mr. Voccio suggests reserving money for future truck repairs and looking into options to assist the Housing Authority.
10. **Discussion on ZEO Request:** The Zoning Enforcement Officer has been working with residents to clean up their property. There are many times when the property owner does not have the funds to dispose of the junk. Mr. Ives would like some ideas to help these residents such as a free dump day or lowering costs for a day. Discussion will be on next meeting agenda.
11. **Planning & Zoning Update:** The first draft of the zoning regulations are completed. Mr. Voccio asks if they are on the website or if they could be put on to view. Mr. Ives states part of Jana Robersons title includes Community Development and he is considering a part time employee for EDC.
12. **Liaison Updates**
 - Board of Education – A special meeting was held to ratify the teachers’ contract. They will be holding a policy meeting on January 19th.
 - Rose Wing Roof – Still moving along, no new updates.
13. **Calls for Service:** This report now includes dollar amounts.
14. **Single Family Dwellings:** No discussion.
15. **Approve Bills:** Joe Voccio made a motion to approve the bills in the amount of \$106,932.05. Bob Kelleher seconded the motion. Mr. Voccio is pleased with the more detail being added to the requisitions and the frequency of approving the bills. Motion passed 3-0.
16. **Other Business**
 - The Putnam Tech Park is scheduling a meeting. The YMCA is opened for hard hat tours on the weekends and will be opening fully by the end of February.
 - The MS4 project is moving along. There are still changes being made. It will based on density. That will be include about 2/3rds of East Brooklyn.
 - The Housing Authority is meeting next week. They are in the process of applying for a Small Cities grant.

- Training will begin in February for the new accounting system. The training will be for three weeks for the next five months, a couple hours a day. The chart of accounts will be running for April 1st but payroll will not be added until July 1st.
- COST meeting is in February and all three Selectmen will be attending.

17. Public Comment

- Aaron Kerouack states he would be willing to serve on the Housing Authority. He questions if boards are excluded from the facilities committee? Mr. Ives states it does not pertain to them all. The Board of Education will be a part of the process but the Town cannot facilitate their buildings. Mr. Kerouack understands the staffing issues but would like to see the Land Use open on Thursday evenings when all other Town offices stay open later. It is in inconvenience for those residents who work the same 9-5 hours.
- Pam Lukin questions if the Ethics revision draft is available on the website? Mr. Ives does not believe so but will look into their rules to see if it can be. Any complaints brought forth would fall under the current policy. Ms. Lukin requests an update on Brooklyn Sand and Gravel. Mr. Ives states the fact finding has been completed and a decision is ready to be made. This should be known in the next couple weeks.

18. Adjourn: Bob Kelleher made a motion to adjourn the meeting. Joe Voccio seconded the meeting. Meeting adjourned at 7:50pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary